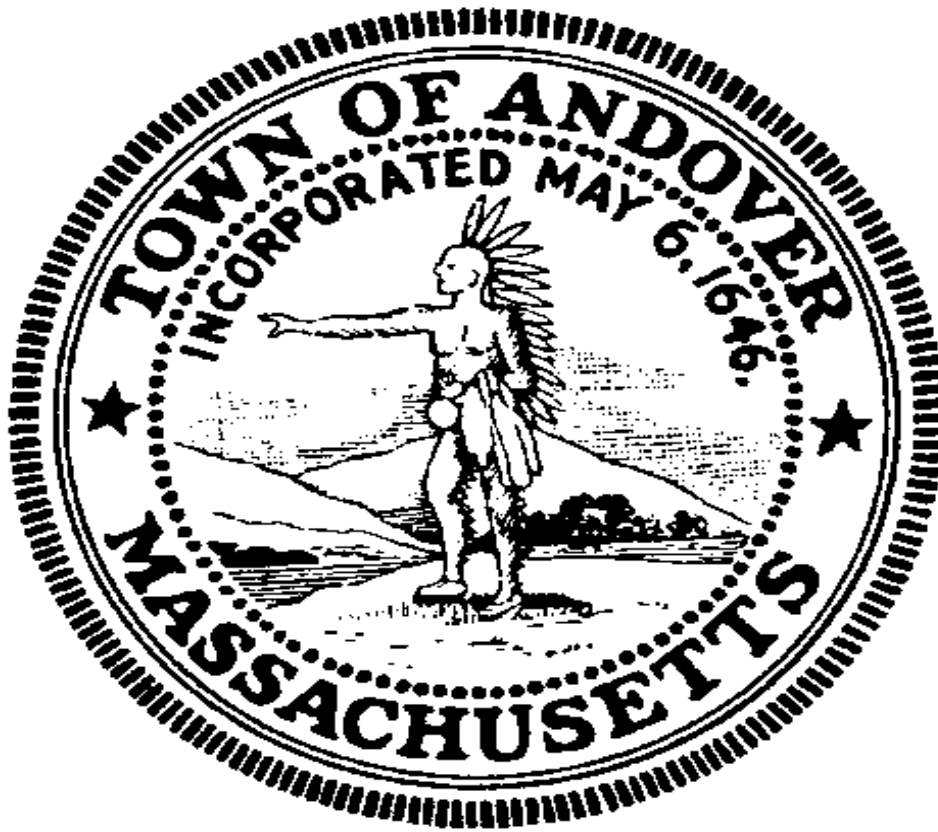


# FINANCE COMMITTEE REPORT



MAY 1, 2023  
ANNUAL TOWN MEETING

## ANNUAL TOWN MEETING

### **PLAN TO ARRIVE EARLY**

All Town Meeting attendees must be checked into the meeting in the lobby of the Collins Center each night beginning on May 1<sup>st</sup>. Voters must check in at their precinct table. Visit the Town website at [www.andoverma.gov](http://www.andoverma.gov) and click on "Town Clerk's Office" under the "Departments" tab and click on "Elections" to search for your precinct under the "Precinct Search" tab. To avoid delays at check in, please check your precinct prior to Town Meeting.

**Voters:** Only voters who registered by the deadline (April 21<sup>st</sup>) will be allowed to vote at this Town Meeting. Voters will receive a sticker that must be worn in a visible location on their person to vote.

**Non-Voters:** Non-voters may attend Town Meeting and will be seated in a special section. Non-voters must check in at the Town Clerk's table in the lobby to register before being seated. Please be aware that non-voters will not be seated until after 7:00 P.M. when they are voted admittance by Town Meeting.

**Children:** Children may enter the meeting as non-voters. *See above.* Parents must attend small children during the meeting and sit with them in the designated non-voter section. Voters (with visible stickers) may vote from the non-voter section. Please notify the section counter if you are a voting member. No children or non-voters may sit in the registered voter sections.

**Parking:** There are several parking lots available:

1. Collins Center Lot
2. Main Lot at the High School
3. West Middle School Lot
4. Lot beside the Field House
5. Red Spring Road Lot

Covid-19 continues to be a concern for many residents, and vaccination alone will not prevent its spread. Mask use during Town Meeting is optional as of this writing, and we ask that you be considerate of your fellow residents by not attending Town Meeting if you are ill. If you have been exposed to someone who has tested positive in the previous two days, please follow the state's Quarantine Guidelines, which can be found here: <https://www.mass.gov/info-details/covid-19-isolation-and-quarantine-guidance-for-the-general-public>.

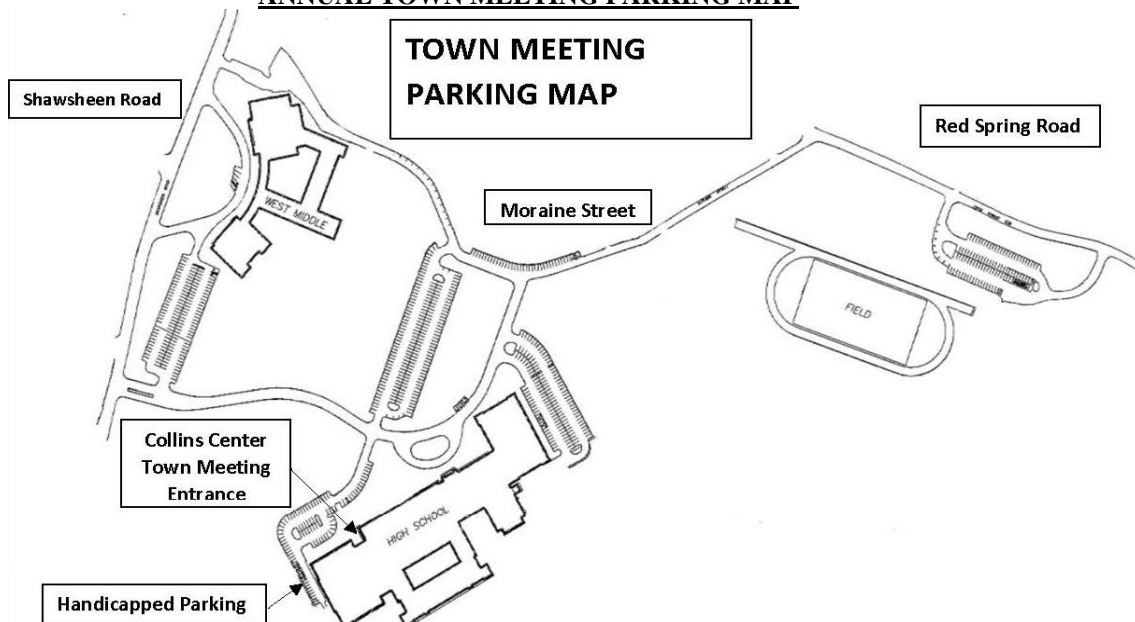
As you all know, I trust and count on the collective wisdom of the Town Meeting. I will do my best to move debate along, to be as fair as possible to all attendees and to finish the business of our Town in this session. I look forward to seeing you all there!

Sincerely,

*Sheila*

Sheila M. Doherty  
Town Moderator

### ANNUAL TOWN MEETING PARKING MAP



# Trouble Hearing? We can help!

## Listen Everywhere brings clear audio to your smartphone.

Follow the steps below to install the app and connect to the service, then plug in your earphones or connect to your hearing aid via Bluetooth and choose from the channels offered.

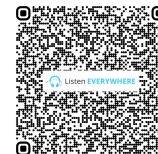
### Step 1:

Open the camera app on your smartphone and point the camera at the QR Code below. Tap to connect to the Town of Andover Guest Wi-Fi network.



### Step 3:

Point the camera at this QR Code to connect to the venue and launch the Listen Everywhere app.



### Step 2:

Point the camera at this QR Code and tap to download and install the Listen Everywhere app.

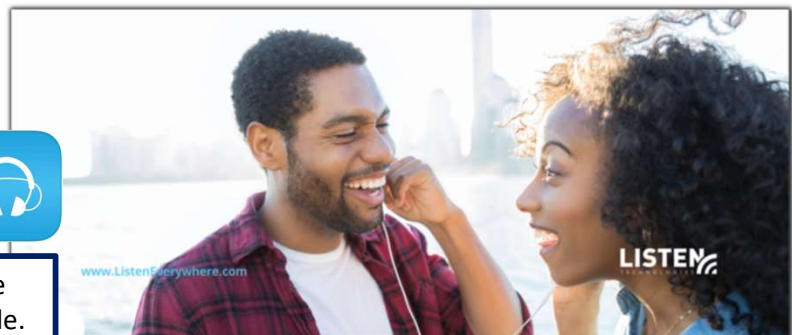


### Step 4:

Plug in your earphones, or connect your hearing aid/cochlear implant via Bluetooth, and enjoy!



For more information please visit the Andover Commission on Disability table.



## Epiphan Live Captioning brings transcription to your smartphone and other smart devices.

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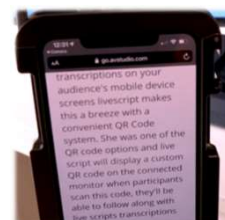
### Step 1:

Open the camera app on your smartphone and point the camera at this QR Code. The Epiphan Live Script service will open.



### Step 2:

Live captioning will begin transcribing the spoken words onto your smartphone once the speaker begins speaking.



Epiphan Live Captioning

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## WELCOME TO ANDOVER'S 2023 ANNUAL TOWN MEETING

The Finance Committee has prepared this report to provide you with information on the warrant articles on which you will be voting during the meeting. The printed report and associated information found on the Town's website is comprehensive, intended to give you historical context as well as current information relevant to your vote. Note that a significant amount of material presented in previous reports can be found using the links in Section VIII. The report has several sections, summarized below and further itemized in the Table of Contents.

**Section I** of the report has information about how your taxes are calculated and the impact of the FY2024 budget on your tax bill.

**Section II** of the report contains a general overview of Andover's revenues and expenses, with graphs and charts to help you understand the proposed FY2024 budget.

**Section III** of the report provides information on FY2024 Town and School Operating budget.

**Section IV** of the report contains the 2024 Annual Town Meeting Warrant. There are 41 articles on which to vote. Each article is followed by a brief explanation and the financial impact of a 'yes' or 'no' vote on the average tax bill is also noted.

Although certain articles may be withdrawn, we are still obligated to print them in their entirety.

**Section V** of the report contains letters from Alexander J. Vispoli, Chair of the Select Board, and Susan McCready, Chair of the School Committee

**Section VI** of the report contains a financial summary taken from Andover's 2022 Annual Report, and a cover letter from Andrew Flanagan, Andover Town Manager.

**Section VII** of the report contains a message from Sheila Doherty, Town Moderator, followed by information about Town Meeting processes and procedures.

**Section VIII** is our Appendix with links to resources and documents. As mentioned above, material found previously in the printed report can now be accessed via the links in this section.

Please feel free to reach out to anyone on the Finance Committee if you have questions about any of the material contained in our report.

Kevin O'Handley, *Chair*

Town of Andover Finance Committee



**TOWN OF ANDOVER**  
**36 BARTLET ST.**  
**ANDOVER, MA 01810**  
[www.andoverma.gov](http://www.andoverma.gov)

March 31, 2023

To the Citizens of Andover:

The Finance Committee (FinCom) recommendations in this report are meant to help voters make well-informed decisions at our May 1, 2023 Annual Town Meeting (ATM). If additional time is needed, ATM will continue on May 2, 2023. The FinCom's role is to receive the Town's budget from the Town Manager and Chief Financial Officer, review it and hold open meetings throughout the year for public consumption. Our goal is to recommend a budget that is fiscally responsible, sustainable, and clearly communicated.

The FinCom has reviewed the Town Manager's proposed FY2024 budget and recommends approval.

The FinCom would like to call your attention to Article 12 and some specific requests within Article 4 as they relate to opportunities that are not considered each year in a typical Warrant.

Article 4 asks for approval of the Fiscal Year 2024 Budget. Though the article addresses the entire budget we would like to draw your attention to the Operating Budget Requests for the departments of Police and Fire-Rescue. It is noteworthy that one of, if not the, most important responsibilities of a town is to ensure the safety of its citizens. Since the year 2000, Andover's population has grown by 5,270 residents, or 16.8%, and physical households have increased by 1,889 households, or 16.6%. During this time 18 new subdivisions, 2 new assisted living facilities, 6 hotels, and several multi-unit housing complexes have been built plus significant business expansion has taken place. Andover's daytime population today is estimated to be approximately 60,000 and daily more than 350,000 cars traverse our town roads, including the sections of highways 93 and 495 to which Andover Fire must respond. Emergency Medical Service (EMS) calls have increased more than 45% over these years. Yet there have been no personnel increases in Andover Fire-Rescue during this period and staffing in Andover Police decreased by 2 positions in the year 2004.

The Town Manager's 2024 budget increases staffing in Andover Fire-Rescue by 9 full-time equivalents (FTEs) and Andover Police by 3 FTEs. These additional FTEs neither contribute to the annual budget increase or any additional tax impact as they are fully offset by revenues from ambulance billing rates, parking fees from the downtown parking program, and reductions in departmental overtime, while the benefit costs are offset by additional savings and reductions in FTEs in other departments. This additional staffing is a major step towards actualizing a service level in the Town's public safety commensurate with Andover as it is today rather than Andover as it was in the year 2000.

Article 12 asks for approval of a Tax Incremental Financing (TIF) Agreement with Flagship Pioneering. The TIF agreement with Flagship represents an exciting and extraordinary opportunity for Andover. Very often, budget discussions center on the need to make large financial investments, through borrowing either within the levy limit or through a proposition 2 ½ override, to enhance services for our community. An example of this is the new West Elementary and Shawsheen Preschool. Andover is fortunate that voters have supported these large investments to ensure Andover remains a thriving first-class community. The TIF agreement is unique as it represents a rare opportunity to ensure future revenue streams, with no cash outlay from taxpayers. And, to pave the way for growth, in terms of jobs and industry, that will continue to make Andover one of the most desirable places to live in the Commonwealth. Flagship has outlined a plan to create a world-class biotech innovation and manufacturing hub. The Minuteman campus, which has laid

dormant for years, will be Flagships "Grand Central" for life science technology development and manufacture of novel medicines. Flagship's investment will improve the site, bring businesses to Andover, and create hundreds of new professional jobs. This is an exciting and healthy way to bring enormous growth to Andover.

TIF Agreements, such as Article 12, are financial tools used by local governments to increase economic development and local investment. The TIF negotiated with Flagship includes the required components of job creation and private real estate investment in exchange for an exemption of a portion of the real estate taxes created by the new investment over a set period of time. This agreement also contains protections for the Town, including a cap on the total dollar amount of exempt taxes if the company exceeds their projected investment amount and "claw back" provisions if the company fails to meet their obligations. Flagship plans to invest \$325 million into renovations and new construction at the campus and has committed to generating 600 new jobs. The success of this type of agreement is being demonstrated by recent TIF Agreements with Schneider Electric SE, Pfizer Inc and Vicor Corporation. Further details of the Flagship TIF agreement, including comparisons to other TIF agreements of similar size around the state, can be found in this slide presentation ([www.andoverma.gov/FlagshipTIF](http://www.andoverma.gov/FlagshipTIF)).

Over the last several years, the Town has approved some significant Warrant Articles, including the Pension Obligation Bond (POB), building the new West Elementary & Shawsheen School, and projects funded by American Rescue Plan Act (ARPA) funds. These programs are underway and starting to deliver benefits to the Town.

Prior FinCom letters have addressed how the Town's required appropriation to the pension fund was becoming a significant burden on operating budgets and presented a threat to our bond rating and long-term financial stability. In June of 2021, Andover voters approved the Town's pension obligation plan, which basically replaced the longstanding funding schedule that required annual, compounding increases with a debt schedule that was largely fixed through 2040. Subsequently in December of 2021, the Town moved forward with a POB issuance of \$165,000,000 at an interest rate of 2.367%. The issuance was the last step of a two-year planning and community engagement process that will result in approximately \$142 million in savings over the next 17 years. As of February 2023, the POB funds continue to be invested each month and the Town's pension system is estimated to be 90% funded, one of the best funded retirement systems in the state. Andover's POB re-payment plan for the next 17 years is prudent, provides a level of cost-certainty, and will support achieving 100% funding before the state deadline of 2040, without impacting service levels.

Construction of the new West Elementary and Shawsheen Preschool is well underway. At a Special Town Meeting on December 1, 2022, Andover voters approved additional funding for the project as final design stage bids came in 14% above estimates, largely due to higher inflation and global supply chain issues. Assembly of the structural steel frame for the new schools began in late January of 2023 and was completed in mid-March with a "Topping Off" ceremony. West Elementary is expected to be operational at the start of the 2024 school year, followed by the completion of Shawsheen Preschool in 2025. For more details on the progress of the project visit <https://www.aps1.net/2208/WESP>.

In 2022, the Town received \$10,867,057 in federal funding through the American Rescue Plan Act (ARPA). In compliance with federal regulations, these funds must be obligated by December 31, 2024, and fully expended by December 31, 2026. After a series of meetings, which were open for public participation and feedback, the Select Board adopted a framework for these funds. There are four categories that make up this framework: Public Health and Pandemic Response, Community Assistance and Partnerships, Capital Improvements/Infrastructure, and Community Engagement & Administration. To date, \$2,021,221 has been obligated, and \$1,421,736 has been spent. Major projects including capping the Ledge Road Landfill, expanding a water main transmission line, and access and public meeting room improvements to Town Offices are expected to begin shortly and account for approximately 60% of the total ARPA spending plan. To view the framework and projects within each category visit [www.andoverma.gov/ARPA](http://www.andoverma.gov/ARPA).



We would like to mention the “FinComReport” link ([www.andoverma.gov/FinComReport](http://www.andoverma.gov/FinComReport)) on the Town website. Voters will be able to find relevant information such as articles or charts to help them better understand the budget and capital improvement plan process. Reference guides such as “What is Proposition 2 ½” and “What is Free Cash” can be found on the website.

We would also like to draw your attention to Andover Data ([www.andoverma.gov/Data](http://www.andoverma.gov/Data)), which was launched on the Town’s website in April 2021 and has been updated regularly since then. Andover Data is a data portal that hosts a variety of information including customer service response time, demographic data, and department performance data. This is a tool that informs data driven decision making, provides greater transparency to the public, and aids in economic development. This is a unique tool for a municipality to facilitate a higher level of engagement with the community. Please explore this tool and provide feedback to help make this a more valuable resource.

## **OVERALL BUDGET HIGHLIGHTS**

The Town Manager’s proposed FY2024 recommended budget totals \$234,752,077, which represents an increase of \$8,155,041 or 3.60% over FY2023. The Select Board, the School Committee and the FinCom all recommend approval. The FinCom estimates that the resulting average residential single-family property tax will increase 5.72%, or \$671 in FY2024. Of this increase, 3.65%, or \$428 is the general tax increase, while 2.07%, or \$243, is attributed to exempt debt, including expected borrowing for the next phase of the West Elementary / Shawsheen School project.

## **TOWN BUDGET HIGHLIGHTS AND TRENDS**

The Town budget is funded primarily through Warrant Articles 4, 5, 19, 20, and 21. The recommended budget for Town operation departments, excluding Water and Sewer, is \$47,705,193, which represents an increase of \$1,262,864, or 2.72%, over FY2023.

Retiree benefits, which include pension and retiree health insurance, and current employee health insurance expenses continue to be major contributors to increased budget growth. The FY2024 appropriations to health insurance and retirement expenses are \$23,835,094 and \$7,124,644, respectively.

The Capital Improvement Program (“CIP”) is a five-year plan, updated each fiscal year and based on an annual spending target which provides the Town with the ability to fund necessary infrastructure and facilities projects. The Town Manager’s Recommended CIP for FY2024 totals \$24,454,254, which includes major projects such as water main replacement and annual road maintenance, as well as the annual information technology device refresh for staff and students.

Select Board Chair Alex Vispoli’s letter to the Town highlighting the issues which the Board deems important can be found in the Chairs’ Letters section of this report in Section V. In addition, the Town Manager’s annual letter can be found in Section VI, where he summarizes the highlights and challenges of the past year.

## **SCHOOL DEPARTMENT BUDGET HIGHLIGHTS AND TRENDS**

The recommended budget for the School Department is \$98,726,924 (net of transfers to the Town), which represents an increase of \$3,600,033, or 3.78% over FY2023. This increase is within the Town Manager’s recommended increase and still meets all obligations, including personnel salary increases, and also meets all educational and curriculum requests of Principals, Department Heads and Assistant Superintendents.

School Committee Chairman Susan McCready’s summary of key School Committee issues, including the budget, is in the Chairs’ Letters section of this report (Section V).

## PROPERTY TAX IMPACT OF THE FY2024 BUDGET

Because the FY2024 average assessed value of single-family residential property will not be known until the fall, and because the Select Board uses that valuation to set the tax rate, our estimation of next year's tax increase shown below is only that: an estimate. A property tax increase of 5.72% is estimated for the average single-family tax bill. The current FY2023 residential tax rate is \$13.66 per each \$1,000 of home value.

<b>IF ALL THE WARRANT ARTICLES FUNDED BY TAXATION ARE PASSED AT TOWN MEETING AS PRESENTED, THE AVERAGE SINGLE-FAMILY RESIDENTIAL PROPERTY TAX BILL IS PROJECTED TO INCREASE BY 5.72%.</b>				
FY20223 AVERAGE ASSESSED VALUE	FY2023 TAX	FY2024 ESTIMATED TAX	PERCENT INCREASE	DOLLAR INCREASE
\$858,952	\$11,733	\$12,404	5.72%	\$671
<b>More detailed projections and explanations may be found in Section I of this report.</b>				
<b>Impact of West Elementary and Shawsheen Preschool Multi-Year Borrowing</b>				
The FY2024 Projected Average Single Family Tax Bill includes the second of four debt issuances for the West Elementary/Shawsheen Pre-School Project and represents approximately \$243 of the average bill. It is expected that there will be two additional debt issuances related to this project in FY2025 and in FY2026.				
<i>FY2025 West Elementary Projected Additional Exempt Debt to the Average Taxpayer: \$165</i>				
<i>FY2026 West Elementary Projected Additional Exempt Debt to the Average Taxpayer: \$129</i>				
<i>Subject to change</i>				

The Town Manager develops his annual budget in accordance with Proposition 2 ½ while making reasonable assumptions regarding new growth, local receipts, and State Aid.

## NAVIGATING THE TOWN MEETING WARRANT

The final Warrant was voted on by the Select Board on March 27, 2023 and contains a total of 41 articles. The Warrant and recommendations are found in Section IV of this report. Note that numbering of Warrant articles changed from the preliminary Warrant to the final Warrant.

A few housekeeping articles have been consolidated into a 'consent agenda.' A consent agenda is a voting practice that groups routine appropriations into one Warrant article. The consent agenda may then be moved in one single vote, rather than voting on each line item separately. These articles are typically not controversial and are usually voted on quickly. The opportunity for questions and clarification of the individual items is always available at Town Meeting. Article 6 groups financial housekeeping Articles A-I, Article 8 groups minor financial Articles A-D, and Article 9 groups general housekeeping Articles A-G.

Capital projects are organized in the Warrant based on funding source rather than presented as individual articles. Article 19 lists capital projects from general fund borrowing. Article 20 lists capital projects from Free Cash. Article 21 lists capital projects from Water and Sewer Enterprise funds.

## IN CONCLUSION

As this report goes to print, the Town is at work planning and building for our financial, educational, and commercial future. As the country and the Commonwealth emerge from the pandemic, Andover has a strong foundation from which to respond to future challenges and to create and act on opportunities to improve our community.

We appreciate the concerted effort made by our colleagues who worked collaboratively through the budget development process. Thank you to all who made themselves and their data available to assist us in the preparation of this report. Please note that the numbers used in this report were current when it went to print and may differ from the published Town Manager's budget. Some numbers may change before ATM and these updated values will be identified and explained at Town Meeting.

Please join us at Town Meeting on May 1, 2023. Your participation is important.

The Finance Committee

Kevin O'Handley, Chair  
Paula Colby-Clements, Vice-Chair

Aaron Buzay  
Paul MacKay

Yican Cao  
Andrew McBrien  
Ken Russo

William Haskell  
Kimberly Perry

**SECTION I**  
**TAX CALCULATIONS AND PROJECTIONS**

## TAX BILL PROJECTION AND HISTORY

### Estimating the FY24 Property Tax Increase

There are many variables affecting property tax rates and residential property tax bills.

The table below shows what would happen if the average residential property tax bill required to fund Town and School budgets within Proposition 2½ escalates at 3.65% per year – a reasonable estimate based on historical trends.

Fiscal Year	Estimated Taxes in Accordance with Proposition 2 ½ and Existing Exempt Debt	New Exempt Debt  West Elementary/Shawsheen Pre-School	Total Estimated Average Single Family Tax Bill	\$ Increase	% Increase
FY2024	\$12,161	\$243	\$12,404	\$671	5.72%
FY2025	\$12,857	\$165	\$13,022	\$618	4.98%
FY2026	\$13,497	\$129	\$13,626	\$604	4.64%
FY2027	\$14,124	-	\$14,124	\$497	3.65%
FY2028	\$14,639	-	\$14,639	\$516	3.65%

**To give taxpayers reasonable estimates of how the decisions on the budgets and warrant articles may affect their individual tax bills, several assumptions are made:**

- Since the work of the Board of Assessors establishing property values is not complete until fall, new growth cannot be certified until valuations are complete, and because the Select Board does not vote on tax classification until November, it is not possible to calculate the exact impact of Town Meeting decisions on individual tax bills prior to Town Meeting.
- Therefore, the process for calculating the impact on future years' tax bills is done by using a "Tax Levy Growth Rate" (based on historical averages) and applying it to the real numbers from FY2023. A growth rate of 3.65% is used, which was the 10 year average prior to the debt exclusions related to the pension obligation bond and the West Elementary/Shawsheen Preschool project.
- All other figures used for projected future tax bills are taken from the Town Manager's long-range projections. This is done because there is no reliable way of predicting the impact of any shift in the tax burden due to either the revaluation of property or the Select Board's annual vote on tax classification. Estimates of debt service for West Elementary/Shawsheen Pre-School have been made for FY 2024, FY 2025 and FY 2026.
- These projections assume consistent value growth across tax classifications. If there is inconsistent growth in one tax classification, it can impact the levy shares borne by the classes of property and impact these projections. These projects also do not factor any changes to the shift, or the determination of the residential factor, voted annually by the Select Board.

View historical property tax information on the Town of Andover's data portal – Andover Data ([www.andoverma.gov/data](http://www.andoverma.gov/data)).

### Calculating an Estimated Impact on Your Individual Tax Bill

By using this approach of projecting a percentage increase, voters have the ability to estimate the impact on their individual property tax bills by simply multiplying the projected percentage increase by their current year's (FY2023) property tax bill, as follows:

**To estimate your total FY2024 property tax bill: Multiply your FY2023 property tax bill by 1.0572**

For example, if your property has an assessed value of \$500,000:

Your FY2023 property tax bill = \$500 x \$13.66 = \$6,830

(where \$13.66 is the FY23 residential tax rate per \$1,000)

Your FY2024 estimated property tax increase = \$6,830 x 0.572 = \$391

Your FY2024 estimated property tax bill = \$6,830 + \$391 = \$7,221

**Examples of estimated FY2024 single family residential property tax bills are shown here** for several different property values, assuming that the total property tax levy is \$300,000 below the levy limit:

If your assessed property value is ...	\$300,000	\$500,000	\$858,952	\$900,000	\$1,200,000
FY2023 property tax bill	\$4,098	\$6,830	\$11,733	\$12,294	\$16,392
FY2024 projected property tax bill increase	\$234	\$391	\$671	\$703	\$937
FY2024 projected property tax bill	\$4,332	\$7,221	\$12,404	\$12,997	\$17,329

\$858,952 represents the average Single-Family residence assessed value for FY2024

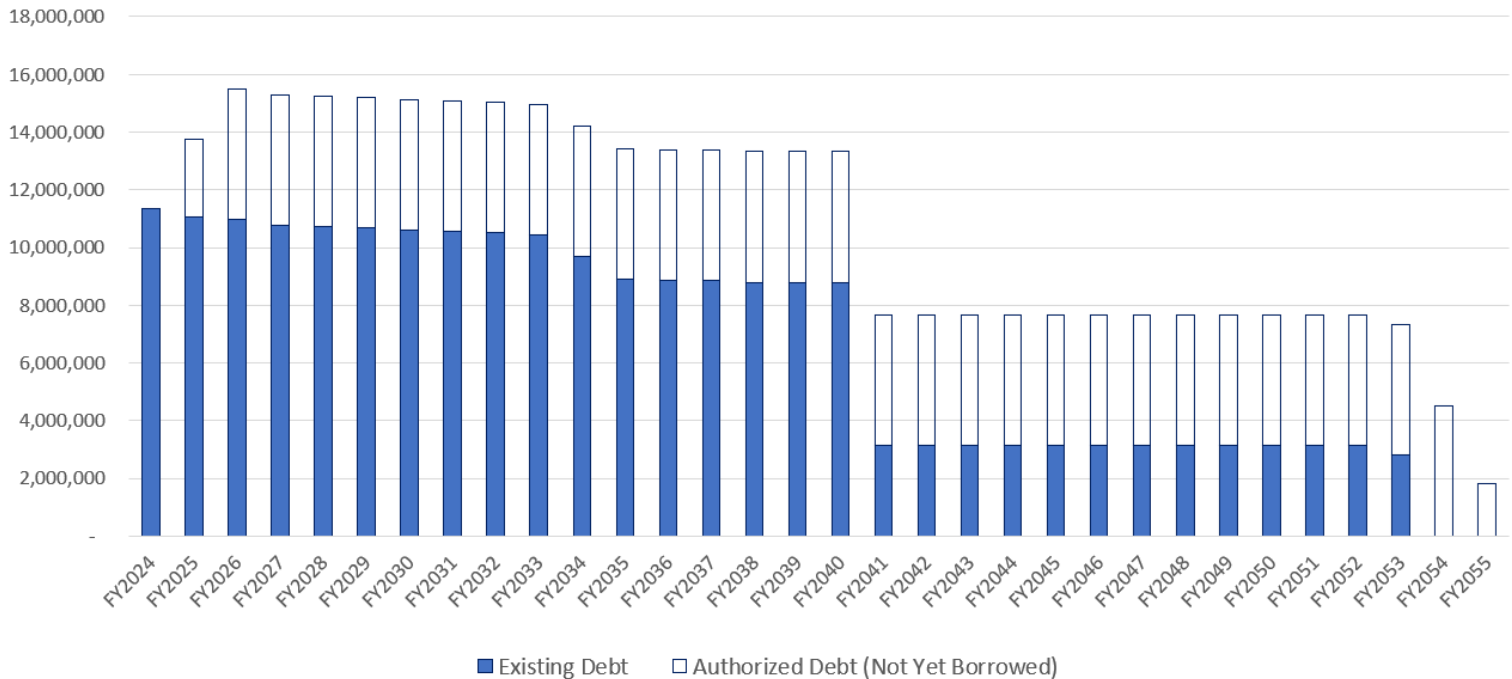
### Historic Average Single Family Residence Assessed Value and Tax Bill

Fiscal Year	Tax Rate	Average Single Family Residence Assessed Value	Average Single Family Tax Bill	Dollar Increase	Tax % Increase	Tax Within 2 ½ Limit	Tax Due To Debt Exclusions
FY2023	13.66	\$858,952	\$11,733	\$645	5.94%	\$11,287	\$446
FY2022	14.60	\$759,153	\$11,075	\$446	4.20%	\$10,884	\$204
FY2021	15.29	\$695,456	\$10,629	\$406	3.97%	\$10,407	\$222
FY2020	15.01	\$681,094	\$10,223	\$250	2.51%	\$9,972	\$251
FY2019	15.27	\$653,104	\$9,973	\$382	3.98%	\$9,707	\$266
FY2018	15.64	\$613,261	\$9,591	\$421	4.60%	\$9,313	\$278
FY2017	15.18	\$604,053	\$9,170	\$225	2.51%	\$8,922	\$248
FY2016	14.82	\$603,550	\$8,945	\$297	3.43%	\$8,643	\$302
FY2015	14.97	\$577,689	\$8,648	\$305	3.65%	\$8,334	\$314
FY2014	15.18	\$549,622	\$8,343	\$376	4.72%	\$8,111	\$232
FY2013	14.51	\$549,070	\$7,967	\$181	2.35%	\$7,800	\$167

## EXEMPT DEBT

Exempt Debt relates to debt service to fund projects or initiatives that have been excluded from the limits of Proposition 2 ½ by Town Meeting and ballot box voters. The graph below outlines how much the average taxpayer pays toward exempt debt on an annual basis. Currently, the town has debt service payments through the year FY2053. Below the graph are boxes that outline which projects are funded in each year, until that debt is retired. Debt is sometimes structured as level principal, in which payments decrease over time as principal is paid off; or level debt, in which payments are fixed over the course of the loan term.

- Through FY2026, debt service related to the **Wood Hill Middle School/High Plain Elementary** project averages \$148,400 annually.
- Through FY2029, debt service related to the **Public Safety Center** averages \$20,140 annually.
- By FY2037, debt service related to the **Bancroft Elementary School** will be satisfied. Payments range from a high in FY2024 of 2,159,287 to a low of \$47,787 in FY2037.
- The **Pension Obligation Bond** debt service, of which half of the total debt service is paid from exempt debt, will be satisfied in 2040 – payments average \$5,661,563 annually.
- By FY2024, two out of the expected four debt issuances have occurred for the **West Elementary/Shawsheen School Project**. The graph below represents what has already been borrowed, which averages \$3,137,328 through FY2053. The graph also shows what has been authorized for this project, but not yet borrowed.

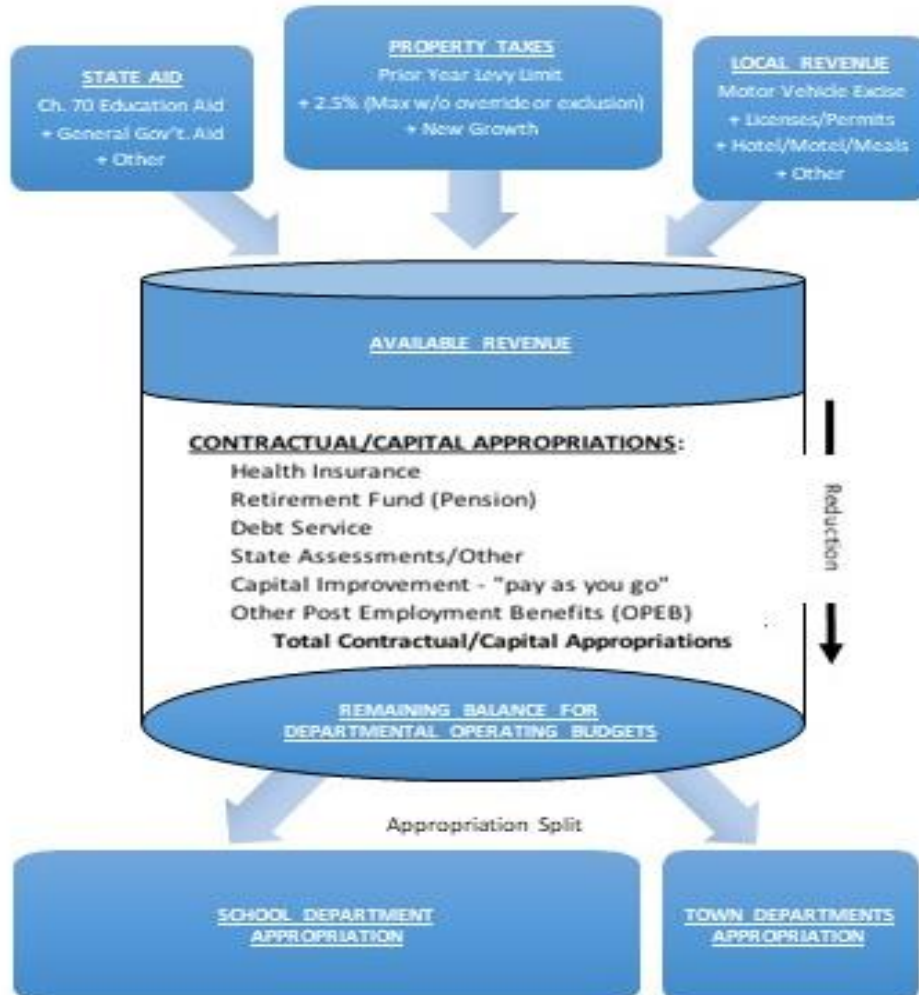


FY24-FY29	FY30-FY37	FY38-FY40	FY40-FY55
Wood Hill/High Plain Public Safety Center Bancroft Elementary West Elementary Pension Obligation	Bancroft Elementary West Elementary Pension Obligation	West Elementary Pension Obligation	West Elementary

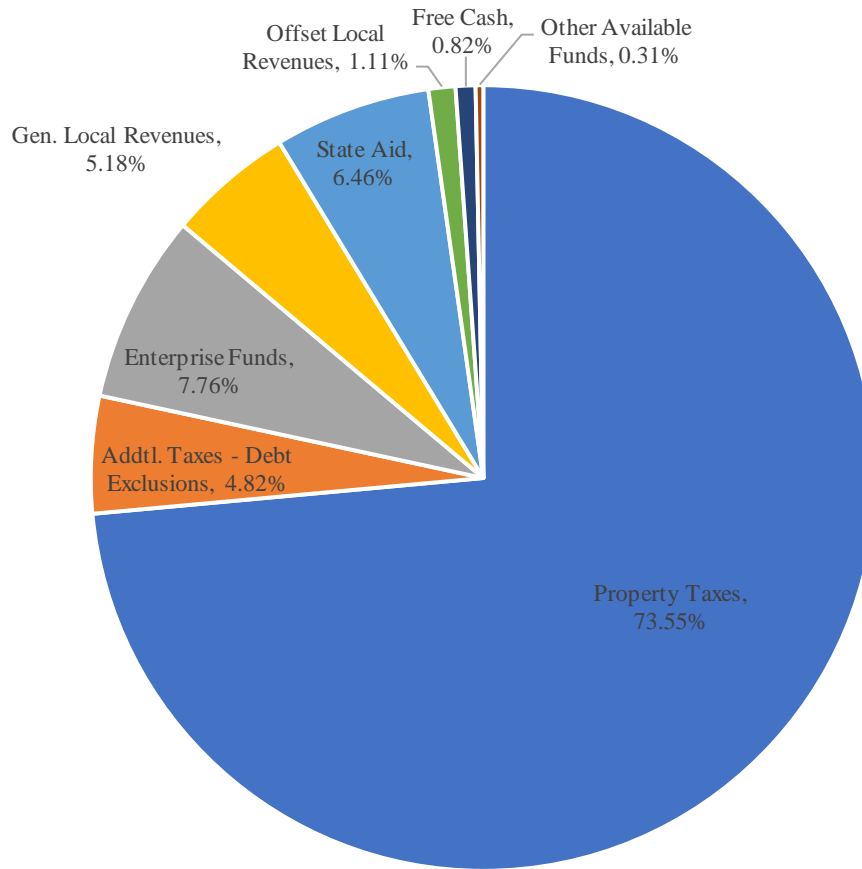
**SECTION II**  
**OVERVIEW OF REVENUE AND EXPENSES**



**Town of Andover Budget Model**  
**(Excluding Water/Sewer/Offset Local Receipts)**

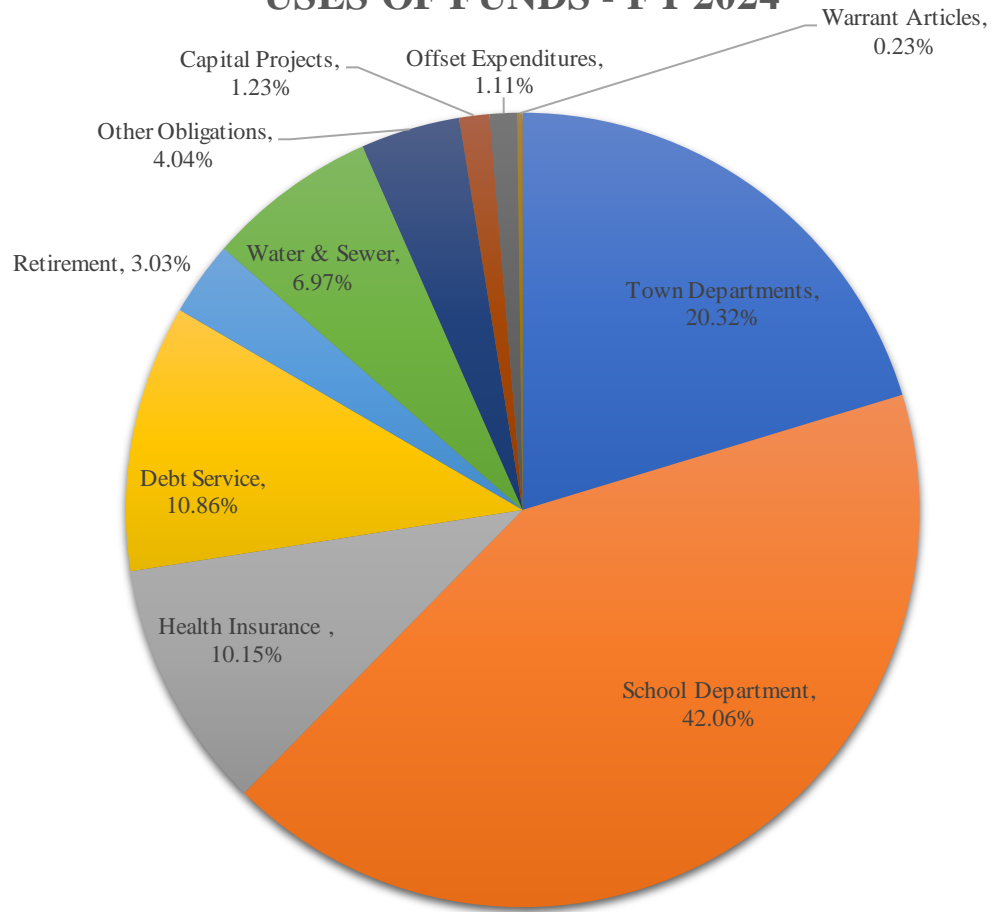


## SOURCES OF FUNDS - FY 2024



Property Taxes	\$172,656,933	73.55%
Addtl. Taxes - Debt Exclusions	\$11,313,463	4.82%
Enterprise Funds	\$18,214,457	7.76%
Gen. Local Revenues	\$12,150,950	5.18%
State Aid	\$15,157,237	6.46%
Offset Local Revenues	\$2,602,531	1.11%
Free Cash	\$1,919,128	0.82%
Other Available Funds	<u>\$737,378</u>	<u>0.31%</u>
	\$234,752,077	100.00%

## USES OF FUNDS - FY 2024



Town Departments	\$47,705,193	20.32%
School Department	\$98,726,924	42.06%
Health Insurance	\$23,835,094	10.15%
Debt Service	\$25,503,634	10.86%
Retirement	\$7,124,644	3.03%
Water & Sewer	\$16,352,513	6.97%
Other Obligations	\$9,482,592	4.04%
Capital Projects	\$2,890,000	1.23%
Offset Expenditures	\$2,602,531	1.11%
Warrant Articles	<u>\$528,952</u>	<u>0.23%</u>
	<b>\$234,752,077</b>	<b>100.00%</b>

## HOW THE AVERAGE SINGLE-FAMILY TAX BILL WILL BE ALLOCATED

	<i>Share of Tax Bill</i>	<i>% of Tax Bill</i>
<b>School Department Operating Budget</b>	\$5,787	46.65%
<b>Health Insurance</b> <i>Current Town and School employees and retirees</i>	\$1,371	11.05%
<b>Public Safety: Police and Fire</b>	\$1,029	8.30%
<b>DPW and Facilities</b> <i>Highway, snow removal, solid waste, street lighting, Town and School buildings and grounds maintenance, Spring Grove Cemetery, vehicle maintenance, capital projects management, engineering, etc.</i>	\$818	6.59%
<b>General Government Town Administration</b> <i>Finance, Town Clerk, Information Technology, Community Development and Planning, Veterans Services, Compensation and Reserve Fund</i>	\$603	4.86%
<b>Exempt Debt</b> <i>Pension obligation bond debt service, West Elementary/Shaswhseen debt service, Bancroft Elementary, Public Safety Center, other school building projects funded outside the Proposition 2½ levy limit</i>	\$794	6.40%
<b>Non-Exempt Debt Service</b> <i>Principal and interest for previously approved projected funded within the Proposition 2 ½ levy limit – includes half of pension obligation bond debt service</i>	\$812	6.55%
<b>Retirement Fund</b>	\$373	3.01%
<b>Other</b> <i>OPEB, state assessments, overlay, vocational school assessment, general insurance, unemployment, warrant articles funded from taxation</i>	\$358	2.89%
<b>Capital Improvement Plan – Article 5</b>	\$169	1.37%
<b>Library</b>	\$179	1.45%
<b>Community Services – Recreation, Youth Services, Elder Services, DEI</b>	\$111	0.89%
	<b>\$12,404</b>	<b>100%</b>

# Town of Andover Long Range Financial Plan

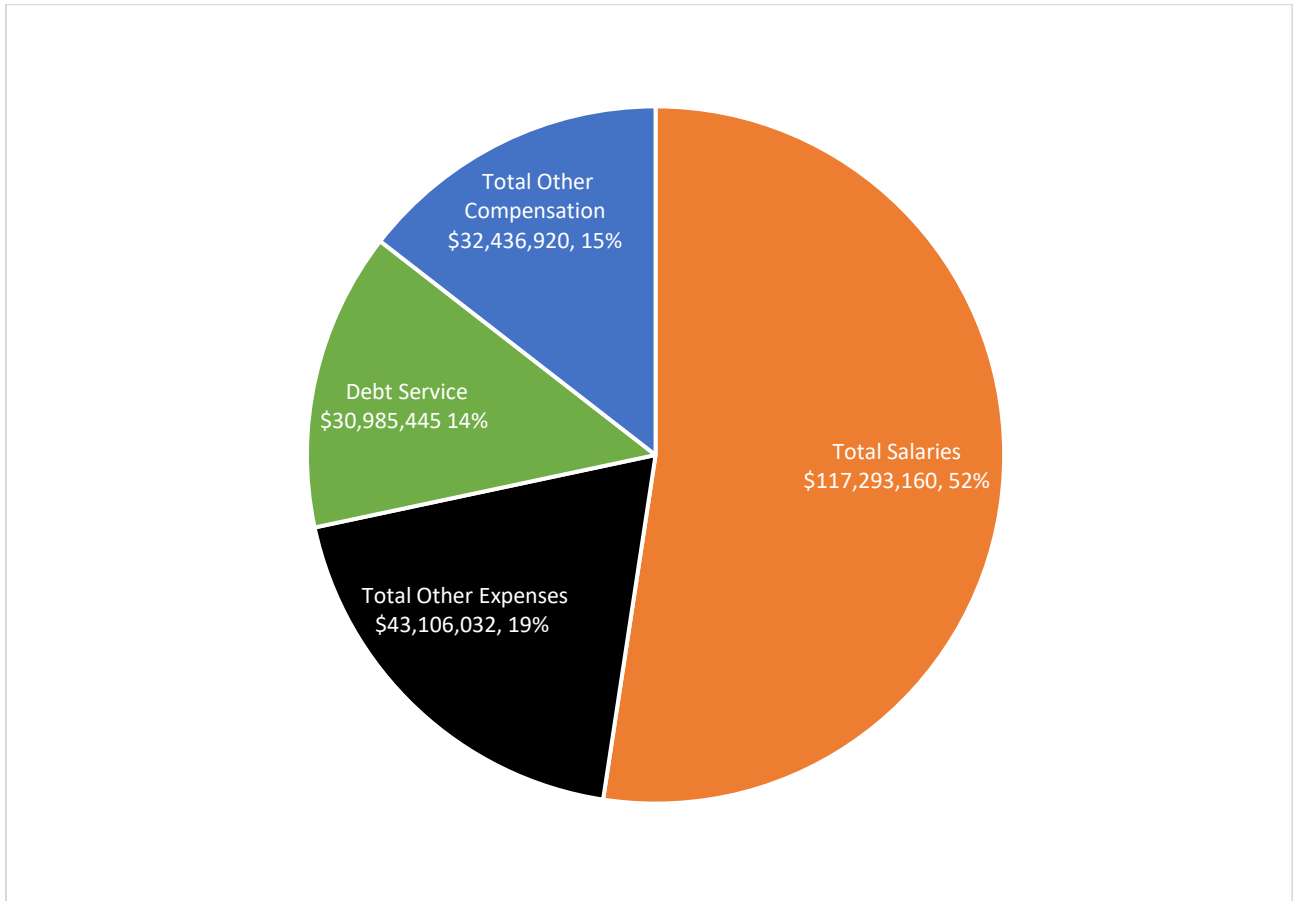
	FY 2024	Dollar Change	Percent Change	FY 2025	Dollar Change	Percent Change	FY 2026	Dollar Change	Percent Change	FY 2027	Dollar Change	Percent Change	FY 2028	Dollar Change
<b>REVENUE</b>														
Property Taxes														
Prior Year Levy	169,123,815	6,229,795	3.82%	175,283,332	6,159,517	3.64%	181,596,637	6,313,505	3.60%	188,068,180	6,471,343	3.56%	194,701,307	6,633,127
2 1/2% Increase	4,228,095	155,745	3.62%	4,382,063	153,988	3.64%	4,539,921	157,838	3.60%	4,701,705	161,784	3.56%	4,867,533	165,628
New Growth	1,931,422	(226,022)	-10.48%	1,931,422	-	0.00%	1,931,422	-	0.00%	1,931,422	-	0.00%	1,931,422	-
Unused Excess Levy Capacity	(300,000)	548,359	-64.64%	(300,000)	-	0.00%	(300,000)	-	0.00%	(300,000)	-	0.00%	(300,000)	-
Unused Levy Capacity (POB)	(2,326,399)	(163,754)	30.69%	(2,551,253)	(224,555)	30.69%	(2,777,301)	(226,048)	30.69%	(3,008,916)	(231,615)	30.69%	(3,246,698)	(237,783)
Exempt Debt Service	11,313,463	2,656,551	30.69%	11,010,340	(303,123)	-2.68%	10,936,301	(74,039)	-0.67%	10,739,793	(196,508)	-1.80%	10,695,343	(44,450)
<b>Total Property Taxes</b>	<b>183,970,396</b>	<b>9,200,673</b>	<b>5.26%</b>	<b>189,755,924</b>	<b>5,785,528</b>	<b>3.14%</b>	<b>195,927,180</b>	<b>6,171,256</b>	<b>3.25%</b>	<b>202,132,184</b>	<b>6,205,004</b>	<b>3.17%</b>	<b>208,648,906</b>	<b>6,516,722</b>
State Aid	15,157,237	284,740	1.91%	15,447,672	290,435	1.92%	15,743,916	296,244	1.92%	16,040,297	302,669	1.92%	16,354,297	308,212
Local Receipts	12,150,950	516,759	4.44%	12,298,386	147,436	1.21%	12,448,217	148,831	1.22%	12,600,448	152,231	1.22%	12,755,168	154,720
Free Cash for CIP & Articles	1,919,128	1,719,347	72.72%	872,465	2,136,776	111.34%	923,439	(795,908)	-91.23%	991,675	(1,145,101)	-124.00%	1,008,852	1,804,760
Other Revenues - Indirects, Cable, Bond Prem	2,175,682	(4,238,516)	205.47%	2,242,571	(4,418,263)	203.07%	2,311,394	(4,553,965)	203.07%	2,382,644	(4,694,038)	203.08%	2,481,426	(4,864,070)
<b>TOTAL REVENUES</b>	<b>215,373,403</b>	<b>7,483,004</b>	<b>3.64%</b>	<b>220,617,019</b>	<b>3,941,972</b>	<b>1.83%</b>	<b>227,354,146</b>	<b>1,267,458</b>	<b>0.57%</b>	<b>234,153,036</b>	<b>820,264</b>	<b>0.35%</b>	<b>241,248,648</b>	<b>3,920,344</b>
<b>APPROPRIATIONS - Debt/Obligations/Capital</b>														
Capital & Debt Service														
Non-Exempt Debt Service	8,476,564	(479,185)	-5.35%	9,719,673	1,243,109	14.67%	11,209,363	1,489,690	15.33%	12,408,653	1,199,290	10.70%	12,575,423	166,770
Pension Obligation Bond Non-Exempt	5,661,399	(1,247)	-0.02%	5,662,953	1,555	0.03%	5,661,235	(1,718)	-0.03%	5,660,529	(706)	-0.01%	5,661,343	814
Pension Obligation Bond Exempt	5,704,273	2,651,420	86.85%	5,393,219	(311,054)	-5.45%	5,314,521	(78,698)	-1.46%	5,112,342	(202,179)	-3.80%	5,060,703	(51,639)
Exempt Debt Service	2,890,000	133,500	4.64%	2,225,000	(665,000)	-23.01%	1,725,000	(500,000)	-22.47%	1,875,000	150,000	8.70%	2,700,000	825,000
<b>Total General Fund Capital</b>	<b>28,393,634</b>	<b>2,303,242</b>	<b>8.83%</b>	<b>28,663,798</b>	<b>270,164</b>	<b>0.95%</b>	<b>29,571,354</b>	<b>907,556</b>	<b>3.17%</b>	<b>30,717,053</b>	<b>1,145,699</b>	<b>3.87%</b>	<b>31,658,812</b>	<b>941,759</b>
Obligations - Fixed Costs														
Retirement Est Normal Cost	5,707,465	192,813	3.50%	5,960,542	253,077	4.43%	6,169,161	208,619	3.50%	6,385,081	215,920	3.50%	6,608,559	223,478
Retirement Est Unfunded GF Contribution	1,417,179	677,876	91.69%	1,600,196	183,017	12.91%	1,664,204	64,008	4.00%	1,730,773	66,569	4.00%	1,800,004	69,231
Insurance/Workers Comp	1,280,400	116,400	10.00%	1,408,440	128,040	10.00%	1,549,284	140,844	10.00%	1,704,212	154,928	10.00%	1,874,634	170,421
Unemployment Compensation	168,100	4,100	2.50%	172,303	4,202	2.50%	176,610	4,308	2.50%	181,025	4,415	2.50%	185,551	4,526
Health Insurance	26,056,742	1,240,797	5.00%	27,880,714	1,823,972	7.00%	30,111,171	2,230,457	8.00%	32,520,065	2,408,894	8.00%	35,121,670	2,601,605
Less: Retiree Savings To OPEB	(1,080,604)			(1,123,828)			(1,168,781)			(1,215,532)			(1,264,154)	
Less: New Employee Contribution Split	(1,141,044)			(1,168,865)			(1,197,242)			(1,210,000)			(1,240,250)	
Total Health Insurance	23,835,094	800,298	3.47%	25,588,021	1,752,927	7.35%	27,745,148	2,157,127	8.43%	30,094,533	2,340,384	8.47%	32,617,267	2,522,734
OPEB	1,812,834	1,874,364		1,874,364			1,938,081			2,004,064			2,072,399	
OPEB Original	732,230	17,859	2.50%	750,536	18,306	2.50%	769,300	18,763	2.50%	788,532	19,232	2.50%	808,267	(788,532)
OPEB Additional Retiree Savings	1,080,604	41,562	4.00%	1,123,828	43,224	4.00%	1,168,781	44,953	4.00%	1,215,532	46,751	4.00%	1,264,154	(1,215,532)
<b>Total General Fund Obligations</b>	<b>62,614,707</b>	<b>3,091,705</b>	<b>5.29%</b>	<b>65,267,664</b>	<b>4,206,765</b>	<b>6.72%</b>	<b>68,813,842</b>	<b>4,869,079</b>	<b>7.46%</b>	<b>72,816,742</b>	<b>5,266,095</b>	<b>7.65%</b>	<b>76,817,225</b>	<b>3,516,699</b>
State Assessments	1,100,335	26,837	2.50%	1,127,844	27,508	2.50%	1,156,040	28,196	2.50%	1,184,941	28,901	2.50%	1,214,564	29,624
Offset Aid - Assistance to Libraries	78,478			78,478			78,478			78,478			78,478	
Technical School Assessment	1,312,220	38,220	3.00%	1,351,587	39,367	3.00%	1,392,134	40,548	3.00%	1,433,898	41,764	3.00%	1,476,915	43,017
Overlaid Reserve	625,000	25,000	0.00%	900,000	275,000	0.00%	800,000	(100,000)	0.00%	800,000	-	0.00%	800,000	-
Warrant Articles - From Taxation (Inc POB Reserve)	281,000	(2,461)	0.00%	247,235	(33,765)	0.00%	348,533	101,298	0.00%	449,304	100,771	0.00%	459,512	10,208
Warrant Articles - From Free Cash	1,919,128	(445,212)	0.00%	872,465	(1,046,663)	0.00%	923,439	50,974	0.00%	991,675	68,236	0.00%	1,008,852	17,177
Other - Court Judgements & Deficits	136,418	136,418	0.00%	150,000	13,582	0.00%	150,000	-	0.00%	150,000	-	0.00%	150,000	-
<b>Total Debt/Obligations/Capital</b>	<b>68,067,286</b>	<b>2,870,487</b>	<b>4.48%</b>	<b>69,995,272</b>	<b>3,481,794</b>	<b>5.12%</b>	<b>73,662,466</b>	<b>4,990,095</b>	<b>7.13%</b>	<b>77,905,038</b>	<b>5,505,767</b>	<b>7.47%</b>	<b>82,005,546</b>	<b>3,618,224</b>
<b>APPROPRIATIONS - Town &amp; School Operations</b>														
Town	47,185,193	1,262,864	2.75%	48,482,786	1,297,593	2.75%	49,816,062	1,333,277	2.75%	51,186,004	1,369,942	2.75%	52,593,619	1,407,615
Unfunded Liability Offset	250,000	(20,000)	0.55%	256,875	6,875	0.55%	263,939	7,064	0.55%	270,000	(13,939)	0.55%	275,000	-
HR Expense Transfer from School	-	(20,000)	100.00%	-	-		-	-		-	-		-	-
Technology Transfer from School	270,000	20,000	2.72%	320,000	50,000	3.30%	370,000	50,000	3.30%	420,000	50,000	3.30%	470,000	50,000
Total Town	47,705,193	1,262,864	2.72%	49,059,661	1,354,468	3.30%	50,345,001	1,285,341	3.30%	51,706,004	1,361,003	3.30%	53,118,619	1,412,615
School	99,600,924	3,600,033	3.75%	103,335,959	3,735,035	3.75%	107,211,058	3,875,098	3.75%	111,231,472	4,020,415	3.75%	115,402,652	4,171,180
HR Expense Transfer to Town	-	20,000	-100.00%	-	(50,000)		(265,000)	-		(270,000)	(5,000)		(275,000)	(5,000)
Technology Transfer to Town	(270,000)	(20,000)		(320,000)	(50,000)		(370,000)	(50,000)		(420,000)	(50,000)		(470,000)	(50,000)
School Transfer to Debt Service	98,726,924	3,600,033	3.78%	102,411,959	3,685,035	3.73%	107,211,058	4,799,098	3.73%	111,231,472	4,020,415	3.73%	115,402,652	4,171,180
Total School	147,306,117	4,862,827	3.43%	152,395,620	5,032,627	3.42%	157,556,059	5,208,375	3.42%	162,937,476	5,390,356	3.42%	168,521,272	5,578,795
<b>Total Appropriations for Operations</b>	<b>215,373,403</b>	<b>9,669,829</b>	<b>4.70%</b>	<b>222,390,892</b>	<b>7,017,489</b>	<b>3.26%</b>	<b>231,218,525</b>	<b>8,627,633</b>	<b>3.97%</b>	<b>240,842,514</b>	<b>9,623,989</b>	<b>4.16%</b>	<b>250,526,817</b>	<b>9,684,303</b>
<b>TOTAL APPROPRIATIONS</b>														
<b>BALANCE</b>	<b>(9)</b>			<b>(1,773,873)</b>			<b>(3,864,379)</b>			<b>(6,889,478)</b>			<b>(9,278,169)</b>	

### **SECTION III**

#### **HOW YOUR TAXES ARE SPENT TOWN AND SCHOOL OPERATING BUDGETS**

**TOWN AND SCHOOL OPERATING BUDGET**  
**ARTICLE 4**  
**\$223,821,556**

**The \$152,055,420 budgeted for salaries and other compensation accounts for 67% of the funds to be appropriated in Article 4.**



**Total Salaries** include Personal Services appropriations for Town and School Departments and Water and Sewer Enterprise Funds. Positions funded with grants and revolving funds are not included in Article 4.

**Total Other Compensation** includes employee health insurance, pension funding for the current fiscal year, OPEB, Medicare taxes, workers' compensation, unemployment and other employee benefits.

**Total Other Expenses** is the amount needed to cover all other costs not included in Total Compensation including Town and School Other Expenses, the vocational school assessment and general insurance.

**Debt Service** is the appropriation for Andover's annual principal and interest costs associated with capital projects funded by borrowing.

**SECTION IV**  
**THE WARRANT: ARTICLES**



**2023 ANNUAL TOWN MEETING**

**Monday, May 1, 2023**

**J. Everett Collins Center for the Performing Arts**

**Andover High School**

**CALL TO ORDER 7:00 PM**

**OPENING PRAYER**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**ADMITTANCE OF NON-VOTERS**

**MOTION TO DISPENSE WITH READING OF WARRANT AND RETURN OF SERVICE  
BY TOWN COUNSEL**

**MOTION TO PERMIT MODERATOR TO REFER TO WARRANT ARTICLES BY  
NUMBER AND BY SUBJECT MATTER**

**ANNUAL TOWN ELECTION**

**ARTICLE 1.** Annual Town Election: Moderator for one year, one Select Board member for three years, one School Committee member for three years, and two Punchard Free School Trustees for three years, or take any other action related thereto.

All of the above candidates are to be voted on one ballot. The polls will be open from seven o'clock AM to eight o'clock PM.

After the final action on the preceding Article One, the said meeting shall stand adjourned by virtue of Chapter 39, Section 20 of the Massachusetts General Laws, to Monday, May 1, 2023 at seven o'clock PM in the J. Everett Collins Center for the Performing Arts, Andover High School, 100 Shawsheen Road, in said Andover, then and there to begin acting upon articles that follow in this warrant.

*On request of the Town Clerk*

**ELECTION NOT REQUIRED BY BALLOT**

**ARTICLE 2.** To elect all other officers not required by law to be elected by ballot, or take any other action related thereto.

~~~~~

The John Cornell Fuel Assistance Fund was established by Article 17 of the 1893 Annual Town Meeting. Five thousand dollars was left to the Town to be used for the needy and poor to purchase wood or coal. In 1995 the Trust documents were modified by the Probate Court of Massachusetts to permit the use of these funds for all types of fuel for heating, cooking or electrical purposes. Three trustees administer the funds. They are chosen on a staggered basis by vote at the Annual Town Meeting.

~~~~~

**Your Vote: Yes \_\_\_ No \_\_\_**

*On request of the Town Clerk*

**SALARIES OF ELECTED OFFICIALS**

**ARTICLE 3.** To establish the salaries of the elected officers for the ensuing year, or take any other action related thereto.

~~~~~

The 1998 Annual Town Meeting voted to establish the following salaries for elected officials effective July 1, 1999: \$1,500 for each member of the Select Board and the School Committee, and \$1,800 for each chairperson. The Moderator is paid \$250 for the Annual Town Meeting and \$60 for each Special Town Meeting. These salaries are not specified by Town bylaw, and therefore must be voted each year by Town Meeting.

~~~~~

**Financial Impact of Article 3**

Approval

Funds are budgeted in Article 4.  
Accounts for approximately \$1 of the FY2024 average residential property tax bill.

Disapproval

FY2024 average residential property tax bill reduced by approximately \$1.

**Your Vote: Yes \_\_\_ No \_\_\_**

**The FINANCE COMMITTEE voted 8-0 to recommend approval.**

*On request of the Town Clerk*

**FISCAL YEAR 2024 BUDGET**

**ARTICLE 4.** To see if the Town will vote to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024, or take any other action related thereto.

\*\*\*\*\*

**Motions for these FY2024 operating budgets are on the following two pages:**

Public Safety	Unclassified Expenses (Compensation & Reserve Funds)
General Government	Andover Public Schools
Department of Public Works	Sewer
Department of Public Facilities	Water
Library	Obligations
Community Services	

The total spent by any department cannot exceed the amount voted by Town Meeting. The amount voted for “other expenses” must be spent only on departmental expenses and cannot be used to pay for “personal services” (compensation), and vice versa, except for the school budget. The school budget is voted as a single number and may be spent as needed.

\*\*\*\*\*

**Your Vote: Yes\_\_\_ No\_\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**  
**The FINANCE COMMITTEE voted 8-0 to recommend approval.**  
**The SCHOOL COMMITTEE voted 4-0 to recommend approval.**

*On request of the Town Manager*

**ARTICLE 4  
FY 2024  
OPERATING BUDGET**

3/22/23

LINE ITEM	DEPARTMENT	EXPENDED FY2021	EXPENDED FY2022	BUDGET FY2023	TM REC FY2024	% CHANGE FY23-FY24
	<u>PUBLIC SAFETY</u>					
1	PERSONNEL SERVICES	16,638,097	17,198,960	16,728,660	17,834,500	
2	OTHER EXPENSES	<u>1,607,004</u>	<u>1,857,916</u>	<u>1,630,368</u>	<u>1,796,765</u>	
	TOTAL	18,245,101	19,056,876	18,359,028	19,631,265	6.93%
<i>Includes \$265,371 Parking Receipts; \$60,000 Detail Fees; and \$1,750,000 Ambulance Collections</i>						
	<u>GENERAL GOVERNMENT / IT / CD&amp;P</u>					
3	PERSONNEL SERVICES	6,995,050	7,043,424	7,511,444	7,771,063	
4	OTHER EXPENSES	<u>2,199,369</u>	<u>2,381,985</u>	<u>2,751,202</u>	<u>2,911,145</u>	
	TOTAL	9,194,419	9,425,409	10,262,646	10,682,208	4.09%
<i>Includes \$25,000 Wetland Filing Fees</i>						
	<u>DEPARTMENT OF PUBLIC WORKS</u>					
5	PERSONNEL SERVICES	3,792,696	3,834,283	3,834,283	3,930,369	
6	OTHER EXPENSES	<u>5,950,831</u>	<u>5,888,050</u>	<u>5,888,050</u>	<u>6,445,997</u>	
	TOTAL	9,743,527	9,722,333	9,722,333	10,376,366	6.73%
<i>Includes \$60,000 Cemetery Revenues</i>						
	<u>FACILITIES</u>					
7	PERSONNEL SERVICES	2,343,857	2,468,675	2,592,091	2,732,130	
8	OTHER EXPENSES	<u>1,198,874</u>	<u>1,363,735</u>	<u>1,354,850</u>	<u>1,446,400</u>	
	TOTAL	3,542,731	3,832,410	3,946,941	4,178,530	5.87%
<i>Includes \$40,000 Rental Receipts</i>						
	<u>LIBRARY</u>					
9	PERSONNEL SERVICES	2,110,648	2,209,245	2,307,538	2,383,930	
10	OTHER EXPENSES	<u>593,116</u>	<u>644,496</u>	<u>666,437</u>	<u>674,179</u>	
	TOTAL	2,703,764	2,853,741	2,973,975	3,058,109	2.83%
	<u>COMMUNITY SERVICES</u>					
11	PERSONNEL SERVICES	1,652,220	1,738,631	1,879,000	1,956,387	
12	OTHER EXPENSES	<u>420,321</u>	<u>369,678</u>	<u>580,024</u>	<u>617,115</u>	
	TOTAL	2,072,541	2,108,309	2,459,024	2,573,502	4.66%
<i>Includes \$556,531, \$25,000 and \$51,000 in User Fees, \$55,000 Grants</i>						
	<u>UNCLASSIFIED</u>					
13	COMPENSATION FUND	-	-	848,339	-	
14	RESERVE FUND	inc above	inc above	<u>200,000</u>	<u>200,000</u>	
	TOTAL			1,048,339	200,000	
	<u>TOWN DEPTS. TOTAL</u>					
	PERSONNEL SERVICES	33,532,568	34,493,218	35,701,355	36,608,379	
	OTHER EXPENSES	11,969,515	12,505,860	13,070,931	14,091,601	
	<i>Less Budgeted Revenues</i>	<u>(2,632,126)</u>	<u>(2,440,855)</u>	<u>(2,329,957)</u>	<u>(2,994,787)</u>	
	NET TOTAL	42,869,957	44,558,223	46,442,329	47,705,193	2.72%

3/22/23

LINE DEPARTMENT ITEM	EXPENDED FY2021	EXPENDED FY2022	BUDGET FY2023	TM REC FY2024	% CHANGE FY23-FY24
<u>ANDOVER SCHOOL DEPT</u>					
PERSONNEL SERVICES	72,149,779	72,149,779	77,899,943	79,732,107	
OTHER EXPENSES	17,627,863	17,627,863	17,226,948	18,994,817	
15 TOTAL	89,777,642	89,777,642	95,126,891	98,726,924	3.78%

LINE DEPARTMENT ITEM	EXPENDED FY2021	EXPENDED FY2022	BUDGET FY2023	TM REC FY2024	% CHANGE FY23-FY24
<u>SEWER</u>					
16 PERSONNEL SERVICES	330,522	323,506	357,873	378,940	
17 OTHER EXPENSES	2,172,210	2,361,988	2,978,124	3,260,798	
18 DEBT SERVICE *	-	-	1,602,416	1,558,228	
TOTAL	2,502,732	2,685,494	4,938,413	5,197,966	5.26%
<u>WATER</u>					
19 PERSONNEL SERVICES	2,271,974	2,219,270	2,343,272	2,395,322	
20 OTHER EXPENSES	3,809,469	3,523,247	3,926,102	4,835,642	
21 DEBT SERVICE *	-	-	3,801,472	3,923,583	
TOTAL	6,081,443	5,742,517	10,070,846	11,154,547	10.76%
TOTAL	8,584,175	8,428,011	15,009,259	16,352,513	

LINE DEPARTMENT ITEM	EXPENDED FY2021	EXPENDED FY2022	BUDGET FY2023	TM REC FY2024	% CHANGE FY23-FY24
<u>OBLIGATIONS</u>					
22 TECHNICAL SCHOOLS	768,834	1,072,920	1,274,000	1,312,220	
23 DEBT SERVICE *	16,738,783	11,028,908	23,333,892	25,503,634	
24 GENERAL INSURANCE	1,225,921	1,254,208	1,164,000	1,280,400	
25 UNEMPLOYMENT COMP.	163,147	160,000	164,000	168,100	
26 RETIREMENT FUND	13,610,301	12,897,390	6,253,955	7,124,644	
27 HEALTH INSURANCE FUND	22,338,257	23,147,462	23,034,797	23,835,094	
28 OPEB	1,631,003	1,696,026	1,753,413	1,812,834	
TOTAL	56,476,246	51,256,914	56,978,057	61,036,926	7.12%
<i>Includes \$58,586 from Premium Reserve</i>					

GRAND TOTAL	200,340,146	196,461,645	215,886,493	226,816,343	
<i>Less Budgeted Revenues</i>	<i>(2,632,126)</i>	<i>(2,440,855)</i>	<i>(2,329,957)</i>	<i>(2,994,787)</i>	
NET TOTAL	197,708,020	194,020,790	213,556,536	223,821,556	4.81%

\* - FY22 Water and Sewer Debt moved from Debt Service to the respective enterprise fund

**FISCAL YEAR 2024 CAPITAL PROJECTS FUND**

**ARTICLE 5.** To see if the Town will vote to raise by taxation and appropriate a sum of money for the purpose of funding the Fiscal Year 2024 appropriation for the Capital Projects Fund, or take any other action related thereto.

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The Capital Projects Fund is considered to be part of the FY2024 budget, but it is voted in a separate warrant article. This allows any balance in the fund at the end of a fiscal year to be carried forward to finish projects not completed by year-end. The use of a separate warrant article also makes it easier to track projects and spending. The appropriation is from taxation. During the course of the year, these projects may change as a result of costs and priorities. For details on specific proposed projects, see the *Town Manager’s Capital Improvement Plan* at [www.andoverma.gov/CIP2024](http://www.andoverma.gov/CIP2024).  
~~~~~

**FY2024 CAPITAL PROJECTS FUND RECOMMENDED BY TOWN MANAGER**

TM-1	Participatory Capital Budgeting	\$20,000
IT-4	Document Digitizing	\$50,000
CDP-2	Improving Kiosks, Signage and Interpretive Panels	\$25,000
POL-3	Accident Reconstruction Mapping Systems GNSS	\$40,000
FR-2	Radio Box Repeater System	\$165,000
FR-6	Emergency Services Call Boxes	\$20,000
DPW-7a	Public Works Vehicles - Small	\$82,000
DPW-28	Spring Grove Cemetery Maintenance	\$20,000
FAC-1	Town Projects - Buildings	\$475,000
FAC-2	Town Projects – Mech. & Electrical	\$420,000
FAC-3	Town & School Security Projects	\$130,000
FAC-4	Town Vehicle Replacement	\$105,000
SCH-1	School-Wide Maintenance Programs	\$950,000
SCH-2	School Projects – By Building	<u>\$388,000</u>
<b>Total from General Fund Revenue</b>		<b>\$2,890,000</b>

Your Vote: Yes \_\_\_ No \_\_\_

**The SELECT BOARD voted 5-0 to recommend approval.**  
**The FINANCE COMMITTEE voted 6-0 to recommend approval.**  
**The SCHOOL COMMITTEE voted 4-0 to recommend approval.**

*On request of the Town Manager*

**FINANCIAL HOUSEKEEPING ARTICLES (A THROUGH I)**

**ARTICLE 6.** To see if the Town will vote the following consent articles, or take any other action related thereto.

~ ~ ~ ~ ~

These articles are general financial housekeeping articles that Town Meeting is asked to approve every year by law and are routinely voted without discussion. If Town Meeting approves these in a group vote, it will cut down on the number of votes required at Town Meeting. The Town Moderator will ask the Town Meeting voters if anyone would like to hold on a specific article and, if so, that article will be held out for discussion and a separate vote will be taken. Otherwise, there will be a single vote for 6A-6I.

~ ~ ~ ~ ~

**BUDGET TRANSFERS  
Expected to be Withdrawn**

**ARTICLE 6A.** To see if the Town will vote to transfer from amounts previously appropriated at the May 2022 Annual Town Meeting as authorized by Massachusetts General Laws Chapter 44, Section 33B, or take any other action related thereto.

~ ~ ~ ~ ~

This article authorizes the transfer of funds appropriated by the 2022 Town Meeting from certain departmental budgets with projected surpluses to other departments to cover costs not anticipated in preparation of the FY2023 Budget.

~ ~ ~ ~ ~

**Your Vote: Yes \_\_\_ No \_\_\_**

*On request of the Chief Financial Officer*

**SUPPLEMENTAL BUDGET APPROPRIATIONS**

**ARTICLE 6B.** To see if the Town will vote to transfer from available funds a sum of money to supplement appropriations voted at the May 2022 Annual Town Meeting, or take any other action related thereto.

~ ~ ~ ~ ~

This article requests monies be appropriated from Free Cash to supplement the FY2023 Budget.

~ ~ ~ ~ ~

**Your Vote: Yes \_\_\_ No \_\_\_**

**The SELECT BOARD will make its recommendation at Town Meeting  
The FINANCE COMMITTEE will make its recommendation at Town Meeting**

*On request of the Town Manager*

**STABILIZATION FUND  
Expected to be Withdrawn**

**ARTICLE 6C.** To see if the Town will vote to appropriate and raise from taxation or available funds a sum of money to the Stabilization Fund in accordance with Massachusetts General Laws Chapter 40, Section 5B, as amended by Chapter 46, Sections 14 and 50 of the Acts of 2003 and Chapter 218 of the Acts of 2016, or take any other action related thereto.

*On request of the Chief Financial Officer*

**FREE CASH  
Expected to be Withdrawn**

**ARTICLE 6D.** To see what amount the Town will vote to permit the Assessors to use in Free Cash to reduce the Fiscal Year 2024 tax rate and to affect appropriations voted at the 2023 Annual Town Meeting, or take any other action related thereto.

*On request of the Chief Financial Officer*

**UNEXPENDED APPROPRIATIONS  
Expected to be Withdrawn**

**ARTICLE 6E.** To see what disposition shall be made of unexpended appropriations and Free Cash in the treasury, or take any other action related thereto.

*On request of the Chief Financial Officer*

**UNEXPENDED APPROPRIATIONS CAPITAL PROJECTS FUND**

**ARTICLE 6F.** To see what disposition shall be made of unexpended appropriations in the Capital Projects Fund, or take any other action related thereto.

~ ~ ~ ~ ~

Unexpended balances in Special Article accounts are carried forward from year to year as contrasted with the budget account balances that are usually lapsed at the end of the fiscal year into Free Cash. When the purpose for which a Special Article appropriation was made has been accomplished, the balance remains in the account until it is either re-appropriated or lapsed into surplus revenue. In either case, a specific vote of the Town Meeting is required. The motion will list specific transfers.

~ ~ ~ ~ ~

**Your Vote: Yes \_\_\_ No \_\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE will make its recommendation at Town Meeting**

*On request of the Chief Financial Officer*

**FY2024 REVOLVING ACCOUNTS**

**ARTICLE 6G.** To see if the Town will vote to authorize the following expenditure limits for revolving funds for certain Town departments under Massachusetts General Laws Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2023, or take any other action related thereto.



<b>Revolving Fund</b>	<b>FY2024 Limit</b>
Community Development & Planning Department	\$20,000
Memorial Hall Library-Lost/Damaged Materials	\$20,000
Health Clinic	\$60,000
Division of Recreation	\$1,000,000
Division of Youth Services	\$400,000
Field Maintenance	\$150,000
Division of Elder Services	\$225,000
Police Communications	\$50,000
School Photocopy Fees	\$10,000
Compost Program	\$60,000
Solid Waste	\$40,000
Stormwater Management	\$5,000
Fire Rescue	\$100,000
Health Services	\$100,000
Professional Development Institute	\$50,000
Student Technology Rental	\$200,000

**Your Vote: Yes\_\_ No\_\_**

~ ~ ~ ~ ~

A revolving fund allows user fees and donations collected by a specific department to be used for expenses related to that department without a specific appropriation by Town Meeting. For example, activity fees collected from participants in Community Services programs are used for tickets, related trip expenses and other program costs. State law requires that Town Meeting vote annually on the dollar limit that can be spent that fiscal year. In any fiscal year the limit on the amount that may be spent can be increased with the approval of both the Select Board and Finance Committee.

~ ~ ~ ~ ~

**The SELECT BOARD voted 5-0 to recommend approval.**  
**The FINANCE COMMITTEE voted 8-0 to recommend approval.**  
**The SCHOOL COMMITTEE voted 4-0 to recommend approval.**

*On request of the Chief Financial Officer*

#### **PEG ACCESS AND CABLE RELATED EXPENSES**

**ARTICLE 6H.** To see if the Town will vote to appropriate cable franchise fees and other cable-related revenues to support PEG access services, cable related expenses, and oversight of the cable franchise agreements for fiscal year 2024, which begins on July 1, 2023, or take any other action related thereto.

~ ~ ~ ~ ~

This article is a request to appropriate \$460,900 from the revenues received from the Comcast and Verizon cable franchise license agreements to pay for expenses related to the Town of Andover's grant agreement with Andover Community Access and Media (also known as AndoverTV) and other cable-related expenses.

~ ~ ~ ~ ~

**Your Vote: Yes\_\_ No\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 8-0 to recommend approval.**

*On request of the Chief Financial Officer*

**PENSION OBLIGATION BOND STABILIZATION FUND TRANSFER**

**ARTICLE 6I.** To see if the Town will vote to appropriate and raise from taxation or transfer from available funds a sum of money to the Pension Stabilization Fund in accordance with MGL Chapter 40, Section 5B, as amended by Chapter 46, Sections 14 and 50 of the Acts of 2003, or take any action related thereto.

~~~~~

This article asks voters to appropriate and transfer funds to the Pension Obligation Bond Stabilization fund. An integral part of the plan to issue Pension Obligation Bonds committed to transferring funds annually to this stabilization fund. This stabilization fund will be used to build up a reserve that may be expended (by vote of Town Meeting) to fund any portion of an unfunded liability that may be generated in future years. This transfers funds from voluntary employee deductions to the unfunded liability offset and from taxation.

~~~~~

**Financial Impact of Article 6I**

Approval

\$240,000 from taxation

Included in projected FY2024 tax bill.

Disapproval

Increases excess levy capacity by \$240,000

Reduces projected FY2024 tax bill by \$17

**Your Vote: Yes \_\_\_ No \_\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 8-0 to recommend approval.**

*On request of the Chief Financial Officer*

**HOME RULE PETITION FOR EXCESS LEVY CAPACITY**

**ARTICLE 7.** To see if the Town will vote to petition the General Court to the end that legislation be adopted that would permit the Town to use the excess levy capacity resulting from the town's pension obligation bond issuance solely for the purposes of paying pension obligation bond debt service, funding post-employment benefits liabilities, and funding capital projects. This provision shall remain in effect until 2040. Such legislation shall be in precisely the form as may be approved by the Town Meeting; provided, however, that the General Court may make clerical or editorial changes to form only to the legislation as approved by the Town Meeting, unless the Select Board shall have approved any amendments to petitioned legislation that are within the scope of the general public objectives of this petition, before enactment by the General Court; or to take any other action relative thereto.

~~~~~

This article would authorize the town to file special legislation that would reserve the portion of excess levy capacity (capacity for taxation that is not used) resulting from the issuance of the pension obligation bond. Special legislation would reserve these funds for paying the pension obligation bond debt service, funding post-employment benefit liabilities, and funding capital projects. This would ensure these funds are not appropriated for any other purpose but affords the town the flexibility required to fund its pension obligations, which was derived from feedback from the town's bond rating agency.

~~~~~

**Your Vote: Yes \_\_\_ No \_\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 8-0 to recommend approval.**

*On request of the Town Manager*

**MINOR FINANCIAL ARTICLES (A THROUGH D)**

**ARTICLE 8.** To see if the Town will vote the following consent articles, or take any other action related thereto.

~~~~~  
These articles are general financial housekeeping articles that Town Meeting is asked to approve every year by law and are routinely voted without discussion. If Town Meeting approves these in a group vote, it will cut down on the number of votes required at Town Meeting. The Town Moderator will ask the Town Meeting voters if anyone would like to hold on a specific article and, if so, that article will be held out for discussion and a separate vote will be taken. Otherwise, there will be a single vote for 8A-8D.  
~~~~~

**OVERLAY SURPLUS TRANSFER**

**ARTICLE 8A.** To see if the Town will vote to transfer \$50,000 from Overlay Surplus to fund expenses related to the FY2024 valuation of real and personal property and to fund the FY2025 property tax revaluation, or take any other action related thereto.

~~~~~  
This article requests funding to perform a vital component of the Town’s revaluation of all properties in the Town of Andover as required by the Massachusetts Department of Revenue. The funds will be used to hire outside consultants to assist with the cyclical reinspection of real estate. The source of the funding is from overlay surplus as declared by the Board of Assessors. Most of the revaluation work is done by inhouse staff.  
~~~~~

Financial Impact of Article 8A	
<u>Approval</u>	<u>Disapproval</u>
Reduces Overlay Account balance by \$50,000.	\$50,000 available in the Overlay Account for
No FY2024 tax bill impact.	future years.

**The SELECT BOARD voted 5-0 to recommend approval.**  
**The FINANCE COMMITTEE voted 8-0 to recommend approval.**

**Your Vote: Yes\_\_\_ No\_\_\_**

*On request of the Chief Financial Officer*

**ELDERLY/DISABLED TRANSPORTATION PROGRAM**

**ARTICLE 8B.** To see if the Town will vote to appropriate and raise by taxation a sum not to exceed \$12,000 for the purpose of continuing to provide for an elderly and disabled transportation subsidy program, or take any other action related thereto.

~~~~~  
The Town provides certain transportation subsidies for our elderly and disabled citizens. These subsidies currently allow seniors 60 years of age and older and disabled persons to ride free on the MVRTA shuttle bus. This article will continue to provide critical transportation benefits to our senior and disabled residents.  
~~~~~

Financial Impact of Article 8B	
<u>Approval</u>	<u>Disapproval</u>
\$12,000 from taxation.	Increases excess levy capacity by \$12,000.
Included in projected FY2024 tax bill.	Reduces projected FY2024 tax bill by less than \$1.

**Your Vote: Yes\_\_\_ No\_\_\_**

The SELECT BOARD voted 5-0 to recommend approval.  
The FINANCE COMMITTEE voted 6-0 to recommend approval.

*On request of the Council on Aging*

**SUPPORT FOR ANDOVER DAY AND OTHER CIVIC EVENTS**

**ARTICLE 8C.** To see if the Town will vote to appropriate and raise by taxation or transfer from available funds a sum not to exceed \$15,000 for the purpose of paying a portion of the municipal costs associated with Andover Day and other civic events, or take any other action related thereto.

~ ~ ~ ~ ~

This article will provide \$15,000 to pay for overtime costs incurred by Town departments during civic events such as Andover Day when Main Street and associated side streets must be closed.

~ ~ ~ ~ ~

**Financial Impact of Article 8C**

Approval

\$15,000 from taxation.  
Included in projected FY2024 tax bill.

Disapproval

Increases excess levy capacity by \$15,000.  
Reduces projected FY2024 tax bill by less than \$1.

**Your Vote: Yes \_\_\_ No \_\_\_**

The SELECT BOARD voted 5-0 to recommend approval.  
The FINANCE COMMITTEE voted 6-0 to recommend approval.

*On request of the Town Manager*

**SPRING GROVE CEMETERY MAINTENANCE**

**ARTICLE 8D.** To see if the Town will vote to transfer the sum of \$6,000 from the Spring Grove Cemetery Perpetual Care reserve account and appropriate the sum of \$6,000 for the purpose of cemetery maintenance, including costs incidental and related thereto, or take any other action related thereto.

~ ~ ~ ~ ~

This article will provide \$6,000 for Spring Grove Cemetery repairs including roadway paving, masonry work to the historic stone wall and support for the Cemetery Master Plan. Funding for this article comes from interest on the Spring Grove Cemetery Perpetual Care fund.

~ ~ ~ ~ ~

**Financial Impact of Article 8D**

Approval

Reduces Cemetery Fund balance by \$6,000.  
No FY2024 tax bill impact.

Disapproval

\$6,000 available for spending by a future  
Town Meeting for cemetery improvements.

**Your Vote: Yes \_\_\_ No \_\_\_**

The SELECT BOARD voted 5-0 to recommend approval.  
The FINANCE COMMITTEE voted 6-0 to recommend approval.

*On request of the Director of Public Works*

**GENERAL HOUSEKEEPING ARTICLES (A THROUGH G)**

**ARTICLE 9.** To see if the Town will vote the following consent articles, or take any other action related thereto:

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These articles are general financial housekeeping articles that Town Meeting is asked to approve every year by law and are routinely voted without discussion. If Town Meeting approves these in a group vote, it will cut down on the number of votes required at Town Meeting. The Town Moderator will ask the Town Meeting voters if anyone would like to hold on a specific article and, if so, that article will be held out for discussion and a separate vote will be taken. Otherwise, there will be a single vote for 9A-9G.

~ ~ ~ ~ ~

### GRANT PROGRAM AUTHORIZATION

**ARTICLE 9A.** To see if the Town will vote to authorize the Select Board and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Andover by the Commonwealth of Massachusetts or the U.S. Government under any State or Federal grant program, or take any other action related thereto.

~ ~ ~ ~ ~

This article authorizes Town Officials to apply for and to accept Federal or State grants requiring Town Meeting approval that might become available during the coming fiscal year. Without Town Meeting authorization, these grants could be lost or jeopardized due to the delay resulting from either having to call a special Town Meeting or wait for the next Annual Town Meeting for approval.

~ ~ ~ ~ ~

Your Vote: Yes \_\_\_ No \_\_\_

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 6-0 to recommend approval.**

*On request of the Town Manager*

### ROAD CONTRACTS

**ARTICLE 9B.** To see if the Town will vote to authorize the Town Manager to enter into a contract with the Massachusetts Highway Department Commissioners or the Federal Government for the construction and maintenance of public highways in the Town of Andover for the ensuing year, or take any other action related thereto.

Your Vote: Yes \_\_\_ No \_\_\_

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 6-0 to recommend approval.**

*On request of the Town Manager*

### TOWN REPORT

**ARTICLE 9C.** To act upon the report of the Town officers, or take any other action related thereto.

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This article refers to the Annual Town Report prepared by the Town Manager. As the result of a bylaw passed by the 1984 Annual Town Meeting, a summary of the 2022 Annual Report has been included at the end of the Finance Committee Report.

~ ~ ~ ~ ~

Your Vote: Yes \_\_\_ No \_\_\_

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 6-0 to recommend approval.**

*On request of the Town Manager*

## PROPERTY TAX EXEMPTIONS

**ARTICLE 9D.** To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 to allow an additional property tax exemption for Fiscal Year 2023 for those persons who qualify for property tax exemptions under Massachusetts General Laws Chapter 59, Section 5, or take any other action related thereto.

~~~~~

Annually, Town Meeting has voted to adopt a state law providing for property tax exemptions for older citizens, surviving spouses, minor children of deceased parents or the blind who meet specific income eligibility and/or medical requirements. This article would allow these exemptions to be increased, under certain conditions, to provide some protection from large increases in property taxes.

~~~~~

Your Vote: Yes \_\_\_ No \_\_\_

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 6-0 to recommend approval.**

*On request of the Board of Assessors*

## CONTRACTS IN EXCESS OF THREE YEARS

**ARTICLE 9E.** To see if the Town will vote in accordance with the provisions of Massachusetts General Laws Chapter 30B, Section 12(b) to authorize the Town Manager or the Superintendent of Schools to solicit and award contracts for terms exceeding three years but no greater than five years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interests of the Town by a vote of the Select Board or the School Committee, as appropriate, or take any other action related thereto.

~~~~~

Contracts for goods and services which are entered into under the provisions of Massachusetts General Laws Chapter 30B (The Uniform Procurement Act) cannot exceed three years unless authorized by Town Meeting. If an opportunity arises for a longer-term contract which is in the best interests of the Town, the opportunity may be lost if the Town has to wait until the next Town Meeting for approval of the contract. This article would authorize such contracts up to five years upon approval of the appropriate elected body.

~~~~~

Your Vote: Yes \_\_\_ No \_\_\_

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 6-0 to recommend approval.**

**The SCHOOL COMMITTEE voted 4-0 to recommend approval.**

*On request of the Town Manager*

## ACCEPTING EASEMENTS

**ARTICLE 9F.** To see if the Town will vote to authorize the Select Board and the School Committee to accept grants of easements for streets, water, drainage, sewer, public access and utility purposes or any public purpose on terms and conditions the Board and the Committee deem in the best interests of the Town, or take any other action related thereto.

Your Vote: Yes \_\_\_ No \_\_\_

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 6-0 to recommend approval.**

**The SCHOOL COMMITTEE voted 4-0 to recommend approval.**

*On Request of the Town Manager*

**RESCINDING OF BOND AUTHORIZATIONS**

**Expected to be Withdrawn**

**ARTICLE 9G.** To see if the Town will vote to rescind unissued bond authorizations from prior Town Meetings, or take any other action related thereto.

**Your Vote: Yes \_\_\_ No \_\_\_**

*On request of the Chief Financial Officer*

**WATER TREATMENT PLANT MAINTENANCE**

**ARTICLE 10.** To see if the Town will vote to appropriate the sum of \$300,000 in the Water Enterprise Fund for the purpose of paying various maintenance costs related to the water distribution system and the Water Treatment Plant, including any other costs incidental and related thereto, or take any other action related thereto.

~~~~~  
This article supports continued maintenance work at the Water Treatment Plant. Previous inventory assessments were conducted evaluating assets resulting in short- and long-range projections of maintenance and replacement projects. Life spans of assets can range from four (4) years to forty-five (45) years.

**Financial Impact of Article 10**

Approval

Factored into FY24 water rates.

Disapproval

No change in FY24 water rates

**Your Vote: Yes \_\_\_ No \_\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 8-0 to recommend approval.**

*On request of the Director of Public Works*

**SEWER COLLECTION SYSTEM MAINTENANCE**

**ARTICLE 11.** To see if the Town will vote to appropriate the sum of \$300,000 in the Sewer Enterprise Fund for the purpose of paying various maintenance costs related to the sewer collection system, including any other costs incidental and related thereto, or take any other action related thereto.

~~~~~  
This funding would be for maintenance work at the 12 sewer stations located in Andover that collects and pumps waste water to Greater Lawrence Sanitary District (GLSD). These projects would be short and long range maintenance and replacement projects. Life spans of assets can range from four (4) years to forty-five (45) years.

**Financial Impact of Article 11**

Approval

Factored into FY24 sewer rates.

Disapproval

No change in FY24 sewer rates

**Your Vote: Yes \_\_\_ No \_\_\_**



**The SELECT BOARD voted 5-0 to recommend approval.**  
**The FINANCE COMMITTEE voted 6-0 to recommend approval.**

*On request of the Director of Public Works*

<b>TAX INCREMENT FINANCING AGREEMENT</b>
--

**ARTICLE 12.** To see if the Town will vote to (i) approve a Tax Increment Financing Agreement (hereafter known as the TIF Agreement) with Flagship Pioneering for 3000 Minuteman Drive, shown on Andover Assessors Map 187 as Parcels 4 & 4A, and to authorize the Town Manager to execute a TIF Agreement consistent with the terms and conditions as outlined in the “Flagship Pioneering TIF Term Sheet”, which is on file with the Andover Town Clerk. The full draft of the TIF Agreement, which will be consistent with the terms and conditions of the “Flagship Pioneering TIF Term Sheet”, will be on file with the Andover Town Clerk 10 days prior to the Annual Town Meeting. The TIF Agreement provides for real estate tax exemptions at the exemption rate schedules set forth therein, and (ii) approve an Economic Development Incentive Program (“EDIP”) Local Incentive Only Application submission to the Massachusetts Economic Assistance Coordinating Council (the “EACC”), and (iii) authorize the Select Board to execute the TIF Agreement in substantially the same form as on file with the Andover Town Clerk and any documents related thereto, to take any such action as is necessary to obtain approval of the Local Incentive Only Application submission, and to implement the TIF Agreement. The TIF Agreement shall provide that the Town shall provide for an exemption of property taxes or a percentage thereof based on the incremental increase in property value in assessed valuation of the property for a period of not less than five years or more than twenty years in accordance with the requirements of the Massachusetts General Laws Chapter 40, Section 59; Chapter 23A, Section 3E and 3F; and the applicable regulations thereunder. In return for such tax benefits, in accordance with the TIF Agreement, Flagship Pioneering shall ensure at the above property the location and expansion of uses which increase job creation, provide higher property values, and retain or expand economic development in the Town and in the Commonwealth; or take any other action relates thereto.

~ ~ ~ ~ ~

This article would authorize the Town to enter into a Tax Increment Financing agreement with Flagship Pioneering (a large biotech holding company) beginning in 2025 for a period not to exceed 20 years and a maximum benefit of \$20,082,243. Flagship Pioneering will occupy the former Philips Medical campus, which has been vacant for several years. Flagship will invest a minimum of \$325M in the property and receive property tax relief in an amount equal to 70% of the incremental tax liability created through the new investment. As stated above, the total tax relief benefit may not exceed \$20,082,243 and the agreement will terminate once the benefit is reached. After termination of the agreement, the Town will collect 100% of the tax liability resulting from the new investment. Flagship will add a minimum of 600 net new jobs over 10 years, with average annual wages of at least \$100,000 per year. Flagship will also be responsible for 100% of building permit fees, which are estimated to total \$4M. Flagship will also invest a minimum of \$78M in personal property, which will also be 100% taxable, generating at least \$13.6M in new tax collections for the Town. The Town has the right to decertify the project and revoke the agreement and clawback benefit provisions of the agreement if it does not meet 75% of project commitments (i.e., jobs, real property investments, and personal property investments). As a result of the investment in this vacant property, the Town will realize a total incremental benefit of \$29,804,564 and avoid devaluations of the existing property should it remain vacant.

~ ~ ~ ~ ~

<b>Your Vote: Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/>
---

**The SELECT BOARD voted 5-0 to recommend approval.**  
**The FINANCE COMMITTEE voted 8-0 to recommend approval.**

*On request of the Director of Planning and Land Use*



**BYLAW AMENDMENT ELECTRONIC VOTING AT TOWN MEETING**

**ARTICLE 13.** To see if the Town will vote to amend Article II of the General Bylaws by adding the following as Section 5.2:

“Electronic Voting. Subject to the availability of a system to enable electronic voting by using wireless handheld mobile devices, the Moderator may count the vote on any matter before the Town Meeting by the use of such system.”

And further, that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

~~~~~  
This article would amend the Town bylaws to allow Town Meeting the option of voting by handheld electronic device. Currently, voting is conducted either by a show of hands or through a standing count. This amendment provides for a method of conducting a vote electronically. This secure method of voting, which is used by the United States Congress and dozens of other Massachusetts Town Meetings, provides three principal benefits: (1) votes can be cast confidentially, like a vote cast at the ballot box; (2) the integrity of votes will be enhanced given that human hand counts will no longer be necessary; and (3) votes can be taken more quickly, providing for a more efficient Town Meeting.  
~~~~~

**Your Vote: Yes\_\_ No\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**

*On request of the Select Board*

**RENTAL OF ELECTRONIC VOTING EQUIPMENT**

**ARTICLE 14.** To see if the Town will raise by taxation or transfer from available funds or any combination thereof and appropriate \$40,000 to pay for the rental of an electronic voting system for the use at Annual and Special Town Meetings for fiscal year 2024, or take any other action related thereto.

And further, that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

~~~~~  
This would appropriate \$40,000 to pay the costs related to the rental of electronic voting equipment for the 2024 Annual Town Meeting and any Special Town Meetings in Fiscal Year 2024.  
~~~~~

<b>Financial Impact of Article 14</b>	
<u>Approval</u>	<u>Disapproval</u>
\$40,000 from taxation	Reduces projected FY2024 tax bill by \$3.
Included in FY2024 tax bill	

**Your Vote: Yes\_\_ No\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**  
**The FINANCE COMMITTEE voted 6-0 to recommend approval.**

*On request of the Select Board*

## UNPAID BILLS

**ARTICLE 15.** To see if the Town will vote to transfer from available funds a sum of money to pay unpaid bills for which obligation was incurred in prior fiscal years, or take any other action related thereto.

~~~~~

In order for a bill to be paid in the normal course of events, it must be submitted and paid during the fiscal year in which the Town obligation was incurred. In the rare instance that this procedure is not followed, the bill must be presented to a Town Meeting for its approval before payment. A four-fifths (4/5) majority vote is required for the bill to be paid. A bill in the amount of \$5,044 for our employee timekeeping software for the Department of Public Works was discovered as unpaid and Town Meeting approval is requested in order to pay the bill.

~~~~~

*Requires a four-fifths (4/5) vote*

### Financial Impact of Article 15

#### Approval

Reduces Free Cash by \$5,044  
No FY2024 tax bill impact

#### Disapproval

\$5,044 available for spending by a future Town Meeting

**Your Vote: Yes \_\_\_ No \_\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 8-0 to recommend approval.**

*On request of the Town Accountant*

## CHAPTER 90 AUTHORIZATIONS

**ARTICLE 16.** To see if the Town will vote to authorize the Town to acquire any necessary easements by gift, by purchase or by right of eminent domain for Chapter 90 Highway Construction or any other federal or state aid program for road or sidewalk improvements, or take any other action related thereto.

*Requires a two-thirds (2/3) vote*

**Your Vote: Yes \_\_\_ No \_\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 6-0 to recommend approval.**

*On request of the Town Manager*

## GRANTING EASEMENTS

**ARTICLE 17.** To see if the Town will vote to authorize the Select Board and the School Committee to grant easements for water, drainage, sewer and utility purposes or any public purpose on terms and conditions the Board and the Committee deem in the best interests of the Town, or take any other action related thereto.

*Requires a two-thirds (2/3) vote*

**Your Vote: Yes \_\_\_ No \_\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**

**The SCHOOL COMMITTEE voted 4-0 to recommend approval.**

*On request of the Town Manager*

### STABILIZATION FUND BOND PREMIUM

**ARTICLE 18.** To see if the Town will vote to transfer the sum of \$100,000 from the Bond Premium Stabilization Fund to the General Fund to offset non-exempt debt interest payments, or take any other action related thereto.

*Requires a two-thirds 2/3 vote*

Your Vote: Yes \_\_\_ No \_\_\_

~ ~ ~ ~ ~

The Bond Premium Stabilization Fund was established for the purpose of using bond premiums to offset the interest on non-exempt outstanding debt. This article transfers \$100,000 from the Bond Premium Stabilization Fund to the General Fund to offset the interest costs of the bonds that generated bond premiums. The funds from this stabilization fund may be used when the coupon rate of interest is higher than the actual interest rate to mitigate the impact on the general fund budget.

~ ~ ~ ~ ~

#### Financial Impact of Article 18

Approval

Reduces Bond Premium Stabilization Fund balance by \$100,000

No FY2024 tax bill impact

Disapproval

\$100,000 available for spending by a future Town Meeting to reduce the non-exempt debt interest appropriation.

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 6-0 to recommend approval.**

*On request of the Chief Financial Officer*

### CAPITAL PROJECTS FROM GENERAL FUND BORROWING

**ARTICLE 19.** To see if the Town will vote to raise by taxation, borrowing, transfer from available funds or by any combination thereof and appropriate the sum of \$4,850,000 to pay costs of purchasing capital equipment, making infrastructure improvements, or for purchasing services and materials related to capital improvements, as more particularly described below, including the payment of any other costs incidental and related thereto, or take any other action related thereto.

CIP #	Project	Amount	Statutory Citation
DPW-7b	Public Works Vehicles – Large	\$455,000	C 44 Sec 7(1)
FAC-5	Town Parks & Playground Improvements	\$625,000	C 44 Sec 7(1)
FAC-6	Major Town Projects	\$900,000	C 44 Sec 7(1)
FAC-7	Town / School Energy Initiatives	\$470,000	C 44 Sec 7(1)
FR-1	Fire Rescue Vehicles	\$975,000	C 44 Sec 7(1)
IT-3	IT Infrastructure	\$300,000	C 44 Sec 7(1)
SCH-5	Major School Projects	\$1,125,000	C 44 Sec 7(1)

*Requires a two-thirds (2/3) vote*

## Approval

CIP #	Project	Amount Borrowed	Borrowing Term	Peak Year Debt Service	Peak Year Appropriation	FY2025 Tax Bill	Total Principal	Total Interest	Total Debt Service
DPW-7B	Public Works Vehicles (Large)	\$455,000	5	FY2025	\$111,475	\$8	\$455,000	\$30,713	\$485,713
FAC-5	Town Parks and Playgrounds	\$625,000	10	FY2025	\$90,625	\$6	\$625,000	\$77,344	\$702,344
FAC-6	Major Town Projects	\$900,000	15	FY2025	\$100,500	\$7	\$900,000	\$162,000	\$1,062,000
FAC-7	Town and School Energy Initiatives	\$470,000	15	FY2025	\$52,483	\$4	\$470,000	\$84,600	\$554,600
FR-1	Fire Rescue Vehicles	\$975,000	20	FY2025	\$92,625	\$6	\$975,000	\$230,344	\$1,205,344
IT-3	IT Infrastructure	\$300,000	5	FY2025	\$73,500	\$5	\$300,000	\$20,250	\$320,250
SCH-5	Major School Projects	\$1,125,000	15	FY2025	\$125,625	\$9	\$1,125,000	\$202,500	\$1,327,500

## Disapproval

No change in FY2024 tax bill. Funds not needed for debt service in future years would be available within Proposition 2/12 for other town/school needs

~ ~ ~ ~ ~

This article authorizes borrowing for large public works vehicles used in plowing and road treatment, phase two of the Ballardvale Playground renovation, improvements to the playstead, construction of and ADA compliant kayak launch at Nasan's Landing, LED atrium lighting at memorial Hall Library, window replacements at Doherty Middle School, the replacement of Fire Rescue Engine 1, information technology improvements, and major school projects which include: a turf field at Bancroft Elementary, temporary boilers at Andover High School, power washing of Andover High School, masonry improvements at South Elementary, and reconstruction of the West Middle School exterior masonry plaza.

**Your Vote: Yes** ☐ **No** ☐

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 6-0 to recommend approval.**

**The SCHOOL COMMITTEE voted 4-0 to recommend approval.**

*On request of the Director of Public Works, Director of Facilities, Fire Chief, and Chief Information Officer*

## CAPITAL PROJECTS FROM FREE CASH

**ARTICLE 20.** To see if the Town will vote to transfer from available funds and appropriate the sum of \$1,919,128 to pay costs of purchasing capital equipment, infrastructure, or for purchasing services and materials related to capital improvements, as more particularly described below, including any other costs incidental and related thereto, or take any other action related thereto.

CIP #	Project	Amount
IT-1	Annual Staff Device Refresh	\$456,238
IT-2	Annual Student Device Refresh	\$257,890
POL-1	Police Vehicle Replacement	\$205,000
DPW-2	Minor Sidewalk Repairs	\$250,000
DPW-4	Town Sidewalk Program	\$750,000

~ ~ ~ ~ ~

This article authorizes using Free Cash to fund the annual refresh of staff and student technology devices, the replacement of police vehicles, and funding for the town's annual sidewalk program, and minor sidewalk repairs.

~ ~ ~ ~ ~

**Your Vote: Yes** ☐ **No** ☐

**The SELECT BOARD voted 5-0 to recommend approval.**  
**The FINANCE COMMITTEE voted 6-0 to recommend approval.**  
**The SCHOOL COMMITTEE voted 4-0 to recommend approval.**

*On request of the Chief Information Officer, Chief of Police and Director of Public Works*

**CAPITAL PROJECTS FROM WATER AND SEWER ENTERPRISE FUNDS**

**ARTICLE 21.** To see if the Town will vote to raise by taxation, borrowing, transfer from available funds or by any combination thereof and appropriate the sum of \$13,360,000 to pay costs of purchasing capital equipment, making infrastructure improvements, and purchasing services and materials related to making capital improvements, as more particularly described below, including the payment of any other costs incidental and related thereto, or take any other action related thereto.

<b>CIP #</b>	<b>Project</b>	<b>Amount</b>	<b>Statutory Citation</b>
DPW-14	Water Main Replacement Projects (Water Enterprise Borrowing)	\$6,000,000	Ch 44 Sec 8 (5)
DPW-16	Water Treatment Plant SCADA System Upgrades (Water Enterprise Borrowing)	\$2,500,000	Ch 44 Sec 8 (4)
DPW-18	Water Treatment GAC Replacement (Water Enterprise Borrowing)	\$560,000	Ch 44 Sec 8 (7A)
DPW-25	Shawsheen River Sewer Interceptor Improvements (Sewer Enterprise Borrowing)	\$2,200,000	Ch 44 Sec 8 (14)
DPW-30	Inflow/Infiltration (I/I) Removal Program (Sewer Enterprise Reserves)	\$300,000	N/A
DPW-34	Lead Service Replacements (Water Enterprise Borrowing)	\$1,800,000	Ch 44 Sec 8 (5)

~~~~~

This article requests funding for various water and sewer projects using reserves and borrowing. This article continues with the accelerated water main replacement program, improvements to the Water Treatment Plan SCADA system, replacement of granular activated carbon at the water treatment plant, and lead service replacements – all from water enterprise borrowing. Funds are requested from sewer enterprise borrowing for improvements to the Shawsheen River Interceptor and from sewer reserves for the inflow/infiltration removal program.

~~~~~

**Your Vote: Yes\_\_\_ No\_\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**  
**The FINANCE COMMITTEE voted 8-0 to recommend approval.**

*On request of the Director of Public Works*

**ADOPTION OF AN ENTERPRISE FUND FOR THE CHANDLER ROAD RECREATION AREA**

**ARTICLE 22.** To see if the town will accept the provisions of Chapter 44, section 53F ½ of the Massachusetts General Laws establishing the Chandler Road Recreation Area as an enterprise fund effective fiscal year 2024 or take any other action related thereto.

~~~~~

This article would allow the Town to create an Enterprise Fund, a method of municipal financial accounting that establishes a separate accounting and financial reporting mechanism for municipal services for which a

fee is charged in exchange for goods or services. This article only authorizes the town to establish such a fund if it determines it is necessary.

~~~~~

Your Vote: Yes \_\_\_ No \_\_\_

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 8-0 to recommend approval.**

*On request of the Chief Financial Officer*

#### **JERRY SILVERMAN FIREWORKS**

**ARTICLE 23.** To see if the Town will vote to appropriate and raise by taxation or available funds the amount of \$14,000 for the Jerry Silverman Fireworks Program as part of the Fourth of July festivities, or take any other action related thereto.

~~~~~

The sum of \$14,000 is requested as the Town's contribution for the fireworks celebration for the Fourth of July. The fireworks are named in honor of Jerry Silverman who, for over fifty years, took it upon himself to raise the funds necessary for the Town's annual fireworks celebration from both private and public sources.

~~~~~

#### **Financial Impact of Article 23**

##### Approval

\$14,000 from taxation

Included in FY2024 tax bill

##### Disapproval

Reduces projected FY2024 tax bill by \$1.

Your Vote: Yes \_\_\_ No \_\_\_

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 6-0 to recommend approval.**

*On request of the Town Manager*

#### **MEMORANDUM OF UNDERSTANDING (MOU) – FOSTER CARE TRANSPORTATION**

**ARTICLE 24.** To see if the Town will vote to authorize the Superintendent of Andover Public Schools, with the approval of the Select Board or Town Manager to enter into Memorandum(s) of Understanding ("MOU") with the Department of Children and Families, the Executive Office of Health and Human Services and the Department of Elementary and Secondary Education or other federal government departments, agencies or reimbursement authorities, in order to identify and pursue and obtain Federal Title IV-E reimbursement(s) or other qualified funds for foster care transportation and to provide that payments for such foster care transportation under such MOU(s) may be made from such reimbursement(s) or other qualified funds as a result of foster care transportation being performed without appropriation of said reimbursement(s) or other qualified funds, pursuant to Massachusetts General Law Chapter 44, Section 70, or to take any other action relative thereon.

~~~~~

At the end of the 2019-2020 school year, the Executive Office of Health and Human Services (HHS) in conjunction with the Department of Children and Families (DCF) and the Department of Elementary and Secondary Education (DESE) instituted a new reimbursement program to help cover the cost of transportation for children living in foster care outside of their school district.

In order to participate in the reimbursement program, a memorandum of understanding (MOU) must be in place between the Town of Andover, HHS, DCF and DESE, signed by the Superintendent of Schools and authorized by the Town Manager, Select Board and Town Meeting. Once executed, this will enable the Town to seek reimbursement for expenses based upon available reimbursement funding through Federal Title IV-E or other sources.

~ ~ ~ ~ ~

**Your Vote: Yes \_\_\_ No \_\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**

**The SCHOOL COMMITTEE voted 4-0 to recommend approval.**

*On request of the School Committee and the Superintendent of Schools*

**LEDGE ROAD LANDFILL**

**ARTICLE 25.** To see if the Town will vote to raise by taxation, borrowing or transfer from available funds or by any combination thereof, and appropriate a sum of money for the purposes of continuing the capping of the town landfill on Ledge Road including making any improvements to the area and any costs incidental and related thereto, or take any other action related thereto.

~ ~ ~ ~ ~

Funds are requested to complete the “capping” of the Ledge Road Landfill located off Chandler Road, which has been closed as a municipal solid waste landfill since the 1970s. The landfill must now be capped in accordance with an administrative consent order from the Department of Environmental Protection. Since the 1990s, funds have been appropriated for permitting and construction costs to fully cap the landfill. This article requests a borrowing authorization in the amount of \$2,500,000. Combined with funds already appropriated or assigned to this project, it is expected that this appropriation will allow the capping of the landfill to be completed. It should be noted that the post closure use has been modified not to include a material handling center for the Department of Public Works. This has reduced the total project cost but has required the Town to update the permits for the project. This project is currently out to bid and the Town is expected to know the actual project cost prior to Town Meeting.

~ ~ ~ ~ ~

| Financial Impact of Article 25         |                                                  |
|----------------------------------------|--------------------------------------------------|
| <u>Approval</u>                        | <u>Disapproval</u>                               |
| \$2,500,000 in borrowing               | Additional borrowing capacity in FY2025 CIP      |
| No FY2024 tax bill impact.             | Landfill is not capped and town is not compliant |
| Funding incorporated within FY2025 CIP | with administrative consent order.               |

**Your Vote: Yes \_\_\_ No \_\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 8-0 to recommend approval.**

*On request of the Town Manager and Director of Public Works*

**TAKING BY EMINENT DOMAIN OF EASEMENTS RELATED TO THE LEDGE ROAD LANDFILL**

**ARTICLE 26.** To see if the Town will vote to authorize the Select Board to take by eminent domain and to appropriate a sum of money by taxation, borrowing or available funds or any combination thereof for the taking by eminent domain of the following described temporary and permanent easements at 168 Greenwood Road, 170 Greenwood Road and 172 Greenwood Road:

## PERRPETUAL EASEMENT

In addition to, and not in limitation of, the rights granted in the Order of Taking by the Inhabitants of the Town of Andover dated April 24, 1972 and recorded with North Essex District Registry of Deeds in Book 1191, Page 656, the perpetual right and easement to locate, relocate, erect, construct, reconstruct, install, lay, dig up, operate, maintain, patrol, inspect, repair, replace, alter, change the location of, extend or remove one or more pipes for the drainage of surface water and all necessary and proper conduits, conductors, pipes, foundations, fittings, and fixtures and other apparatus, equipment and fixtures deemed necessary for the purposes specified above, as the Town may from time to time desire along, upon, under and across the land of the property owner shown as the area marked "50' Wide Drainage Easement, George H. Belanger, Jr. and Ida M. Belanger, former Boston & Maine R.R. Layout, Map 148, Lot 13," on Plan of Land entitled: "Plan of Drainage Easement, George H. Belanger, Jr. and Ida M. Belanger to Inhabitants of the Town of Andover, Massachusetts, Scale 1" = 40', March, 1972, John Avery, Jr., Town Engineer," recorded with North Essex District Registry of Deeds as Plan No. 6590 ("Easement Area"), and also shown on Land Court Plan No. 35854B as "Inhabitants of the Town of Andover Drain Easement," and also shown as "Exist. 50' Wide Drainage Easement (Bk. 1191, Page 656 - Pl. 6590)" on Lot 1 on "Plan of Land, 170 Greenwood Road, Andover, MA, Assessors Map 148, Lot 18," recorded as Plan No. 17559. Copies of the above referenced plans are on file with the Office of the Town Clerk.

This Easement includes the perpetual right and easement at any time and from time to time and without any further payment therefor to cut and trim trees, brush, overhanging branches and other obstructions on said strip of land to the extent that the Town deems necessary to clear and keep clear and operate safely the said pipes; and the right to enter said Easement Area for access thereto for all the above purposes.

Such drainage pipe or pipes and each and every part thereof, whether fixed to the realty or not, shall be and remain the property of the Town.

## TEMPORARY EASEMENT

The right and easement along, upon, above, under and across the Easement Area described above for the purpose of bringing and placing on said Easement Area all construction materials, personnel, tools, equipment, vehicles and appliances necessary to: remove and dispose of waste located within the temporary construction easement area; without limitation, construct landfill features on Town of Andover property proximate to the Easement Area including but not limited to the landfill cap anchor trench, detention basins, berms, swales, landfill gas collector trench, landfill gas monitoring wells, and plantings; access other land of the Town of Andover property from the landfill property adjacent to the Easement area, transport arsenic-impacted and other wetland soils across the Easement Area from land of the Town of Andover west of the Easement Area to the landfill for disposal, and the right and easement to cut and trim trees, brush, overhanging branches and other obstructions to the extent that the Town deems necessary, and the right to enter said Easement Area for access thereto for all the above purposes.

This temporary construction easement shall automatically terminate and be of no further force or effect at such time as the Massachusetts Department of Environmental Protection accepts the Certification of the Landfill Closure, and the accepted Certification is recorded at the Registry of Deeds, and to pay a sum of money as damages for said takings, or take any other action related thereto.

~ ~ ~ ~ ~

This article relates to the multi-year effort to close the Ledge Road landfill. In order to most efficiently and cost-effectively "cap" the landfill, the Town needs to access the back portion of three private properties abutting the landfill. This will allow capping materials to be directly brought to the landfill. This access, memorialized in easements between the Town and the landowners, is temporary (i.e., expiring after the landfill is capped) and follows the boundaries of easements already held by the Town since 1972. The three landowners have already signed easements granting this access to the Town for the purposes of capping the landfill.



The article would effect a “friendly” taking, ensuring that the Town can access this land temporarily during the capping process in accordance with the easements signed by the three affected land owners.

~ ~ ~ ~ ~

Your Vote: Yes \_\_\_ No \_\_\_

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 8-0 to recommend approval.**

*On request of the Town Manager*

#### TRANSPORTATION NETWORK COMPANY FUNDING

**ARTICLE 27.** To see if the Town will vote to appropriate Transportation Network Company fees to pay the costs of developing an Active Transportation Plan, or take any action related thereto.

~ ~ ~ ~ ~

This article would use \$40,000 from the Transportation Network Company Fund, which is a fund that collects \$6,000 to \$8,000 per year from ride sharing companies for trips that begin in Andover. This is the first time Andover has drawn down funds from the account. Funds would be used for the Active Transportation Plan, which will develop a long-term vision for pedestrian and bicycling movement, support the work of the town’s Complete Streets Prioritization Plan, and will drive policies that will make walking and biking safer, more comfortable to driving.

~ ~ ~ ~ ~

#### Financial Impact of Article 27

##### Approval

Reduces TNC Fund by \$40,000  
No FY2024 tax bill impact

##### Disapproval

\$40,000 available for spending by a future  
Town Meeting

Your Vote: Yes \_\_\_ No \_\_\_

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 6-0 to recommend approval.**

**The CONSERVATION COMMISSION voted 6-0 to recommend approval.**

**The ANDOVER GREEN ADVISORY BOARD vote 5-0 to recommend approval.**

*On request of the Director of Planning and Land Use*

#### ANDOVER SUSTAINABILITY RESOLUTION

**ARTICLE 28.** Whereas:

- The United Nations Intergovernmental Panel on Climate Change (IPCC) forecast that unless there are immediate, rapid and large-scale reductions in greenhouse gas emissions, limiting warming close to 1.5° or even 2°C will be beyond reach. Stabilizing the climate will require strong, rapid, unprecedented transitions in all aspects of society to achieve crucial emissions reductions. (<https://www.ipcc.ch/2021/08/09/ar-6-wg1-20210809-pr/>)
- The fastest warming region in the contiguous US is the Northeast (<https://journals.plos.org/plosone/article?id=10.1371/journal.pone.0168697>)
- In April of 2021, the Commonwealth of Massachusetts committed to a new statewide emissions limit of net-zero greenhouse gas emissions by 2050 in An Act Creating a Next-Generation Roadmap for Massachusetts Climate Policy (<https://www.mass.gov/news/governor-baker-signs-climate-legislation-to-reduce-greenhouse-gas-emissions-protect-environmental-justice-communities>)

followed in June 2022 by the Clean Energy and Climate Plan for 2025 and 2030 (<https://www.mass.gov/info-details/massachusetts-clean-energy-and-climate-plan-for-2025-and-2030>). In August 2022 Massachusetts enacted An Act Driving Clean Energy and Offshore Wind to put in place provisions to reach the climate plan goals.

- There is now a state-wide momentum developing for deploying technical, economic, and political means to achieve this goal.
- The climate crisis is an existential challenge. It is also an opportunity to reimagine Andover's future and to make that future both safe and equitable for all who live and work in our community.

Therefore:

In order for Andover to respond to the climate crisis and to align with the Commonwealth's goal to reach net-zero emissions by 2050, be it resolved that Andover Town Meeting 2023 recognizes meeting this challenge is imperative and presents an unprecedented opportunity to remedy environmental harms, create clean-energy jobs, and improve human lives.

Furthermore, Andover Town Meeting 2023 requests that the Andover Select Board, School Committee, Staff, Boards and Committees:

- **Advocate** for action, programs, and support from the State and Federal governments to help reduce net town-wide carbon emissions in accord with the Commonwealth's Climate Action Plan;
- **Promote actions** that residents, organizations, and businesses can take to reduce their individual carbon emissions;
- **Prioritize the reduction of fossil fuels** (including electricity created through fossil fuels) in existing and new town facilities, vehicles and operations;
- **Accelerate adoption of nature-based solutions** (such as protecting/restoring open spaces and forests, planting trees and native plants, and encouraging organic property management) to absorb carbon, reduce flooding, cool neighborhoods/downtown spaces, and contribute to biodiversity restoration efforts;
- **Equitably align the costs** of such mobilization efforts so that they do not unfairly burden those who are economically or socially disadvantaged, and that the benefits of a realized, sustainable future accrue to all; and
- **Develop and implement a Climate Action Plan** that outlines specific strategies and sets measurable, attainable and realistic interim targets for reducing greenhouse gas emissions in Andover, and provide an annual progress report to Andover Town Meeting.

In conclusion:

Andover Town Meeting 2023 deems that funding and implementation of a climate action plan needs to be a top priority. Andover Town Meeting 2023 therefore requests the Select Board and School Committee to direct all officers and departments of the Town to act, within the scope of their respective responsibilities and authority, to prioritize the above-stated goals.

**The following explanation was submitted by Petitioner(s):** This non-binding Andover Sustainability Resolution makes the case for both the gravity of the climate emergency and the pressing need for action at all levels of government personal responsibility. By passing this resolution, Andover residents will be sending a strong message to our town leaders that we must act now to develop and implement a meaningful Climate

Plan, set priorities in policy and programs, and establish Andover as a climate action community working to create a more resilient and sustainable future.

Your Vote: Yes \_\_\_ No \_\_\_

**The SELECT BOARD voted 5-0 to recommend approval.**

**The SCHOOL COMMITTEE voted 5-0 to recommend approval.**

**The ANDOVER GREEN ADVISORY BOARD voted 7-0 to recommend approval.**

**The CONSERVATION COMMISSION voted 7-0 to recommend approval.**

*On petition of Mary Pritchard and others*

#### **SHAWSHEEN SCHOOL**

**ARTICLE 29.** To see if the Town will vote to petition the Legislature for a Special Act, notwithstanding Chapter 30B of the General Laws or any other general or special law to the contrary, authorizing the change of the use of the land at the Shawsheen School conveyed in a deed from the American Woolen Company to the Town for said school, which deed is dated February 16, 1925 and recorded at the Northern Essex district registry of deeds at Book 509, Page 278, to be changed from school purposes to general municipal purposes, which may include but shall not be limited to school and town administrative office purposes, under the care, custody and control of the Select Board, provided that the Legislature may vary the form and substance of the requested legislation within the scope of the general public objectives of this petition, or take any other action related thereto.

~~~~~

The purpose of this article is to authorize the Select Board to petition the Legislature to permit the change of use of land described in the 1925 deed from the American Woolen Company to the Town and to permit the re-use of the Shawsheen School for general municipal uses as well as administrative offices for both School and Town Departments. Town Meeting previously sought and obtained special legislation, Chapter 146 of the Acts of 2016, permitting the change of use of the Shawsheen School property for these purposes. The 2016 special act made specific reference to a 1923 deed to the Town recorded with the Registry of Deeds at Book 487, Page 277. However, upon further review of the title to the Shawsheen School property it has been determined that in order to include the entire school site, special legislation making specific reference to the 1925 deed from the American Woolen Company to the Town recorded with the Registry of Deeds at Book 509, Page 278 is necessary.

~~~~~

Your Vote: Yes \_\_\_ No \_\_\_

**The SELECT BOARD voted 5-0 to recommend approval.**

**The SCHOOL COMMITTEE voted 4-0 to recommend approval.**

*On request of the Town Manager*

#### **AUTHORIZE ELECTRICITY SUPPLY/ON-BILL CREDIT PURCHASE AGREEMENTS AT BANCROFT ELEMENTARY SCHOOL**

**ARTICLE 30.** To see if the Town will vote to authorize the School Committee to enter into one or more electricity supply, on-bill credit or similar agreements with the owner(s) of solar voltaic facilities to be installed at the Bancroft Elementary School for such terms of years, and on such other terms and conditions, as the School Committee deems in the best interests of the Town, or take any other action related thereto.

~~~~~

This article enables the School Committee to enter into a long-term electricity supply contract with a solar developer for the Bancroft Elementary School. The solar power purchase agreement (PPA) in this case is a fixed-rate long-term (20 years) contract, which can provide the school with certainty on future electricity

rates and the opportunity to save operating costs. Because the electricity comes from a new renewable energy resource to be sited on top of the school roof, the contract will also help reduce carbon emissions.

~ ~ ~ ~ ~

<b>Your Vote: Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/>
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**The SELECT BOARD voted 5-0 to recommend approval.**  
**The FINANCE COMMITTEE voted 7-0 to recommend approval.**  
**The SCHOOL COMMITTEE voted 5-0 to recommend approval.**  
**The ANDOVER GREEN ADVISORY BOARD voted 5-0 to recommend approval.**

*On request of the Director of Facilities and Sustainability Coordinator*

<b>AUTHORIZE LEASE OF LAND/ROOFTOP SPACE AT BANCROFT ELEMENTARY SCHOOL FOR SOLAR PHOTOVOLTAIC FACILITIES</b>
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**ARTICLE 31.** To see if the Town will vote to authorize the School Committee to (i) lease building rooftop space and any unused, open-land areas for installation of solar voltaic facilities and (ii) grant easements on, over and under the land and buildings located at 15 Bancroft Road shown on Assessors Map 59 as Lot 29A and known as the Bancroft Elementary School, with such leases and easements to be for such terms of years, not to exceed 20 years, and on such other terms and conditions, as the School Committee deems in the best interests of the Town, or take any other action related thereto.

~ ~ ~ ~ ~

This article enables the School Committee to enter into a 20-year lease of the Bancroft Elementary school roof to the solar developer, who will own and operate the solar photovoltaic (PV) system. The long-term lease is needed because solar PV systems are capital-intensive projects that don't reach payback for nearly a decade.

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<b>Your Vote: Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/>
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**The SELECT BOARD voted 5-0 to recommend approval.**  
**The FINANCE COMMITTEE voted 7-0 to recommend approval.**  
**The SCHOOL COMMITTEE voted 5-0 to recommend approval.**  
**The ANDOVER GREEN ADVISORY BOARD voted 5-0 to recommend approval.**

*On request of the Director of Facilities and Sustainability Coordinator*

<b>AUTHORIZE ELECTRICITY SUPPLY/ON-BILL CREDIT PURCHASE AGREEMENTS AT WEST ELEMENTARY SCHOOL / SHAWSHEEN PRE-SCHOOL</b>
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**ARTICLE 32.** To see if the Town will vote to authorize the School Committee to enter into one or more electricity supply, on-bill credit or similar agreements with the owner(s) of solar voltaic facilities to be installed at the West Elementary School/Shawsheen Pre-School for such terms of years, and on such other terms and conditions, as the School Committee deems in the best interests of the Town, or take any other action related thereto.

~ ~ ~ ~ ~

This article enables the School Committee to enter into a long-term electricity supply contract with a solar developer for the West Elementary and Shawsheen Preschool. The solar power purchase agreement (PPA) in this case is a fixed-rate long-term (20 years) contract, which can provide the schools with certainty on future electricity rates and the opportunity to save operating costs. Because the electricity comes from a new renewable energy resource to be sited on top of the school roof, the contract will also help reduce carbon emissions.

~ ~ ~ ~ ~

<b>Your Vote: Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/>
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**The SELECT BOARD voted 5-0 to recommend approval.**  
**The FINANCE COMMITTEE voted 7-0 to recommend approval.**  
**The SCHOOL COMMITTEE voted 5-0 to recommend approval.**  
**The ANDOVER GREEN ADVISORY BOARD voted 5-0 to recommend approval.**

*On request of the Director of Facilities and Sustainability Coordinator*

**AUTHORIZE LEASE OF LAND/ROOFTOP SPACE AT WEST ELEMENTARY SCHOOL /  
SHAWSHEEN PRE-SCHOOL FOR SOLAR PHOTOVOLTAIC FACILITIES**

**ARTICLE 33.** To see if the Town will vote to authorize the School Committee to (i) lease building rooftop space and any unused, open-land areas for installation of solar voltaic facilities and (ii) grant easements on, over and under the land and buildings located at 54, 54R, 58 and 60 Beacon Street shown on Assessors Map 88 as Lot 57A, Map 88 as Lot 57, Map 88 as Lot 58, and Map 107, Lot 16 and known as the West Elementary School/Shawsheen Pre-School, with such leases and easements to be for such terms of years, not to exceed 20 years, and on such other terms and conditions, as the School Committee deems in the best interests of the Town, or take any other action related thereto.

~ ~ ~ ~ ~

This article enables the School Committee to enter into a 20-year lease of the West Elementary and Shawsheen Preschool roof to the solar developer, who will own and operate the solar photovoltaic (PV) system. The long-term lease is needed because solar PV systems are capital-intensive projects that don't reach payback for nearly a decade.

~ ~ ~ ~ ~

**Your Vote: Yes \_\_\_ No \_\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**  
**The FINANCE COMMITTEE voted 7-0 to recommend approval.**  
**The SCHOOL COMMITTEE voted 5-0 to recommend approval.**  
**The ANDOVER GREEN ADVISORY BOARD voted 5-0 to recommend approval.**

*On request of the Director of Facilities and Sustainability Coordinator*

**RANDOMIZATION OF ORDER OF WARRANT ARTICLES**

**ARTICLE 34.** To see if the Town will determine the order or warrant articles for all Town Meetings randomly and acted on by a lottery system to ensure a fair representative of voters.

If any provision in this warrant shall be found or beheld to be invalid or unenforceable, then the meaning of said provision shall be construed, to the extent feasible, so as to render the provision enforceable, and if no feasible interpretation would save such provision, it shall be severed from the remainder of this warrant which shall remain in full force or effect.

Wording from Medfield, MA

<https://www.town.medfield.net/322/Town-Meeting-Information>

**The following explanation was submitted by Petitioner(s):** The objective of this warrant is to avoid manipulation of the ordering of warrants at Town Meetings to favor particular outcomes. For example, unpopular warrants may be placed at the end of the meeting when attendance is very low, to increase the chance of passage. Other Towns, such as Medfield, have recognized this problem and passed similar randomization schemes. It is also consistent with the randomized ordering of names on election ballots. Political manipulation of the warrant order is currently legal, and was most obviously used last year at the 2022 Andover Town Meeting. This warrant aims to prevent such manipulation in the future.

The SELECT BOARD voted 5-0 to recommend disapproval.

On petition of Steve Walther and others

ZONING BYLAW RECODIFICATION

**ARTICLE 35.** To see if the Town will vote to amend and recodify the Zoning Bylaw Article VIII by making the following changes:

1. Delete, in their entirety, the following provisions of the existing Zoning Bylaw last printed with the date September 2020 and amended through Annual Town Meeting of June 5, 2021:

- Section 1.0 Purpose and Authority
- Section 2.0 Districts
- Section 3.0 Use Regulations
- Section 4.0 Dimensional Requirements
- Section 5.0 General Regulations
- Section 6.0 Special Regulations
- Section 7.0 Special Residential Regulations
- Section 8.0 Special District Regulations
- Section 9.0 Administration and Procedures
- Section 10.0 Definitions
- Appendix A
- Table 1-Table of Use Regulations
- Table 2-Table of Dimensional Requirements
- Table 3-Table of Off-Street Parking Requirements
- Table 4-Parking Dimensions

2. Substituting the following provisions and their subparts found in the Zoning Bylaw, Article VIII dated March 21, 2023, on file in the offices of the Town Clerk and Community Development & Planning:

- Section 1.0 Purpose and Authority
- Section 2.0 Districts
- Section 3.0 Use Regulations
- Section 4.0 Dimensional Requirements
- Section 5.0 General Regulations
- Section 6.0 Special Regulations
- Section 7.0 Special Residential Regulations
- Section 8.0 Special District Regulations
- Section 9.0 Administration and Procedures
- Section 10.0 Definitions
- Appendix A
- Table 1-Table of Use Regulations
- Table 2-Table of Dimensional Requirements
- Table 3-Table of Off-Street Parking Requirements
- Table 4-Parking Dimensions

And further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws or do or take any other action related thereto.

Requires a two-thirds (2/3) vote  
~ ~ ~ ~ ~



The recodification of the Zoning Bylaw is a reorganization and renumbering of the current bylaw, with some deletions in order to address:

- Structure and organization
- Clarity
- Conflicts and inconsistencies
- Obsolete and/or missing terms and language
- Conformance with State statutes and current case law
- Administrative issues. This process is like “spring cleaning”, introducing formatting & organizational changes while providing clarification to the existing bylaw. This process is not intended to change policy.

Visit [AndoverMA.gov/TownMeeting](http://AndoverMA.gov/TownMeeting) for the proposed Re-Codified Zoning Bylaw.

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|------------------------------|
| <b>Your Vote: Yes__ No__</b> |
|------------------------------|

**The SELECT BOARD voted 5-0 to recommend approval.**

**The PLANNING BOARD voted 4-0 to recommend approval.**

*On request of the Director of Planning and Land Use*

|                                                                         |
|-------------------------------------------------------------------------|
| <b>TOWN BYLAW AMENDMENT – STORMWATER MANAGEMENT AND EROSION CONTROL</b> |
|-------------------------------------------------------------------------|

**ARTICLE 36.** To see if the Town will vote to amend the Town Bylaws, Article XVI Stormwater Management and Erosion Control as follows:

By updating the Purpose and Objective section, the definitions section and to update the titling of Massachusetts Stormwater Management Policy to Massachusetts Stormwater Handbook where applicable throughout the sections of the bylaw.

**STORMWATER MANAGEMENT AND EROSION CONTROL**

**§ 1. Purpose and Objective.**

- A. The United States Environmental Protection Agency has identified sedimentation and polluted stormwater runoff from land disturbance, land development and redevelopment activities as major sources of water pollution.
- B. The purpose of this bylaw is to prevent or diminish the impacts of sedimentation and polluted stormwater from land disturbance, land development and redevelopment activities by controlling runoff and preventing soil erosion and sedimentation from site construction and development. The bylaw is necessary to protect the Town of Andover water bodies and groundwater resources, to safeguard the health, safety, and welfare of the general public and protect the natural resources of the Town.
- C. The objectives of this bylaw are to comply with state and federal statutes and regulations relating to stormwater discharges and to establish the Town of Andover’s legal authority to ensure compliance with the provisions of this bylaw through inspections, monitoring and enforcement by:
  - (1) Protecting water resources;
  - (2) Controlling the volume and rate of stormwater;
  - (3) Requiring practices to manage and treat stormwater runoff generated from new development and redevelopment;

- (4) Protecting groundwater and surface water from degradation or depletion;
- (5) Promoting infiltration and the recharge of groundwater;
- (6) Preventing pollutants from entering ~~the Andover's~~ municipal separate storm sewer system (MS4)~~and as well as~~ private storm drain systems;
- (7) Preventing flooding and erosion to abutting properties;
- (8) Ensuring that soil erosion and sedimentation control measures and stormwater runoff management practices are incorporated into site planning and design process and are implemented and maintained;
- (9) Ensuring adequate long-term operation and maintenance of stormwater best management practices; and
- (10) Requiring practices to control waste such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at construction sites that may cause adverse impacts to water quality.

## § 2. Definitions.

**ABUTTER** — The owner(s) of land adjacent to the land disturbance site.

**AGRICULTURE** — The normal maintenance or improvement of land in agricultural or aquacultural use, as defined by the Massachusetts Wetlands Protection Act (MGL c. 131, § 40) and its implementing regulations (310 CMR 10.00).

**ALTERATION OF DRAINAGE CHARACTERISTICS** — Any activity on an area of land that changes the water quality or the force, quantity, direction, timing or location of runoff flowing from the area. Such changes include, but are not limited to, change from distributed runoff to confined, concentrated discharge; change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

**APPLICANT** — Shall be the owner of record of all of the land shown on any plan submitted for approval to the Planning Board in accordance with the Stormwater Management Bylaw and Regulations.

**AUTHORIZED ENFORCEMENT AGENCY** — The Town of Andover Planning Board, its employees or agents designated to enforce this bylaw.

**BEST MANAGEMENT PRACTICE (BMP)** — Any activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.

**CERTIFICATE OF COMPLETION** — A document issued by the Planning Board which confirms that all documents and final reports have been submitted and all work required by the terms of a stormwater management permit has been satisfactorily completed in accordance with this bylaw and its regulations.

**CLEARING** — Any activity that removes the vegetative surface cover and/ or organic layer. Clearing activities generally include grubbing activity as defined below.



**CONSTRUCTION AND WASTE MATERIALS** — Excess or discarded building or construction site materials that may adversely impact water quality, including but not limited to concrete truck washout, chemicals, litter and sanitary waste.

**DEP STORMWATER MANAGEMENT STANDARDS:** The set of stormwater regulations promulgated by the Massachusetts Department of Environmental Protection under the following:

- The Wetland Protection Regulations (310 CMR 10.00) adopted pursuant to the Massachusetts Wetlands Protection Act G.L. c. 131, § 40; and
- The 401 Water Quality Certification for Discharge of Dredged or Fill Material, Dredging, and Dredged Material Disposal in Waters of the United States within the Commonwealth, adopted pursuant to the Massachusetts Clean Waters Act G.L. c. 21, §§ 26-53.

**DESIGNATED AGENT** — Any person or entity designated by the Planning Board and approved by the Town Manager to assist in the administration, implementation and enforcement of the Stormwater Management and Erosion Control bylaw and Regulations.

**DESIGN CRITERIA** — Engineering design criteria as contained in the Stormwater Regulations authorized under this bylaw.

**DETENTION** — The temporary storage of storm runoff.

**DEVELOPMENT** — The modification of land to accommodate a new use or expansion of use, usually involving construction.

**DISTURBANCE OF LAND** — Any action, including clearing and grubbing, that causes a change in the position, location, or arrangement of soil, sand, rock, gravel, or similar earth material.

**ENVIRONMENTAL SITE MONITOR** — A professional engineer or other trained professional selected by the Planning Board or its designee and retained by the Planning Board at the permit holder's expense to periodically inspect the work and report to the Planning Board.

**EROSION** — The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

**ESTIMATED HABITAT OF RARE WILDLIFE AND CERTIFIED VERNAL POOLS** — Habitats delineated for state-protected rare wildlife and certified vernal pools for use with the Wetlands Protection Act regulations (310 CMR 10.00) and the Forest Cutting Practices Act regulations (304 CMR 11.00).

**GRADING** — Changing the level or shape of the ground surface.

**GRUBBING** — The act of clearing land surface by digging up roots and stumps.

**IMPERVIOUS SURFACE** — Any material or structure on or above the ground that limits water infiltrating the underlying soil. "Impervious surface" includes, without limitation, roads, paved parking lots, sidewalks, sports courts and rooftops. "Impervious surface" also includes soils, gravel driveways, and similar surfaces with a runoff coefficient (Rational Method) greater than 0.70 or a runoff Curve Number (SCS Method) greater than 85.

**LAND-DISTURBING ACTIVITY OR LAND DISTURBANCE** — Any activity that alters the existing vegetation and/or underlying soil of a site, including such as clearing, grading, site preparation (e.g., excavating, cutting and filling), soil compaction, movement, stockpiling of top soils, and grubbing, or other action that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material.

**LOW IMPACT DEVELOPMENT (LID)** ~~:-~~ The design of a site development or redevelopment employing systems and practices that use or mimic natural processes that result in the infiltration, evapotranspiration or beneficial use of stormwater, to protect water quality and associated aquatic habitat. LID is an approach to land development (or re-development) that works with nature to manage stormwater as close to its source as possible. LID employs principles such as preserving and recreating natural landscape features, minimizing effective imperviousness to create functional and appealing site drainage that treats stormwater as a resource rather than a waste product. Practices include but are not limited to minimizing impervious surfaces, capturing rainfall or runoff for subsequent use on-site, promoting infiltration and evapotranspiration, and the use of vegetation-based stormwater treatment practices.

**MASSACHUSETTS ENDANGERED SPECIES ACT** — MGL c. 131A and its implementing regulations at (321 CMR 10.00) which prohibit the "taking" of any rare plant or animal species listed as "endangered," "threatened," or of "special concern."

**MASSACHUSETTS STORMWATER HANDBOOKPOLICY** — The ~~policy handbook~~ issued by the Department of Environmental Protection, as amended, that describes how to apply DEP's Stormwater Management Standards as promulgated under ~~coordinates the requirements prescribed by state regulations promulgated under the authority of~~ the Massachusetts Wetlands Protection Act, MGL c. 131, § 40, and the Massachusetts Clean Waters Act, MGL c. 21, §§ 23-56.

**MASSACHUSETTS WETLANDS PROTECTION ACT** — MGL c. 131, § 40, and its implementing regulations (310 CMR 10.00).

**MUNICIPAL STORM DRAIN SYSTEM OR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)** — The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Andover.

**NEW DEVELOPMENT** ~~:-~~ Any construction or disturbance of land that is currently in a natural vegetated state. New development also includes any disturbance beyond existing impervious and disturbed areas that is contiguous to redevelopment projects.

**OPERATION AND MAINTENANCE PLAN** — A plan developed by a Massachusetts licensed professional engineer (PE) describing the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to ensure that it continues to function as designed.

**OUTFALL** — The point at which stormwater flows out from a discernible, confined point source or concentrated conveyance into waters of the commonwealth.

**OUTSTANDING RESOURCE WATERS (ORWS)** — Waters designated by Massachusetts Department of Environmental Protection as ORWs. These waters have exceptional sociologic, recreational, ecological and/or aesthetic values and are subject to more stringent

requirements under both the Massachusetts Water Quality Standards (314 CMR 4.00) and the Massachusetts Stormwater Management Standards. ORWs include vernal pools certified by the Natural Heritage Program of the Massachusetts Department of Fisheries and Wildlife and Environmental Law Enforcement, all Class A designated public water supplies with their bordering vegetated wetlands, and other waters specifically designated.

**OWNER** — Shall be the owner of record of all the land shown on any plan submitted. The owner shall submit the title reference or references from the Essex County Registry of Deeds indicating the owner of record.

**PAVEMENT** — The surface of an area which consists of bituminous concrete, cement concrete, or paving bricks made of masonry or stone.

**PAVING, OVERLAY** — The placement of pavement on top of an existing impervious surface. The underlying impervious surface is sometimes milled (partially ground down in thickness) before the overlay is placed.

**PAVING, RECLAMATION** — A procedure whereby existing pavement is broken and pounded into small fragments.

**PERMITTEE** — The person who holds a stormwater management permit and therefore bears the responsibilities and enjoys the privileges conferred thereby.

**PERSON** — An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

**RECHARGE** — Addition of stormwater runoff to the groundwater by natural or artificial means.

**REDEVELOPMENT** — ~~Development, rehabilitation, expansion, demolition or phased projects that disturb the ground surface or increase the impervious area on previously developed sites.~~ Any construction, land alteration, or improvement of impervious surfaces that does not meet the definition of new development. The following activities are considered redevelopment:

(a) Maintenance and improvement of existing roadways including widening less than a single lane, adding shoulders, correcting substandard intersections, improving existing drainage systems, and repaving; and

(b) Development, rehabilitation, expansion, and phased projects on previously developed sites provided the redevelopment results in no net increase in impervious area.

**RESPONSIBLE PARTIES** — Owner(s), persons with financial responsibility, and persons with operational responsibility.

**RETENTION** — The holding of stormwater runoff in a basin without release except by means of evaporation, infiltration, or emergency bypass.

**RUNOFF** — Rainfall, snowmelt, or irrigation water flowing over the ground surface or directed through a pipe or culvert.

**SEDIMENT** — Mineral or organic soil material that is transported by wind or water, from its origin to another location; the product of erosion processes.

**SEDIMENTATION** — The process or act of deposition of sediment.

**SITE** — Any lot or parcel of land or area of property where land-disturbing activities are, were, or will be performed.

**SLOPE** — The incline of a ground surface expressed as a ratio of horizontal distance to vertical distance.

**SOIL** — Earth materials, including duff, humic materials, sand, rock, silt, clay and gravel.

**STABILIZATION** — The use, singly or in combination, of mechanical, structural, or vegetative methods to prevent or retard erosion.

**STORMWATER** — Stormwater runoff, snowmelt runoff, surface water runoff and drainage.

**STORMWATER CONTROL MEASURE (SCM)** – A technique, measure, or structural control that is designed to remove pollutants, control quantity, and improve the quality of stormwater runoff before the water discharges to the MS4 or Wetland Resource Area.

**STORMWATER MANAGEMENT PERMIT** — A permit issued by the Planning Board pursuant to this bylaw.

**STORMWATER MANAGEMENT PLAN AND NARRATIVE** — A document containing narrative, drawings and details prepared by a Massachusetts licensed qualified professional engineer (PE) which includes structural and nonstructural best management practices to manage and treat stormwater runoff generated from regulated development activity. A stormwater management plan also includes an operation and maintenance plan describing the maintenance requirements for structural best management practices.

**STRIP** — Any activity which removes the vegetative ground surface cover, including tree removal, clearing, grubbing, and storage or removal of topsoil.

**TSS** — Total suspended solids; material, including but not limited to trash, debris, soils, sediment and sand, suspended in stormwater runoff.

**VERNAL POOLS** — Temporary bodies of fresh water which provide critical habitats for a number of vertebrate and invertebrate wildlife species.

**WATERCOURSE** — A natural or man-made channel through which water flows including a river, brook, or stream.

**WETLAND RESOURCE AREA** — Areas specified in the Massachusetts Wetlands Protection Act MGL c. 131, § 40 and regulations promulgated thereunder and in the Town of Andover Wetland Protection Bylaw and Regulations.<sup>1</sup>

**WETLANDS** — Wet meadows, marshes, swamps, bogs, areas where groundwater, flowing or standing surface water or ice provides a significant part of the supporting substrate for a plant community for at least five months of the year; emergent and submergent communities in inland waters; that portion of any bank which touches any inland water.

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<sup>1</sup> Editor's Note: See Art. XIV, Wetlands Protection By-Law.

### § 3. Authority.

This bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and pursuant to the regulations of the federal Clean Water Act found at 40 CFR 122.34.

### § 4. Applicability.

- A. No person may undertake a construction activity that results in a land disturbance of 43,560 square feet or more without a stormwater management permit from the Planning Board.
- (1) Land disturbances. Land disturbances of 43,560 square feet or more, including multiple separate activities which in aggregate disturb 43,560 square feet or more, whether on one parcel or adjacent parcels held in common ownership, shall require a stormwater management permit.
  - (2) Paving and impervious material. An increase of new pavement or other impervious material, reclamation of existing pavement, or a combination of both totaling 43,560 square feet or more shall require a stormwater management permit.
  - (3) The Town of Andover is not exempt from the provisions of this bylaw.
- B. Exempt activities. The following activities are exempt from the requirements of this bylaw:
- (1) Normal maintenance and improvement of Town-owned publicways, appurtenances to the publicways, and private and public utilities.
  - (2) Normal maintenance and improvement of land in agricultural use.
  - (3) Repair of septic systems when required by the Board of Health or the Massachusetts Department of Environmental Protection for the protection of public health.
  - (4) Normal maintenance of currently existing landscaping, gardens or lawn areas associated with an existing use.
  - (5) Overlaying of existing impervious surface.
  - (6) Areas of land that have had a stormwater management review and approval either through the Conservation Commission or Planning Board using design criteria that at a minimum comply with the latest edition of the Massachusetts Stormwater ~~Management Handbook~~ ~~Policy~~ or with design criteria as described in Town of Andover's Subdivision Rules and Regulations<sup>2</sup> or with the Town of Andover Stormwater Management and Erosion Control Regulations, whichever is more stringent in the protection of the Town's resources.

### § 5. Administration.

- A. The Planning Board, as the permit granting authority, shall administer, implement, and enforce this bylaw. Any powers granted to or duties imposed upon the Planning Board in this bylaw may be delegated to designated agents upon a majority vote of the Planning Board. Should the Planning Board designate an agent, such agent shall be approved by the Town Manager.

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<sup>2</sup> Editor's Note: See Art. XIII, Subdivision Rules and Regulations.

- B. The Planning Board may adopt and periodically amend rules and regulations to effectuate the purposes of this bylaw. Failure by the Board to promulgate such rules and regulations shall not have the effect of suspending or invalidating this bylaw.
  - (1) Adoption of and revisions to regulations may only be made after conducting a public hearing to receive comments on any proposed revisions. Such hearing dates shall be advertised in a newspaper of general local circulation, at least 14 days before the hearing date.
- C. The Planning Board shall refer to the criteria and information, including specifications and standards, of the latest edition of the Massachusetts Stormwater ~~Management Policy Handbook~~ or to the design criteria as described in the Town of Andover's Subdivision Rules and Regulations<sup>3</sup> or to the Town of Andover Stormwater Management and Erosion Control Regulations, whichever is more stringent in the protection of the Town's environmental and infrastructure resources, for execution of the provisions of this bylaw.
- D. The Planning Board may waive strict compliance with any requirement of this bylaw or the regulations promulgated hereunder, where:
  - (1) Such action is allowed by federal, state or local statutes and/or regulations; and
  - (2) Is in the public interest; and
  - (3) Is not inconsistent with the purpose and intent of this bylaw and its regulations.

#### § 6. Permits and procedures.

Projects requiring a stormwater management permit shall be subject to the Town of Andover Stormwater Management and Erosion Control Regulations promulgated under Section 5 of this bylaw in addition to the procedures as set forth below.

##### A. Application.

- (1) An application package shall be filed with the Planning Board and other departments as specified in the regulations.
- (2) The Planning Board shall review the application for completeness and compliance with this bylaw and its regulations.

##### B. Public meetings.

- (1) The Planning Board shall hold a public meeting on all applications for stormwater management permits for the purpose of reviewing the application and accepting public input.
- (2) Notice of the public meeting shall be given by posting and by first-class mailings to abutters and abutters to abutters within 300 feet of the property line of the project site at least seven days prior to the meeting.
- (3) The Board shall make the application available for inspection by the public during business hours at the Planning Division.

##### C. Actions. The Planning Board may:

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<sup>3</sup> Editor's Note: See Art. XIII, Subdivision rules and Regulations.



- (1) Approve the application and issue a permit if it finds that the proposed plan meets the objectives and requirements of this bylaw and its regulations;
- (2) Approve the application and issue a permit with conditions, modifications, or restrictions that the Board determines meet the objectives and requirements of this bylaw and its regulations;
- (3) Disapprove the application and deny a permit if the Planning Board finds that the applicant has submitted insufficient information to describe the site, the work, or the effect of the work on water quality and runoff volume; and
- (4) Disapprove the application and deny a permit if it finds that the proposed plan fails to meet the objectives and requirements of this bylaw or its regulations.

D. Time for action by the Board.

- (1) Within 45 days of the filing of an application for a stormwater management permit, the Planning Board or its designated agent shall:
  - i. Evaluate the application to ensure that it is complete prior to distribution;
  - ii. Distribute the complete application to boards and departments for technical review as specified in the regulations; and
  - iii. Arrange agenda time for a public meeting before the Planning Board.
- (2) Within 60 days of the filing of the application, an interdepartmental review shall be held.
  - i. Following the Interdepartmental review but prior to the Planning Board public meeting, the Town Engineer shall provide a written recommendation for action on the application. Such recommendation shall itemize all instances where the applicant has failed to meet the specifications and standards of the latest edition of the Massachusetts Stormwater ~~Management Policy Handbook~~ or of the design criteria as described in the Town of Andover's Subdivision Rules and Regulations<sup>4</sup> or of the Town of Andover Stormwater Management and Erosion Control Regulations.
- (3) Within 90 days of the filing of an application for a stormwater management permit, the Planning Board shall hold a public meeting.
- (4) Once begun, the public meeting may not continue for more than 60 days unless such time is extended by written agreement between the applicant and the Board to a date certain announced at the meeting.
- (5) The Planning Board shall take final action within 21 days of the close of the public meeting discussion.

E. Failure to act.

- (1) Upon certification by the Town Clerk that the allowed time has passed without the Planning Board's action, failure to take such action shall be deemed to be approval of said application and a stormwater management permit shall be issued.

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<sup>4</sup> Editor's Note: See Art. XIII, Subdivision Rules and Regulations.

F. Appeals of action by the Planning Board.

- (1) A written decision of the Planning Board shall be final when it is executed by the Planning Board or its Chair or Acting Chair and filed in the Town Clerk's office. Further relief of a decision by the Planning Board made under this bylaw shall be in the Superior Court or Land Court in accordance with the applicable law. The remedies listed in this bylaw are not exclusive of any other remedies available under any applicable federal, state or local law.
- (2) No work shall commence until the applicable appeal period has passed with no appeal or, if an appeal has been filed the appeal has been finally resolved by adjudication or otherwise.

G. Permit duration.

- (1) All activity permitted by this bylaw must be completed within one year of permit issuance. Extensions of time can be granted by the Planning Board upon formal written request by the applicant. If one year passes without an extension being granted, the Board may revoke the permit.

H. Certificate of completion.

- (1) The Planning Board will issue a certificate of completion upon receipt and approval of final reports and documentation as specified in the regulations.

I. Public record.

- (1) The following documents shall be recorded at the Essex Registry of Deeds at the applicant's expense and proof of recording provided to the Planning Division:
  - i. The stormwater management permit.
  - ii. The approved operation and maintenance plan.
  - iii. The certificate of completion.

§ 7. Persons aggrieved.

Any person aggrieved by a decision or action of a designated agent appointed by the Planning Board under § 5A, including but not limited to matters regarding completeness of application, inspections, and compliance with technical design criteria, may, within 30 days of such decision or action, request a public meeting with the Planning Board. In such cases, following the decision of the Planning Board, the provisions of § 6F(1) shall apply.

§ 8. Consultants.

At the applicant's expense, the Planning Board may retain independent consultants as needed to advise the Board on any and all aspects of a specific project. Independent consultants may include but are not limited to registered professional engineers and environmental site monitors.

§ 9. Fees.

The Planning Board shall establish fees, subject to approval of the Select Board, to cover expenses connected with application review, mailings and monitoring permit compliance. The fees shall be sufficient to cover direct and indirect costs to the Town of processing



and reviewing the application. Provided that a revolving fund for such purpose is established by the Town in accordance with the provisions of MGL c. 44, § 53E 1/2, the Planning Board is also authorized to collect fees from the applicant in amounts sufficient to pay a registered professional engineer and such other professional consultants as the Planning Board requires to advise the Planning Board on any and all aspects of the project. The fees for such professional engineers and consultants shall be paid to the Town for deposit into the revolving fund.

#### § 10. Security.

Before the start of land disturbance activity, the Planning Board may require the permittee to post acceptable security, to insure that the work will be completed in accordance with the permit. The form of the security shall be approved by the Planning Board and shall be in an amount deemed sufficient by the Planning Board. If the project is phased, the Planning Board may release part of the security as each phase is completed in compliance with the permit but may not be fully released until the Planning Board has issued a certificate of completion.

#### § 11. Enforcement.

- A. The Planning Board or its designated agent shall enforce this bylaw, its regulations, orders, violation notices, and enforcement orders and may pursue all civil and criminal remedies for such violations.
- B. Entry. The Planning Board or its agents shall have the authority, with prior approval from the property owner or pursuant to court process, to enter upon privately owned land for the purpose of performing their duties under this bylaw.
- C. Orders. The Planning Board or its designated agent may issue a written order to enforce the provisions of this bylaw or the regulations thereunder, which may include:
  - (1) A requirement to cease and desist from the land-disturbing activity until there is compliance with the bylaw or its regulations;
  - (2) Maintenance, installation or performance of additional erosion and sediment control measures;
  - (3) Monitoring, analyses, and reporting;
  - (4) Remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity;
  - (5) Compliance with the operation and maintenance plan.
- D. If the enforcing person determines that abatement or remediation of erosion and sedimentation is required, the order shall set forth a deadline by which such abatement or remediation must be completed.
- E. Criminal penalty. Any person who violates any provision of this bylaw, regulation, order or permit issued thereunder, shall be punished by a fine in an amount of \$300. Each day or part thereunder that such violation occurs or continues shall constitute a separate offense.
- F. Noncriminal disposition. As an alternative to criminal prosecution or civil action, the Planning Board may elect to utilize the noncriminal disposition procedure set forth in MGL c. 40, § 21D, which has been adopted by the Town, in which case

the Planning Board or designated agent shall be the enforcing person. The penalty for each violation shall be \$300. ~~e~~Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

§ 12. Severability.

If any provision, paragraph, sentence, or clause of this bylaw shall be held invalid for any reason, all other provisions shall continue in full force and effect.

And further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws or take any other action related thereto.

*On request of the Planning Board*

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This article updates the Stormwater Management and Erosion Control Bylaw and is limited to amendments to definitions and references to the Massachusetts Stormwater Handbook. This article will keep the Bylaw updated with the Stormwater Regulations.

~~~~~

**Your Vote: Yes \_\_\_ No \_\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**

**The PLANNING BOARD voted 4-0 to recommend approval.**

**The CONSERVATION COMMISSION voted 6-0 to recommend approval.**

**TOWN CHARTER REMOVAL OF RESIDENCY REQUIREMENT OF TOWN MANAGER**

**ARTICLE 37.** To see if the Town will vote to petition the Legislature to pass a Special Act to amend the Andover Town Charter by deleting the following sentence from Section 6:

“He need not be a resident of the town when appointed, but shall be a resident of the town during his term of office”,

provided that the legislature may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition or take any other action related thereto.

~~~~~

This article would provide for the removal of the Town Charter requirement that the Town Manager reside in Andover. The Town Governance Study Committee recommended removal of this requirement, which was once common in Massachusetts but no longer is, to attract a larger pool of candidates in any future Town Manager search.

Much has changed since the Town charter was written in the 1950s. Town Managers can now provide immediate leadership in a crisis through remote technologies. Town Managers often have spouses with independent careers, potentially making a move to Andover difficult. And high housing prices and limited housing supply in Andover further limit a candidate’s prospect of complying with our charter. Andover deserves the best Town Manager candidates and should not limit the applicant pool with an anachronistic residency requirement.

~~~~~

**Your Vote: Yes \_\_\_ No \_\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**

*On request of the Select Board*

## ZONING BYLAW AMENDMENT – USE VARIANCES

**ARTICLE 38.** To see if the Town will vote to amend Article VIII Section 3.1 titled “General” and Section 9.2.2.2 titled “Variances” of the Andover Zoning Bylaws by deleting the language stricken from the bylaw as shown below and adding the language in bold italic as shown as follows:

Section 3.1 General:

No land shall be used and no structure shall be erected or used except as set forth in the following Table of Use Regulations, including the notes to the Table, or as otherwise set forth herein, or as exempted by the General Laws, ~~or by variance of the Board of Appeals, as provided in said Chapter 40A of the General Laws and in Section 9.2.2.2 of this bylaw.~~ Any building or use of premises not herein specifically permitted is hereby prohibited.

Section 9.2.2.2 Variances: To hear and decide appeals or petitions for variances from the terms of this bylaw, ~~including variances for uses,~~ with respect to particular land or structures, owing to circumstances relating to the soil conditions, shape or topography of such land or structures and especially affecting such land or structures but not affecting generally the zoning district in which it is located, where a literal enforcement of the provisions of the ordinance or by-law would involve substantial hardship, financial or otherwise, to the petitioner or appellant, and where desirable relief may be granted without substantial detriment to the public good and without nullifying or substantially derogating from the intent or purpose of such ordinance or by-law, as set forth in G.L.c.40A,s.10. ***No variance may authorize a use or activity not otherwise permitted in the district in which the land or structure is located.***

*Requires a two-thirds (2/3) vote*

**The following explanation was submitted by Petitioner(s):** This article strengthens zoning protections, especially for residential districts, by not allowing uses or activities prohibited in a zoning district. Currently, our bylaws allow the ZBA to issue a variance to allow a prohibited use or activity in any zoning district, a so-called use variance. This allows encroachment of commercial uses into residential districts - with more traffic, noise and activity. Use variances are inherently unfair to residents who rightly expect their neighborhoods to stay residential. They are also unfair because they give one property owner special privileges to use their property in ways that no one else in the zoning district can. Use variances are a type of spot zoning. Town Meeting is the proper place to decide which uses should be allowed in which zoning districts, not the ZBA. None of the seven communities bordering Andover allow use variances. Of 36 surrounding communities only eight allow them.

**Your Vote: Yes \_\_\_ No \_\_\_**

**The SELECT BOARD voted 5-0 to recommend disapproval.**

**The PLANNING BOARD voted 5-0 to recommend disapproval.**

*On petition of Andrew Rouse and others*

## TAKING BY EMINENT DOMAIN OF HACIENDA WAY

**ARTICLE 39.** To see if the Town will vote to authorize the Select Board of Andover to acquire by eminent domain, gift, purchase, or otherwise, any fee, easement or other interest in the land shown as Hacienda Way and all related easements, including but not limited to easements shown on Lots 18, 18A, 19 and 19A, all as shown on a plan entitled “Subdivision & Acceptance Plan Pleasant Street Estates, Andover, Mass.” dated April, 1973, prepared by Charles E. Cyr, and recorded with Essex North District Registry of Deeds as Plan No. 7035 and on file in the Office of the Town Clerk, and as constructed, and to award no damages or compensation for said takings or payment for said acquisitions, and to appropriate and borrow or transfer from available funds or any combination thereof a sum of \$120,000 for required engineering services, legal services,

repairs and improvements to Hacienda Way and expenses incidental thereto, or take any other action related thereto.

**The following explanation was submitted by Petitioner(s):** The primary objective in submitting the private warrant article application in regards to Hacienda Way, is to see if the town will vote to approve this next step in ultimately accepting HACIENDA WAY as a public way, by approving the appropriated funds of \$120,000 to complete the required improvements to the street to bring it up to code for acceptance, and to authorize the Select Board of Andover to acquire any fee, easement, or other interest in land shown as Hacienda Way and all related easements.

**Your Vote: Yes \_\_\_ No \_\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**

**The FINANCE COMMITTEE voted 7-0 to recommend approval.**

**The PLANNING BOARD voted 3-1 to recommend approval.**

*On petition of Courtney Famiglietti and others*

#### **SALT STORAGE AT COMMERCIAL AND INDUSTRIAL PROPERTIES**

**ARTICLE 40.** To see if the Town will vote to add the following to Article XII Miscellaneous Bylaws of the General Bylaws:

§52. "Regulations governing salt storage at commercial and industrial properties.

- (1) Salt includes solids such as sodium chloride (NaCl), potassium chloride (KCl), calcium chloride (CaCl<sub>2</sub>), and magnesium chloride (MgCl<sub>2</sub>). It also includes mixtures of the same substances with abrasives such as sand, cinder, slag, etc.
- (2) Salt shall be stored on an impermeable surface.
- (3) Salt shall be covered at all times to prevent dispersion by runoff and to control wind dispersal.
- (4) When not using a permanent roof, a waterproof impermeable, flexible cover must be placed over all storage piles to protect against precipitation and surface water runoff. The cover must prevent runoff and leachate from being generated by the outdoor storage piles. The cover must be secured to prevent removal by wind or other storm events.
- (5) Any roof leaks, tears or damage should be temporarily repaired during winter to reduce the entrance of precipitation. Permanent repairs shall be completed prior to the next winter season.
- (6) Storage areas shall be graded to direct surface drainage away from the storage area. In no case shall the surface drainage be allowed to flow through the base of the storage piles."

and further, that non-substantive changes to the numbering of this article be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

~~~~~

This article is proposed In an effort to remain in compliance with the Town's Stormwater Discharge Permit as mandated by the EPA. The Permit stipulates that the Town take many measures to control, minimize, and eliminate a variety of pollutants from entering the stormwater system, and in turn the natural waterways in Andover. This particular bylaw is part of a suite of measures aimed at controlling salt (chloride) from unnecessarily entering the Town's drainage system. The Town currently stores salt in a covered shed to help achieve this goal. This article extends the requirement to store salt under cover to those commercial properties which currently or potentially store salt for winter maintenance.

~~~~~

**Your Vote: Yes \_\_\_ No \_\_\_**

**The SELECT BOARD voted 5-0 to recommend approval.**

**The PLANNING BOARD voted 4-0 to recommend approval.**

*On request of the Director of Public Works*

|                                                                         |
|-------------------------------------------------------------------------|
| <b>TAKING BY EMINENT DOMAIN OF DISCONTINUED PORTION OF LEWIS STREET</b> |
|-------------------------------------------------------------------------|

**ARTICLE 41.** To see if the Town will vote to authorize the Select Board to take by eminent domain the property shown as “Portion of Lewis Street to be Discontinued 4,000 S.F. +/-” on Plan of Land entitled “Discontinuance Plan, Portion of Lewis Street, Andover, Mass, Prepared for Town of Andover, Date: January 18, 2022, Scale 1”= 40’, “ prepared by Andover Consultants, Inc, which Plan is on file with the Office of the Town Clerk and which is recorded with the Essex North District Registry of Deeds as Plan No. 18312 for the purpose of resolving any matters regarding the title and boundaries of the property to be taken, and to appropriate a sum of money for the payment of damages for said taking, or take any other action related thereto.

~~~~~

At the 2022 Annual Town Meeting the portion of Lewis Street described in this Article was discontinued as a public way and the Select Board was authorized to sell that discontinued portion. This article authorizes the Select Board to take that discontinued portion of Lewis Street by eminent domain for the purpose of resolving any matters regarding the title and boundaries of the property in order to facilitate the sale of this parcel in connection with the development of the old Town Yard.

~~~~~

|                                                                                   |
|-----------------------------------------------------------------------------------|
| <b>Your Vote: Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/> |
|-----------------------------------------------------------------------------------|

**The SELECT BOARD voted 5-0 to recommend approval.**

**The PLANNING BOARD voted 4-0 to recommend approval.**

*On request of the Town Manager*

**SECTION V**  
**LETTERS FROM THE CHAIRS**



TOWN OF ANDOVER  
36 Bartlet Street  
Andover, MA 01810  
(978) 623-8210  
[www.andoverma.gov](http://www.andoverma.gov)

May 1, 2023

Dear Fellow Andover Citizens:

I am grateful for the opportunity to provide a report on noteworthy achievements in the Town of Andover during 2022, and honored to have served as Chair of the Andover Select Board for the past year. Throughout 2022, the Board remained focused on a set of strategic priorities, including financial management, citizen engagement, capital improvements, economic development, and open space improvement. I am pleased to report that we have seen significant progress in all of these areas in recent months, placing our community in a particularly strong and resilient position as we look to the future.

In an effort to bring the work of the Select Board into our neighborhoods and enhance the accessibility of Town governance, we launched “Around Andover with the Select Board” at the beginning of my term as Chair. Through this initiative, the Board held its meetings at Town and School facilities in every corner of Andover. This series has been successful in increasing the visibility of the Select Board and bringing our work closer to those that we serve.

By highlighting some of the Town’s newest spaces, this series has also served a reminder of how far we have come in addressing the Town’s facilities needs in recent years. Meetings have been held at the Ballardvale Fire Station, Municipal Services Facility, and the Robb Center, all spaces that been built or fully rehabilitated within the last five years. These dynamic spaces support some of the Town’s most vital services, from plowing roadways to supporting elderly residents, and have continually proven to be vital assets to the community since their opening.

The Town’s forward momentum in implementing the Facility Master Plan continued during 2022 as we broke ground on the West Elementary and Shawsheen Preschool project, a \$168 million investment that will provide a new home to two Andover Schools most in need of replacement. The widespread support for this project, reaffirmed at a Special Town Meeting in December, demonstrates our community’s commitment to education.

The past year saw the return of several important community traditions. In September, we joined members of the North Andover Select Board and Lawrence City Council at the confluence of our communities to complete the statutorily required perambulation of our borders. After reviewing the placement of the border marker located at the intersection of High Street (Andover), Waverley Road (North Andover), and Thoreau Way (Lawrence), we marked the year “2022” in black paint on the granite post, along with the letters “A,” “NA,” and “L,” on corresponding sides, representing the three communities. This centuries-old tradition is a valuable reminder of our region’s history, and a periodic occasion to reaffirm our spirit of collaboration we share with our neighboring communities.

Andover Days returned in spectacular fashion on September 24. In the course of the six-hour event, an estimated 12,000 people flooded the streets of Downtown Andover, enjoying live music, entertainment and food, and visiting over 200 booths run by community organizations. We are grateful to the Andover Chamber of Commerce, the many Town departments and sponsors who came together to enable the return of Andover’s biggest community event.

The celebration showcased the vibrance of Downtown Andover, anchored by the success of our small business community, which has demonstrated remarkable resiliency after several tough years during the COVID-19 crisis. Despite these challenges, Downtown continues to thrive. In 2022 alone, 13 new small businesses opened their doors in Andover.

Capital improvements were seen across town through continued investment in the Town's infrastructure. Over 28,000 feet of roadway was resurfaced across town through phase 4 of restoration of areas impacted by the Columbia Gas disaster. Significant work to the town's water distribution system continued, with replacement of the Argilla Road water main set to begin – a high priority project enabled in part by American Rescue Plan Act funding.

Strong financial management remained a hallmark of our community, underscored by the Town maintaining a AAA bond rating – the highest credit rating for municipalities. Continued focus of Andover's short and long term financial health will ensure that we can adequately fund and balance the needs of the community.

Throughout the year, the Select Board considered changes and enhancements to Town governance, reviewing the recommendations put forward by the Town Governance Study Committee in its final report. Notably, the Select Board affirmed the Committee's recommendation to retain Andover's Open Town Meeting form of government, recognizing the value of allowing direct legislative participation by all registered voters. This decision comes along with broad consensus of the need for certain reforms to improve the process. Some of these reforms, such as improved communication with residents, will be handled administratively in the years ahead. Others measures, including the use of electronic voting, will be considered at Annual Town Meeting in 2023.

I would like to thank Town Manager Andrew Flanagan and his focus in implementing the goals of the Select Board and maintaining the Town's positive trajectory. I am continually grateful to the Town's leadership team, Department and Division managers, and all our municipal employees who contribute immeasurably to making Andover a top-tier community to live, work and raise a family.

Sincerely,



Alexander J. Vispoli, Chair  
Andover Select Board





#### **SCHOOL COMMITTEE**

*Susan K. McCready – Chairperson  
Tracey E. Spruce, Esq. – Vice Chairperson  
Lauren M. Conoscenti, Ph.D.  
Emily DiCesaro  
Sandis Wright*

**Magda Parvey, Ed.D.**  
*Superintendent of Schools*

To the Andover Community,

May 2023

In preparation for fiscal year 2024 (FY24), the School Committee has unanimously approved the Superintendent's recommended operating budget of \$99,600,924. The budget is a 3.75% increase over the current year and aligns with the Town Manager's recommended increase. The budget fulfills requests by our principals, department heads, and assistant superintendents; addresses contractual obligations; continues the reduction of student fees made in FY23; funds curriculum development work and evaluation of a new middle school schedule; and expands supports for student emotional and behavioral needs.

The FY24 budget can be evaluated within the following broad categories:

**Contractual Obligations:** Consistent with past years and our commitment to individualized instruction for our nearly 6,000 students, the district's personnel expenses make up approximately 80% of the FY24 budget. This includes step and track changes, and annual wage increases for unionized employees. It also accounts for increases that are currently being negotiated for all of our unionized employees. Of the district's six bargaining units, three are up for a full contract renewal including our largest, the teacher union along with instructional assistants and administrators. The remaining three - administrative assistants, custodians, and food services are limited to wage reopeners this year.

Our obligations also include the district's general and special education transportation contracts, out of district special education placements, and the continued movement of full-day kindergarten expenses into the district's operating budget.

**CORE Curriculum:** Support for increases to core curriculum needs across all subjects and levels including assessments, curriculum consumables (such as workbooks), non-capital equipment replacement, updating of novel sets, tutoring needs, and the continual shift of student device costs from the capital improvement budget to the operational budget are accounted for and supported in the budget. Additionally, the budget continues support for the redesign of the middle school schedule to increase the middle school focus on core subject learning and the curriculum development process across all grades and content areas.

**Coaching and Student Support:** This budget maintains a focus on increased supports for mathematical instruction including the addition of an elementary math coach, middle school STEAM and humanities coaches, and a 9<sup>th</sup> grade Student Support coordinator to support our students' transition from three smaller middle schools to the high school.

**Special Education and Social Emotional Learning (SEL):** The utilization of the district's Elementary and Secondary School Educational Relief (ESSER) funds continue to allow for supporting the FY23 addition of three new middle school guidance counselors and an SEL coordinator. The school department is actively monitoring and planning for the sunset of these funds in FY25 through its analysis of staffing based on enrollment changes, retirements, and FTE restructuring to appropriately service the needs of the current student population.

A special education program analysis and reorganization of programs allows for better support of student needs with minimal impact to the budget. The diligent management of the circuit breaker and our circuit breaker reserve enables the district to utilize \$1.5 million dollars beyond the Town Manager's 3.75% budget increase to offset a 14% increase in private school tuitions by the state's Operational Services Division and changes to Andover's out of district placements.

**Operational Efficiencies** – The addition of 2 busses to continue improvements to transportation service levels, continuation of a police detail on the AHS/WMS campus to aid in traffic flow during drop-off and pickup, changes to our employee recruiting strategy in support of a more diverse staff, and continuing improvements to back-office efficiencies through the implementation of a District Registrar are all provided for in this budget.

The School Committee would like to thank Superintendent Magda Parvey and Assistant Superintendent for Finance & Administration Keith Taverna and their teams for the commitment of considerable time and effort to create the FY2024 recommended budget. We also thank Town Manager Flanagan and his staff, the Select Board, and the Finance Committee for their collaboration and support throughout this year's budget process. Above all, we thank the residents of Andover for their continued commitment to an exceptional education for Andover students.

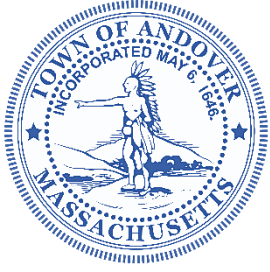
Sincerely,



Susan K. McCready  
Chairperson

**SECTION VI**

**TOWN OF ANDOVER  
2022 ANNUAL REPORT SUMMARY**



# TOWN OF ANDOVER

TOWN MANAGER'S OFFICE

36 BARTLET STREET

ANDOVER, MA 01810

(978) 623-8200

[WWW.ANDOVERMA.GOV](http://WWW.ANDOVERMA.GOV)

May 1, 2023

Fellow Residents:

I am pleased to submit my annual letter to the community and reflect on our accomplishments and challenges over the past year. I welcome the opportunity to share some of these highlights.

In the early months of 2022, the Select Board adopted a plan for the \$10.8 million in funding that the Town received through the American Rescue Plan Act (ARPA). The plan was developed based on the needs and priorities of the community and reflected an emphasis on making strategic investments that will have long term, lasting impacts on the Town. The plan allocated funds for capital improvements and for programs that meet the specific needs of the community. With regard to capital improvements, the plan allocated funds for the following: capping of the Ledge Road Land Fill, public access improvements at Town Offices, design for recreation improvements, and for the installation of a water main transmission line on Argilla Road. The plan also earmarked funding for small business assistance, rental & homebuying assistance, and wellness and support services. Additionally, the plan included funding for expanding the participatory budgeting program, which has provided the resources to meet additional capital needs identified by the community. I want to thank residents for their input throughout the process and I am grateful for the Select Board's support in advancing the plan.

We broke ground on the new West Elementary and Shawsheen Preschool this past spring and construction began on the 191,000 square foot learning complex that will encompass two new schools on a single campus. When complete, the new building will serve up to 130 Pre-K students and 925 grades K-5 students. This project is consistent with the Town and School's 2016 Facility Masterplan, which identified the current West Elementary and Shawsheen Preschools as being the facilities most in need of investment.

Much like building projects across the state and the nation, the West Elementary & Shawsheen Preschool building project was subject to supply chain issues and global economic challenges that resulted in an approximate 25% year-over-year increase in the cost of non-residential construction. The building committee and project team worked to mitigate those impacts through tight cost controls, value engineering, and effective project management. While the total project cost increased by approximately 15%, the increased cost remained below national trends. The additional cost required a Special Town Meeting in December for the purposes of authorizing an additional \$16.4 million. The additional borrowing authorization was approved by 94% of residents in attendance. The project, when complete, will represent a total investment of \$168 million, which is inclusive of \$38.4 million in funding from the Massachusetts School Building Authority. I want to thank the community for its continued support of the project and ongoing commitment to improving the quality of Town and School facilities.

We also began a public engagement process around the future use of the Park Property on Chandler Road. In 2021, the Town acquired approximately 40 acres of land that was formerly used as a farm. This space presents an historic opportunity to build recreational facilities that will benefit generations of Andover residents. Based on community feedback, potential uses include, but are not limited to, the following: an ice rink, multipurpose turf field, softball field, pickleball and basketball courts, playground(s), dog park, and community gardens. We look forward to continuing our discussions around the most appropriate mix of uses and advance the project to schematic design. Over the next year, we will have to continue to explore creative opportunities to fund construction of this project. It is the goal and expectation that the project will provide

revenue opportunities that will offset part of the overall cost of a potential project. I encourage residents to participate in the coming months as we advance the discussions around the future of this site.

We have continued to put an emphasis on projects and initiatives that support our downtown. As a result, new businesses have opened their doors, including several new restaurants along Main Street. We began construction on the downtown amenity project, which includes the reconstruction of the two parking lots behind Old Town Hall and the adjoining sidewalks and roadways. These lots were last constructed in 1986 and this project includes drainage improvements, incorporates sustainability elements, and provides a gathering space for dining and entertainment. When complete, I expect this project will reflect the Town's commitment to meeting the community's expectations for a vibrant downtown business district.

Last year, the Town reached a significant milestone in the future redevelopment of the Old Town Yard. The Select Board selected MINCO Development as the developer for the site. The Board's selection was based on a recommendation of the Town Yard Selection Committee and MINCO's response to a community-authored request for proposals. This milestone was the culmination of seven years of community participation that led to the approval of the Historic Mill District (HMD) zoning overlay and the relocation of the Department of Public Works facility (i.e., the Town Yard). We have spent the past year preparing for the formal disposition of the former Town Yard and MINCO has furthered its investment in the project by acquiring privately-owned properties adjacent to the site. I want to thank the community for its patience as we have navigated the necessary steps to make sure that the redevelopment of the property is a success for Andover. It is our expectation that permitting will begin in 2023.

We have continued to try new and innovative approaches to public engagement. Through the deployment of Mobile Town Hall and by the continuing to fund the Participatory Capital Budgeting Program, we have been able to engage with residents much differently than we have in the past. The pandemic required us to rethink our approach to service delivery and I am pleased that many of the lessons learned will become fixtures in how we do business moving forward. This spring, we will begin a multi-year project that will improve accessibility within the Town Offices building. With improved public meeting spaces, ADA improvements, and the construction of a Customer Service Center, I look forward to transforming antiquated offices and meeting rooms into innovative places for residents to engage with the Town.

In order to meet the community's increasing expectations for information and dynamic communications, the Town established a full-time Director of Communications position and completed the hiring process in late 2022. The creation of a dedicated communications resource will enable the Town to more actively leverage social media and other digital communications tools to distribute information about project, events, and other key developments to a broader audience.

Throughout the past year, the Town continued to prioritize our organizational commitment to embracing the values of diversity, equity, and inclusion (DEI). With the support of the Commission on Diversity, Equity, and Inclusion, we continued to make progress in the implementation of the recommendations articulated in the Town's diversity audit and assessment report. Last summer, we conducted a DEI employee survey, intended to gauge the internal climate of our organization as it relates to diversity and inclusion. The insights produced by this survey have been harnessed in the design of a DEI training series, which is currently being offered to employees. These trainings represent an important step in building a more inclusive organization and ensuring that all Town employees are culturally aware in their service of the Town's diverse population.

Looking ahead to FY 2024, the Town remains financially stable as a result of a continued commitment to addressing its long-term obligations while meeting the current demand for services. The Town has systematically addressed its facility needs by funding municipal building projects within the tax levy, and therefore, providing capacity outside the limitations of Proposition 2 ½ for major school building projects. Additionally, the Town has funded its major liabilities through a series of strategic measures that have included issuing pension obligation bonds, implementing changes to employee and retiree health insurance contributions, and partnering with active employees to establish a new funding source through employee contributions that are equal to 1% of their regular wages. Collectively, these measures have provided the

Town with the ability to balance the budget in the near term and to fully meet its long-term obligations by establishing sustainable funding schedules.

The FY 2024 budget will shift the focus from long term liabilities to the current demand for services. Since 2000, Andover's population has increased by almost 17%. As a result, the corresponding demand for services from our public safety departments has increased significantly. The FY 2024 budget will prioritize investment in staffing levels within both the police and fire departments. The budget will target investment in increasing the Town's ability to meet the demand for emergency medical services by putting a third ambulance in service. Within the police budget, the goal is to reestablish the Traffic Unit. It is expected that the cost for the additional staffing will be offset by increased revenues from ambulance fees and reductions in departmental overtime accounts. I look forward to presenting a plan to the 2023 Annual Town Meeting.

This past year, Austin Simko was appointed Assistant Town Manger/Town Clerk and Patrick Lawlor was appointed Chief Financial Officer. We also appointed our first Director of Communications, Phil Geoffroy. These three individuals join a diverse and talented group of employees who were appointed in 2022. My gratitude extends to all of our employees; through their dedication and creativity, we are able to thrive as an organization and community. It is a pleasure to lead such a capable and competent team that is extraordinarily focused on serving the community well.

I want to thank the members of the Select Board for their partnership in all our work. Their leadership and confidence have served as a compass for our town.

To the community, I am grateful for your continued partnership and support. It remains my honor to serve as your Town Manager and I look forward to continuing to lead a thriving Andover.

Sincerely,

A handwritten signature in blue ink, appearing to read 'A. Flanagan', with a stylized, cursive script.

Andrew P. Flanagan  
Town Manager

|                                                            |  | Town of Andover         |                 |                  |                        |                   |                      |                |                   |  |
|------------------------------------------------------------|--|-------------------------|-----------------|------------------|------------------------|-------------------|----------------------|----------------|-------------------|--|
| Combined Balance Sheet - All Fund Types and Account Groups |  |                         |                 |                  |                        |                   |                      |                |                   |  |
| as of June 30, 2022                                        |  |                         |                 |                  |                        |                   |                      |                |                   |  |
| (Unaudited)                                                |  |                         |                 |                  |                        |                   |                      |                |                   |  |
|                                                            |  |                         |                 |                  |                        |                   |                      |                |                   |  |
|                                                            |  | Governmental Fund Types |                 |                  | Proprietary Fund Types |                   | Fiduciary Fund Types | Account Groups | Totals            |  |
|                                                            |  | General                 | Special Revenue | Capital Projects | Enterprise             | Internal Services | Trust and Agency     | Long-term Debt | (Memorandum Only) |  |
| <u>ASSETS</u>                                              |  |                         |                 |                  |                        |                   |                      |                |                   |  |
| Cash and cash equivalents                                  |  | 22,129,785.00           | 29,712,880.18   | 32,763,996.19    | 6,147,651.57           | 20,180,916.80     | 34,684,658.99        |                | 145,619,888.73    |  |
| Receivables:                                               |  |                         |                 |                  |                        |                   |                      |                |                   |  |
| Personal property taxes                                    |  | 284,480.30              |                 |                  |                        |                   |                      |                | 284,480.30        |  |
| Real estate taxes                                          |  | 1,138,912.43            |                 |                  |                        |                   |                      |                | 1,138,912.43      |  |
| Allowance for abatements and exemptions                    |  | (2,540,894.35)          |                 |                  |                        |                   |                      |                | (2,540,894.35)    |  |
| Tax liens                                                  |  | 2,850,210.95            |                 |                  |                        |                   |                      |                | 2,850,210.95      |  |
| Deferred taxes                                             |  | 302,066.78              |                 |                  |                        |                   |                      |                | 302,066.78        |  |
| Motor vehicle excise                                       |  | 519,808.01              |                 |                  |                        |                   |                      |                | 519,808.01        |  |
| Other excises                                              |  |                         |                 |                  |                        |                   |                      |                | 0.00              |  |
| User fees                                                  |  |                         |                 |                  | 1,876,045.47           |                   |                      |                | 1,876,045.47      |  |
| Utility liens added to taxes                               |  |                         |                 |                  | 52,424.34              |                   |                      |                | 52,424.34         |  |
| Departmental                                               |  |                         |                 |                  |                        |                   | 4,294.50             |                | 4,294.50          |  |
| Special assessments                                        |  | 1,078.92                |                 |                  | 2,280,569.13           |                   |                      |                | 2,281,648.05      |  |
| Due from other governments                                 |  |                         |                 | 1,209,610.00     |                        |                   |                      |                | 1,209,610.00      |  |
| Other receivables                                          |  | 630,906.97              |                 |                  | 645,491.41             | 128,472.10        | 383,924.73           |                | 1,788,795.21      |  |
| Foreclosures/Possessions                                   |  | 259,091.68              |                 |                  |                        |                   |                      |                | 259,091.68        |  |
| Amounts to be provided - payment of bonds                  |  |                         |                 |                  |                        |                   |                      | 290,902,031.00 | 290,902,031.00    |  |
| Total Assets                                               |  | 25,575,446.69           | 29,712,880.18   | 33,973,606.19    | 11,002,181.92          | 20,309,388.90     | 35,072,878.22        | 290,902,031.00 | 446,548,413.10    |  |
| <u>LIABILITIES AND FUND EQUITY</u>                         |  |                         |                 |                  |                        |                   |                      |                |                   |  |
| Liabilities:                                               |  |                         |                 |                  |                        |                   |                      |                |                   |  |
| Warrants payable                                           |  | 720,005.51              | 560,945.25      | 4,589,775.08     | 296,616.13             | 1,892.00          | 166,176.47           |                | 6,335,410.44      |  |
| Accrued payroll                                            |  | 5,322,956.00            | 112,486.06      |                  |                        |                   |                      |                | 5,435,442.06      |  |
| Withholdings                                               |  | 132,164.67              |                 |                  |                        |                   |                      |                | 132,164.67        |  |
| Other liabilities                                          |  | 961.02                  | 601,970.63      |                  | 10,457.51              | 66,021.53         |                      |                | 679,410.69        |  |
| Deferred revenue:                                          |  |                         |                 |                  |                        |                   |                      |                |                   |  |
| Real and personal property taxes                           |  | (1,117,501.62)          |                 |                  |                        |                   |                      |                | (1,117,501.62)    |  |
| Tax liens                                                  |  | 2,850,210.95            |                 |                  |                        |                   |                      |                | 2,850,210.95      |  |
| Deferred taxes                                             |  | 302,066.78              |                 |                  |                        |                   |                      |                | 302,066.78        |  |
| Foreclosures/Possessions                                   |  | 259,091.68              |                 |                  |                        |                   |                      |                | 259,091.68        |  |
| Motor vehicle excise                                       |  | 519,808.01              |                 |                  |                        |                   |                      |                | 519,808.01        |  |
| Other excises                                              |  | 630,906.97              |                 |                  |                        |                   |                      |                | 630,906.97        |  |
| User fees                                                  |  |                         |                 |                  | 2,166,911.18           |                   |                      |                | 2,166,911.18      |  |
| Special assessments                                        |  | 1,078.92                |                 |                  | 2,042,127.36           |                   |                      |                | 2,043,206.28      |  |
| Other receivables                                          |  |                         |                 |                  | 645,491.41             |                   | 383,924.73           |                | 1,029,416.14      |  |
| Prepaid taxes/fees                                         |  | 262,237.62              |                 |                  |                        |                   |                      |                | 262,237.62        |  |
| Tailings                                                   |  | 56,820.17               |                 |                  |                        |                   |                      |                | 56,820.17         |  |
| IBNR                                                       |  |                         |                 |                  |                        | 2,146,135.00      |                      |                | 2,146,135.00      |  |
| Agency Funds                                               |  |                         |                 |                  |                        |                   | 477,700.19           |                | 477,700.19        |  |
| Notes payable                                              |  |                         |                 | 725,000.00       |                        |                   |                      |                | 725,000.00        |  |
| Bonds payable                                              |  |                         |                 |                  |                        |                   |                      | 290,902,031.00 | 290,902,031.00    |  |
| Total Liabilities                                          |  | 9,940,806.68            | 1,275,401.94    | 5,314,775.08     | 5,161,603.59           | 2,214,048.53      | 1,027,801.39         | 290,902,031.00 | 315,836,468.21    |  |
| Fund Equity:                                               |  |                         |                 |                  |                        |                   |                      |                |                   |  |
| Reserved for encumbrances                                  |  | 2,444,386.24            | 7,908,359.35    | 48,785,068.57    | 723,871.44             | 204,656.28        | 6,075.00             |                | 60,072,416.88     |  |
| Reserved for expenditures                                  |  | 30,000.00               |                 |                  | 1,115,938.00           |                   |                      |                | 1,145,938.00      |  |
| Reserved for continuing appropriations                     |  | 129,414.38              |                 |                  | 358,476.12             |                   |                      |                | 487,890.50        |  |
| Reserved for charter school spending                       |  | 44,819.00               |                 |                  |                        |                   |                      |                | 44,819.00         |  |
| Reserved for debt service                                  |  | 317,277.57              |                 |                  |                        |                   |                      |                | 317,277.57        |  |
| Undesignated fund balance                                  |  | 12,668,742.82           | 20,529,118.89   | (20,126,237.46)  |                        | 17,890,684.09     | 34,039,001.83        |                | 65,001,310.17     |  |
| Unreserved retained earnings                               |  |                         |                 |                  | 3,642,292.77           |                   |                      |                | 3,642,292.77      |  |
| Total Fund Equity                                          |  | 15,634,640.01           | 28,437,478.24   | 28,658,831.11    | 5,840,578.33           | 18,095,340.37     | 34,045,076.83        | 0.00           | 130,711,944.89    |  |
| Total Liabilities and Fund Equity                          |  | 25,575,446.69           | 29,712,880.18   | 33,973,606.19    | 11,002,181.92          | 20,309,388.90     | 35,072,878.22        | 290,902,031.00 | 446,548,413.10    |  |

| TOWN OF ANDOVER, MASSACHUSETTS                                                               |              |             |            |            |             |            |            |  |             |
|----------------------------------------------------------------------------------------------|--------------|-------------|------------|------------|-------------|------------|------------|--|-------------|
| COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES                    |              |             |            |            |             |            |            |  |             |
| ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS                                       |              |             |            |            |             |            |            |  |             |
| FOR THE FISCAL YEAR ENDING JUNE 30, 2022                                                     |              |             |            |            |             |            |            |  |             |
|                                                                                              |              | Water       | Sewer      | Capital    | Special     | Internal   | Expendable |  |             |
|                                                                                              | General Fund | Enterprise  | Enterprise | Projects   | Revenue     | Service    | Trusts     |  | Total       |
| Revenues                                                                                     |              |             |            |            |             |            |            |  |             |
| Motor Vehicle Excise                                                                         | 6,001,950    | -           | -          | -          | -           | -          | -          |  | 6,001,950   |
| Meals Taxes                                                                                  | 700,947      | -           | -          | -          | -           | -          | -          |  | 700,947     |
| Hotel Motel Taxes                                                                            | 1,532,265    | -           | -          | -          | -           | -          | -          |  | 1,532,265   |
| Penalties and Interest on Taxes and Excises                                                  | 588,985      | -           | -          | -          | -           | -          | -          |  | 588,985     |
| Payments in Lieu of Taxes                                                                    | 453,111      | -           | -          | -          | -           | -          | -          |  | 453,111     |
| Fees                                                                                         | 142,964      | -           | -          | -          | -           | -          | -          |  | 142,964     |
| Charges for Services - Water                                                                 | -            | 9,721,877   | -          | -          | -           | -          | -          |  | 9,721,877   |
| Charges for Services - Sewer                                                                 | -            | -           | 4,522,399  | -          | -           | -          | -          |  | 4,522,399   |
| Departmental Revenue - School Medicare                                                       | 659,471      | -           | -          | -          | -           | -          | -          |  | 659,471     |
| Other Departmental Revenue                                                                   | 227,850      | -           | -          | 100,000    | 7,021,989   | -          | -          |  | 7,349,840   |
| Utility Liens                                                                                | -            | 95,948      | 63,189     | -          | -           | -          | -          |  | 159,136     |
| Licenses and Permits                                                                         | 3,098,596    | -           | -          | -          | -           | -          | -          |  | 3,098,596   |
| Special Assessments                                                                          | 180          | -           | 691,382    | -          | -           | -          | -          |  | 691,562     |
| Fines and Forfeits                                                                           | 138,911      | -           | -          | -          | -           | -          | -          |  | 138,911     |
| Investment Income                                                                            | 201,717      | 4,624       | 4,028      | (13)       | 2           | 16,649     | (289,652)  |  | (62,646)    |
| Other                                                                                        |              |             |            |            |             |            |            |  |             |
| Intergovernmental                                                                            | 14,429,689   | -           | 7,218      | 2,778,612  | 15,413,192  | -          | -          |  | 32,628,711  |
| Real Personal Property Taxes                                                                 | 164,857,225  | -           | -          | -          | -           | -          | -          |  | 164,857,225 |
| Tax Titles                                                                                   | 341,208      | -           | -          | -          | -           | -          | -          |  | 341,208     |
| Offset                                                                                       |              |             |            |            |             |            |            |  |             |
| Recreation                                                                                   | 457,927      | -           | -          | -          | -           | -          | -          |  | 457,927     |
| Elder Services                                                                               | 125,795      | -           | -          | -          | -           | -          | -          |  | 125,795     |
| Rentals                                                                                      | 87,674       | -           | -          | -          | -           | -          | -          |  | 87,674      |
| Off Duty Admin Fee                                                                           | 85,124       | -           | -          | -          | -           | -          | -          |  | 85,124      |
| Cemetery Interment Fees                                                                      | 77,256       | -           | -          | -          | -           | -          | -          |  | 77,256      |
| Ambulance Fees                                                                               | 1,395,579    | -           | -          | -          | -           | -          | -          |  | 1,395,579   |
| Bond Premium & Debt Paydown Proceeds                                                         | -            | -           | -          | 2,161,091  | 2,815       | -          | -          |  | 2,163,906   |
| Trust Fund and other                                                                         | -            | -           | -          | -          | -           | 25,429,073 | 78,814     |  | 25,507,887  |
| Total Revenues                                                                               | 195,604,423  | 9,822,448   | 5,288,216  | 5,039,690  | 22,437,998  | 25,445,722 | (210,839)  |  | 263,427,659 |
| Expenditures                                                                                 |              |             |            |            |             |            |            |  |             |
| General Government                                                                           | 9,224,462    | -           | -          | 5,457,064  | 167,205,936 | -          | 65,586     |  | 181,953,048 |
| Community Services                                                                           | 2,303,341    | -           | -          | 17,468     | 1,571,883   | -          | 21,289     |  | 3,913,981   |
| Facilities                                                                                   | 3,799,990    | -           | -          | 14,057,138 | 1,034,763   | -          | 1,200      |  | 18,893,091  |
| Public Safety                                                                                | 19,081,824   | -           | -          | 674,578    | 147,554     | -          | 2,666      |  | 19,906,622  |
| Water Enterprises                                                                            | -            | 8,878,316   | -          | 9,415,537  | -           | -          | -          |  | 18,293,853  |
| Sewer Enterprise                                                                             | -            | -           | 4,806,646  | 171,914    | -           | -          | -          |  | 4,978,560   |
| Public Works                                                                                 | 9,815,589    | -           | -          | 1,606,666  | 3,977,624   | -          | -          |  | 15,399,879  |
| Library                                                                                      | 2,822,822    | -           | -          | 15,000     | 58,994      | -          | -          |  | 2,896,816   |
| School                                                                                       | 91,702,532   | -           | -          | 1,441,043  | 8,513,682   | -          | 72         |  | 101,657,329 |
| Technical Schools                                                                            | 1,072,920    | -           | -          | -          | -           | -          | -          |  | 1,072,920   |
| Insurance                                                                                    | 1,134,751    | -           | -          | -          | -           | 63,732     | -          |  | 1,198,483   |
| Health Insurance                                                                             | 17,350,134   | -           | -          | -          | -           | 28,399,558 | -          |  | 45,749,692  |
| Debt Service                                                                                 | 9,876,650    | -           | -          | -          | -           | -          | -          |  | 9,876,650   |
| Unemployment Comp                                                                            | 160,000      | -           | -          | -          | -           | -          | -          |  | 160,000     |
| Retirement                                                                                   | 12,897,390   | -           | -          | -          | -           | -          | -          |  | 12,897,390  |
| State and County Assessments                                                                 | 913,507      | -           | -          | -          | -           | -          | -          |  | 913,507     |
| Total Expenditures                                                                           | 182,155,911  | 8,878,316   | 4,806,646  | 32,856,409 | 182,510,436 | 28,463,290 | 90,813     |  | 439,761,820 |
| Other Financing Sources (Uses)                                                               |              |             |            |            |             |            |            |  |             |
| Long Term Bond Issuance                                                                      | -            | -           | -          | 25,885,000 | 164,181,784 | -          | -          |  | 190,066,784 |
| OPEB Appropriation                                                                           | (1,696,026)  | (91,543)    | (24,432)   | -          | -           | -          | 1,812,001  |  | -           |
| Health Insurance Appropriation                                                               | (5,797,328)  | -           | -          | -          | -           | 5,797,328  | -          |  | -           |
| Debt Service for Capital Projects                                                            | (1,152,258)  | (422,200)   | -          | 1,574,458  | -           | -          | -          |  | -           |
| General Insurance Appropriation Balance                                                      | (27,749)     | -           | -          | -          | -           | 27,749     | -          |  | -           |
| Unemployment Comp Appropriation Balance                                                      | (90,098)     | -           | -          | -          | -           | 90,098     | -          |  | -           |
| Art 4, 2021 Parking Receipts                                                                 | 151,960      | -           | -          | -          | (151,960)   | -          | -          |  | -           |
| Art 4, 2021 Wetland Filing Fees                                                              | 25,000       | -           | -          | -          | (25,000)    | -          | -          |  | -           |
| Art 4, 2021 AYS User Fees                                                                    | 25,000       | -           | -          | -          | (25,000)    | -          | -          |  | -           |
| Art 5, 2021 CIP Taxation                                                                     | (3,010,000)  | -           | -          | 3,010,000  | -           | -          | -          |  | -           |
| Art 8D, 2021 Spring Grove Cemetery Maintenance                                               | -            | -           | -          | 6,000      | -           | -          | (6,000)    |  | -           |
| Art 25, 2021 Capital Project from Water/Sewer                                                | -            | (125,000)   | (250,000)  | 375,000    | -           | -          | -          |  | -           |
| Art 16, 2022 Bond Premium Stabilization Fund                                                 | 100,000      | -           | -          | -          | -           | -          | (100,000)  |  | -           |
| Art 22, 2022 Capital Projects From Free Cash                                                 | (1,870,340)  | -           | -          | 1,870,340  | -           | -          | -          |  | -           |
| Art 31, 2022 Stream Gage System Shawsheen                                                    | (31,000)     | -           | -          | 31,000     | -           | -          | -          |  | -           |
| Art 33, 2022 Hacienda Way Repairs                                                            | (50,000)     | -           | -          | 50,000     | -           | -          | -          |  | -           |
| Art 34, 2022 138A Chandler Rd Acquisition                                                    | (413,000)    | -           | -          | 413,000    | -           | -          | -          |  | -           |
| Water Enterprise Indirect Costs                                                              | 1,464,605    | (1,464,605) | -          | -          | -           | -          | -          |  | -           |
| Sewer Enterprise Indirect Costs                                                              | 491,121      | -           | (491,121)  | -          | -           | -          | -          |  | -           |
| Net Other Financing Sources and Uses                                                         | (11,880,113) | (2,103,348) | (765,553)  | 33,214,798 | 163,979,824 | 5,915,175  | 1,706,001  |  | 190,066,784 |
| Excess (Deficiency) of Revenues over (under) Expenditures and Other Financing Sources (Uses) | 1,568,400    | (1,159,216) | (283,983)  | 5,398,079  | 3,907,386   | 2,897,607  | 1,404,350  |  | 13,732,622  |
| Fund Balance July 1, 2021                                                                    | 14,066,240   | 3,978,164   | 3,305,614  | 23,260,752 | 24,530,092  | 15,197,733 | 32,472,385 |  | 116,810,980 |
| Fund Balance June 30, 2022                                                                   | 15,634,640   | 2,818,948   | 3,021,631  | 28,658,831 | 28,437,478  | 18,095,340 | 33,876,646 |  | 130,543,602 |



| TOWN OF ANDOVER, MASSACHUSETTS             |  |           |               |               |           |            |             |             |           |             |
|--------------------------------------------|--|-----------|---------------|---------------|-----------|------------|-------------|-------------|-----------|-------------|
| RECAP OF GENERAL FUND - BUDGET- FUND LEVEL |  |           |               |               |           |            |             |             |           |             |
| FISCAL YEAR ENDED JUNE 30, 2022            |  |           |               |               |           |            |             |             |           |             |
|                                            |  | RES FOR   | APPROPRIATION | APPROPRIATION | COMP      | ATM SUPP'L | TOTAL       | EXPENDED    | RES FOR   | TRANS TO    |
|                                            |  | ENCUM     | (ORIGINAL)    | TRANSFER      | FUND      | & OTHER    | AVAILABLE   |             | ENCUM     | UNRES FD BL |
| GENERAL GOVERNMENT                         |  |           |               |               |           |            |             |             |           |             |
| Personal Services                          |  | 112,166   | 7,260,294     | (210,000)     | -         | -          | 7,162,460   | 7,015,761   | 27,661    | 119,037     |
| Other Expenses                             |  | 143,086   | 2,324,979     | -             | -         | -          | 2,468,065   | 2,353,882   | 110,647   | 3,537       |
|                                            |  | 255,252   | 9,585,273     | (210,000)     | -         | -          | 9,630,525   | 9,369,643   | 138,308   | 122,574     |
| COMMUNITY SERVICES                         |  |           |               |               |           |            |             |             |           |             |
| Personal Services                          |  | -         | 1,727,081     | -             | -         | -          | 1,727,081   | 1,738,633   | -         | (11,552)    |
| Other Expenses                             |  | 55,762    | 514,575       | -             | -         | -          | 570,337     | 405,008     | 9,417     | 155,912     |
|                                            |  | 55,762    | 2,241,656     | -             | -         | -          | 2,297,418   | 2,143,641   | 9,417     | 144,360     |
| FACILITIES                                 |  |           |               |               |           |            |             |             |           |             |
| Personal Services                          |  | -         | 2,508,336     | -             | -         | -          | 2,508,336   | 2,468,675   | -         | 39,661      |
| Other Expenses                             |  | 247,628   | 1,325,450     | -             | -         | -          | 1,573,078   | 1,334,254   | 158,618   | 80,207      |
|                                            |  | 247,628   | 3,833,786     | -             | -         | -          | 4,081,414   | 3,802,928   | 158,618   | 119,868     |
| PUBLIC SAFETY                              |  |           |               |               |           |            |             |             |           |             |
| Personal Services                          |  | 64,991    | 16,719,036    | 310,000       | 155,326   | -          | 17,249,353  | 17,184,340  | 14,621    | 50,393      |
| Other Expenses                             |  | 230,092   | 1,590,850     | -             | -         | 275,000    | 2,095,942   | 1,896,101   | 142,594   | 57,247      |
|                                            |  | 295,084   | 18,309,886    | 310,000       | 155,326   | 275,000    | 19,345,296  | 19,080,440  | 157,215   | 107,640     |
| PUBLIC WORKS                               |  |           |               |               |           |            |             |             |           |             |
| Personal Services                          |  | -         | 3,814,578     | -             | -         | 227,800    | 4,042,378   | 3,978,265   | -         | 64,113      |
| Other Expenses                             |  | 893,969   | 5,921,832     | -             | -         | 272,200    | 7,088,001   | 6,085,507   | 353,729   | 648,765     |
|                                            |  | 893,969   | 9,736,410     | -             | -         | 500,000    | 11,130,379  | 10,063,772  | 353,729   | 712,878     |
| LIBRARY                                    |  |           |               |               |           |            |             |             |           |             |
| Personal Services                          |  | -         | 2,321,710     | (100,000)     | -         | -          | 2,221,710   | 2,209,246   | -         | 12,464      |
| Other Expenses                             |  | 15,053    | 660,687       | -             | -         | -          | 675,740     | 613,577     | 37,072    | 25,091      |
|                                            |  | 15,053    | 2,982,397     | (100,000)     | -         | -          | 2,897,450   | 2,822,822   | 37,072    | 37,555      |
| SCHOOL                                     |  |           |               |               |           |            |             |             |           |             |
| Personal Services                          |  | -         | 75,617,287    | -             | -         | (813,249)  | 74,804,039  | 74,804,039  | -         | -           |
| Other Expenses                             |  | 686,223   | 16,976,165    | -             | -         | 813,249    | 18,475,636  | 16,899,306  | 1,576,330 | -           |
|                                            |  | 686,223   | 92,593,452    | -             | -         | -          | 93,279,675  | 91,703,344  | 1,576,330 | -           |
| UNCLASSIFIED                               |  |           |               |               |           |            |             |             |           |             |
| Compensation Fund                          |  | -         | 155,326       | -             | (155,326) | -          | -           | -           | -         | -           |
| Reserve Fund                               |  | -         | 200,000       | -             | -         | -          | 200,000     | -           | -         | 200,000     |
|                                            |  | -         | 355,326       | -             | (155,326) | -          | 200,000     | -           | -         | 200,000     |
| FIXED EXPENSES                             |  |           |               |               |           |            |             |             |           |             |
| Technical Schools                          |  | -         | 800,000       | -             | -         | 274,952    | 1,074,952   | 1,072,920   | -         | 2,032       |
| Debt Service                               |  | -         | 11,057,553    | -             | -         | -          | 11,057,553  | 11,028,908  | -         | 28,645      |
| Stabilization                              |  | -         | -             | -             | -         | -          | -           | -           | -         | -           |
| Insurance                                  |  | 18,911    | 1,240,000     | -             | -         | -          | 1,258,911   | 1,252,598   | 6,313     | -           |
| OPEB                                       |  | -         | 1,696,026     | -             | -         | -          | 1,696,026   | 1,696,026   | -         | -           |
| Health Insurance Fund                      |  | -         | 23,147,462    | -             | -         | -          | 23,147,462  | 23,147,462  | -         | -           |
| Unemployment Comp                          |  | -         | 160,000       | -             | -         | -          | 160,000     | 160,000     | -         | -           |
| Retirement                                 |  | -         | 12,897,390    | -             | -         | -          | 12,897,390  | 12,897,390  | -         | -           |
|                                            |  | 18,911    | 50,998,431    | -             | -         | 274,952    | 51,292,294  | 51,255,304  | 6,313     | 30,677      |
| TOTAL GOVERNMENTAL                         |  | 2,467,880 | 190,636,617   | -             | -         | 1,049,952  | 194,154,449 | 190,241,895 | 2,437,001 | 1,475,553   |
| SEWER ENTERPRISE FUND                      |  |           |               |               |           |            |             |             |           |             |
| Personal Services                          |  | -         | 355,912       | -             | -         | -          | 355,912     | 321,711     | 1,794     | 32,406      |
| Other Expenses                             |  | 96,744    | 5,427,888     | -             | -         | 250,000    | 5,774,632   | 5,250,487   | 111,368   | 412,777     |
|                                            |  | 96,744    | 5,783,800     | -             | -         | 250,000    | 6,130,544   | 5,572,199   | 113,162   | 445,183     |
| WATER ENTERPRISE FUND                      |  |           |               |               |           |            |             |             |           |             |
| Personal Services                          |  | -         | 2,338,139     | -             | -         | -          | 2,338,139   | 2,219,269   | -         | 118,870     |
| Other Expenses                             |  | 621,651   | 8,247,333     | -             | -         | 425,000    | 9,293,984   | 8,718,507   | 247,243   | 328,234     |
|                                            |  | 621,651   | 10,585,472    | -             | -         | 425,000    | 11,632,123  | 10,937,777  | 247,243   | 447,103     |
| TOTAL ENTERPRISE                           |  | 718,395   | 16,369,272    | -             | -         | 675,000    | 17,762,667  | 16,509,976  | 360,406   | 892,286     |
| GRAND TOTAL                                |  |           |               |               |           |            |             |             |           |             |
|                                            |  | 3,186,275 | 207,005,889   | -             | -         | 1,724,952  | 211,917,116 | 206,751,870 | 2,797,406 | 2,367,840   |

| TOWN OF ANDOVER               |        |                                |               |               |           |          |             |               |
|-------------------------------|--------|--------------------------------|---------------|---------------|-----------|----------|-------------|---------------|
| GENERAL FUND SPECIAL ARTICLES |        |                                |               |               |           |          |             |               |
| JUNE 30, 2022                 |        |                                |               |               |           |          |             |               |
| ORG                           | OBJ    | ARTICLE                        | CONTINUED     | APPROPRIATION | TOTAL     | EXPENDED | ENCUMBRANCE | CONTINUED     |
| CODE                          | CODE   | TITLE                          | APPROPRIATION |               | AVAILABLE |          |             | APPROPRIATION |
|                               |        |                                |               |               |           |          |             |               |
| 02133                         | 571064 | FIREWORKS FUND                 | 25,840        | -             | 25,840    | -        | -           | 25,840        |
| 02133                         | 571083 | SUPPORT FOR CIVIC EVENTS       | 8,578         | 5,000         | 13,578    | 3,355    | -           | 10,222        |
|                               |        |                                | 34,417        | 5,000         | 39,417    | 3,355    | -           | 36,062        |
|                               |        |                                |               |               |           |          |             |               |
| 02141                         | 571065 | PROPERTY VALUATION             | 34,378        | 30,000        | 64,378    | 8,000    | -           | 56,378        |
|                               |        |                                | 34,378        | 30,000        | 64,378    | 8,000    | -           | 56,378        |
|                               |        |                                |               |               |           |          |             |               |
| 02541                         | 571080 | ELDERLY DISABLED TRANSPORT (T) | 35,000        | 12,524        | 47,523    | 3,164    | 7,386       | 36,974        |
|                               |        |                                | 35,000        | 12,524        | 47,523    | 3,164    | 7,386       | 36,974        |
|                               |        |                                |               |               |           |          |             |               |
|                               |        |                                | 103,795       | 47,524        | 151,319   | 14,519   | 7,386       | 129,414       |

| TOWN OF ANDOVER                    |                                          |                      |             |                 |          |     |                   |                    |                      |                   |                       |     |             |                     |                                   |
|------------------------------------|------------------------------------------|----------------------|-------------|-----------------|----------|-----|-------------------|--------------------|----------------------|-------------------|-----------------------|-----|-------------|---------------------|-----------------------------------|
| SPECIAL REVENUE/GRANTS ROLLFORWARD |                                          |                      |             |                 |          |     |                   |                    |                      |                   |                       |     |             |                     |                                   |
| FISCAL YEAR ENDING JUNE 30, 2022   |                                          |                      |             |                 |          |     |                   |                    |                      |                   |                       |     |             |                     |                                   |
| MUNIS                              |                                          | Available<br>Balance |             |                 |          |     | Depart-<br>Mental | Total<br>Available | Personal<br>Services | Other<br>Expenses | Total<br>Expenditures |     |             | Total<br>OFU/Encumb | Available<br>Balance<br>6/30/2022 |
| ACCT                               | FUND/TITLE                               | 7/1/2021             | Encumbrance | Inter/govmental | Interest | OFS |                   |                    |                      |                   |                       | OFU | Encumbrance | OFU/Encumb          | 6/30/2022                         |
| 5248                               | FY03 TRAFFIC ENFORCEMENT                 | (1,193)              | -           | -               | -        | -   | -                 | (1,193)            | -                    | -                 | -                     | -   | -           | -                   | (1,193)                           |
| 5284                               | UNDERAGE ALCOHOL                         | 327                  | -           | -               | -        | -   | -                 | 327                | -                    | -                 | -                     | -   | -           | -                   | 327                               |
| 5317                               | CORONAVIRUS EMERG SUPPL 16.034           | -                    | -           | 329             | -        | -   | -                 | 329                | -                    | 329               | 329                   | -   | -           | -                   | -                                 |
| 5318                               | ASSISTANCE TO FIREFIGHTERS               | (326,888)            | -           | 336,545         | -        | -   | -                 | 9,658              | -                    | 9,532             | 9,532                 | -   | -           | -                   | 126                               |
|                                    | <b>FEDERAL PUBLIC SAFETY GRANTS</b>      | (327,754)            | -           | 336,874         | -        | -   | -                 | 9,120              | -                    | 9,861             | 9,861                 | -   | -           | -                   | (741)                             |
| 3005                               | SPED ENTITLEMENT                         | -                    | -           | 864,078         | -        | -   | -                 | 864,078            | 1,052,930            | 43,818            | 1,096,747             | -   | 111,768     | 111,768             | (344,437)                         |
| 3006                               | SPED ENTITLEMENT                         | (223,257)            | -           | 453,193         | -        | -   | -                 | 229,936            | 206,014              | 23,922            | 229,936               | -   | -           | -                   | (0)                               |
| 3010                               | EARLY CHILDHOOD EDUCATION                | -                    | -           | 18,160          | -        | -   | -                 | 18,160             | 24,851               | -                 | 24,851                | -   | -           | -                   | (6,691)                           |
| 3011                               | EARLY CHILDHOOD ALLOCATION               | (7,005)              | -           | 7,005           | -        | -   | -                 | -                  | -                    | -                 | -                     | -   | -           | -                   | -                                 |
| 3061                               | FY21 TITLE III LEP SUPPORT               | (7,740)              | -           | 27,418          | -        | -   | -                 | 19,678             | 18,112               | 1,566             | 19,678                | -   | -           | -                   | -                                 |
| 3161                               | FY19 TITLE III LEP SUPPORT 180           | -                    | -           | 2,798           | -        | -   | -                 | 2,798              | 8,951                | 1,695             | 10,646                | -   | -           | -                   | (7,848)                           |
| 3206                               | TITLE I READING                          | -                    | 2,367       | 45,279          | -        | -   | -                 | 47,646             | 36,639               | 844               | 37,483                | -   | -           | -                   | 10,163                            |
| 3225                               | TITLE I                                  | -                    | -           | 91,092          | -        | -   | -                 | 91,092             | 106,825              | 3,390             | 110,215               | -   | -           | -                   | (19,123)                          |
| 3305                               | PROFESSIONAL DEVELOPMENT                 | -                    | -           | 7,225           | -        | -   | -                 | 7,225              | 19,324               | -                 | 19,324                | -   | 1,700       | 1,700               | (13,799)                          |
| 3306                               | PROFESSIONAL DEVELOPMENT/TEACHER QUALITY | -                    | 2,011       | 62,605          | -        | -   | -                 | 64,616             | 13,033               | 11,570            | 24,603                | -   | -           | -                   | 40,013                            |
| 3401                               | IDEA PART B                              | (21,338)             | 13,500      | 27,339          | -        | -   | -                 | 19,501             | -                    | 19,501            | 19,501                | -   | -           | -                   | -                                 |
| 3403                               | ESSER II                                 | -                    | 57,285      | 170,952         | -        | -   | -                 | 228,237            | 112,050              | 56,431            | 168,481               | -   | 301         | 301                 | 59,455                            |
| 3404                               | IDEA TARGET                              | 250                  | -           | 2,250           | -        | -   | -                 | 2,500              | -                    | 2,500             | 2,500                 | -   | -           | -                   | -                                 |
| 3405                               | ESSER III                                | -                    | -           | 125,453         | -        | -   | -                 | 125,453            | -                    | -                 | -                     | -   | -           | -                   | 125,453                           |
| 3406                               | ARP IDEA                                 | -                    | -           | 39,501          | -        | -   | -                 | 39,501             | -                    | -                 | -                     | -   | -           | -                   | 39,501                            |
| 3407                               | ARP EC                                   | -                    | -           | 3,514           | -        | -   | -                 | 3,514              | -                    | -                 | -                     | -   | -           | -                   | 3,514                             |
| 3408                               | MYCAP DEV & IMP 434                      | -                    | -           | 4,800           | -        | -   | -                 | 4,800              | 4,800                | -                 | 4,800                 | -   | -           | -                   | -                                 |
| 3726                               | TITLE IV                                 | -                    | -           | 11,899          | -        | -   | -                 | 11,899             | 11,999               | -                 | 11,999                | -   | -           | -                   | (100)                             |
|                                    | <b>FEDERAL EDUCATION GRANTS</b>          | (276,151)            | 75,162      | 1,964,561       | -        | -   | -                 | 1,780,633          | 1,615,527            | 165,237           | 1,780,764             | -   | 113,768     | 113,768             | (113,899)                         |
| 5020                               | CARES GRANT                              | 304,751              | 593,095     | 297,496         | -        | -   | -                 | 1,195,341          | 59,603               | 1,135,739         | 1,195,341             | -   | -           | -                   | (0)                               |
| 5021                               | FEMA COVID 19                            | (260,218)            | -           | 205,119         | -        | -   | -                 | (55,099)           | (51,052)             | (4,047)           | (55,099)              | -   | -           | -                   | (0)                               |
| 5022                               | CARES POSTAGE                            | 5,338                | -           | -               | -        | -   | -                 | 5,338              | -                    | -                 | -                     | -   | -           | -                   | 5,338                             |
| 5023                               | ARPA CLFRF 21.027                        | 1,902,665            | -           | 3,530,863       | -        | -   | -                 | 5,433,528          | 20,525               | 431,499           | 452,024               | -   | 808,701     | 808,701             | 4,172,804                         |
| 5200                               | HEALTHY COMMUNITY                        | 77,414               | -           | 120,000         | -        | -   | -                 | 197,414            | 78,537               | 94,766            | 173,303               | -   | 14,035      | 14,035              | 10,076                            |
| 5836                               | FDA RETAIL STANDARDS                     | 1,328                | -           | -               | -        | -   | -                 | 1,328              | -                    | -                 | -                     | -   | -           | -                   | 1,328                             |
| 5837                               | NATIONAL ASSN OF COUNTY/CITY HEALTH      | 8,291                | -           | -               | -        | -   | -                 | 8,291              | 2,527                | -                 | 2,527                 | -   | -           | -                   | 5,764                             |
| 5851                               | CONTACT TRACING CFDA 93.323              | -                    | -           | 300,000         | -        | -   | -                 | 300,000            | 124,554              | 4,074             | 128,628               | -   | -           | -                   | 171,372                           |
|                                    | <b>FEDERAL OTHER GRANTS</b>              | 1,961,109            | 593,095     | 4,453,479       | -        | -   | -                 | 7,086,142          | 234,694              | 1,662,031         | 1,896,725             | -   | 822,736     | 822,736             | 4,366,681                         |
| 5238                               | FIREFIGHTER SAFETY EQUIP PROG            | (19,999)             | 19,999      | 19,999          | -        | -   | -                 | 19,999             | -                    | 19,999            | 19,999                | -   | 25,000      | 25,000              | (25,000)                          |
| 5258                               | BULLETPROOF VEST PARTNERSHIP             | 6,775                | -           | -               | -        | -   | -                 | 6,775              | -                    | 5,688             | 5,688                 | -   | -           | -                   | 1,087                             |
| 5272                               | STUDENT AWARENESS OF FIRE EDUCATION      | 2,390                | 1,160       | 6,275           | -        | -   | -                 | 9,825              | 480                  | 3,070             | 3,550                 | -   | -           | -                   | 6,275                             |
| 5280                               | 911 PSAP SUPPORT                         | (6,687)              | 174         | 6,513           | -        | -   | -                 | (0)                | 60,687               | (0)               | 60,687                | -   | -           | -                   | (60,687)                          |
| 5281                               | DEPARTMENT TRAINING GRANT                | (5,759)              | -           | 11,666          | -        | -   | -                 | 5,907              | 1,399                | 597               | 1,996                 | -   | -           | -                   | 3,911                             |
| 5288                               | PSAP LEADERSHIP SCHOLARSHIP              | 0                    | -           | -               | -        | -   | -                 | 0                  | -                    | -                 | -                     | -   | -           | -                   | 0                                 |
| 5289                               | SENIOR AWARENESS FIRE EDUCATION          | (250)                | 2,880       | 3,255           | -        | -   | -                 | 5,885              | -                    | 2,880             | 2,880                 | -   | -           | -                   | 3,005                             |
| 5306                               | PEDESTRIAN, BIKE, TRAFFIC ENFORCENT      | 2,803                | -           | -               | -        | -   | -                 | 2,803              | -                    | -                 | -                     | -   | -           | -                   | 2,803                             |
| 5335                               | AUTOMATED EXTERN DEFIBRILLATOR           | -                    | -           | 2,330           | -        | -   | -                 | 2,330              | -                    | -                 | -                     | -   | 2,330       | 2,330               | -                                 |
| 5624                               | ALTERNATIVE SENTENCING                   | 300                  | -           | -               | -        | -   | -                 | 300                | -                    | -                 | -                     | -   | -           | -                   | 300                               |
| 5835                               | EMERGENCY COVID 19                       | 10,870               | -           | -               | -        | -   | -                 | 10,870             | -                    | -                 | -                     | -   | -           | -                   | 10,870                            |
|                                    | <b>STATE PUBLIC SAFETY GRANTS</b>        | (9,557)              | 24,213      | 50,037          | -        | -   | -                 | 64,693             | 62,565               | 32,234            | 94,799                | -   | 27,330      | 27,330              | (57,436)                          |
| 5000                               | CHAPTER 90                               | (1,923,680)          | 419,369     | 1,480,303       | -        | -   | -                 | (24,009)           | 5,835                | 1,009,535         | 1,015,370             | -   | 2,335,907   | 2,335,907           | (3,375,285)                       |
| 5010                               | WINTER RAPID RECOVERY ROAD PRG           | 5,521                | -           | -               | -        | -   | -                 | 5,521              | -                    | -                 | -                     | -   | -           | -                   | 5,521                             |
| 5015                               | SIDEWALK FUND PLANNING BOARD             | 82,120               | -           | -               | -        | -   | -                 | 82,120             | -                    | -                 | -                     | -   | -           | -                   | 82,120                            |
| 5303                               | BALLARD SIDEWALK & PED EARMARK           | -                    | -           | 25,000          | -        | -   | -                 | 25,000             | -                    | -                 | -                     | -   | -           | -                   | 25,000                            |
| 5528                               | PWED                                     | 98,598               | -           | -               | 86       | -   | -                 | 98,684             | -                    | 12,970            | 12,970                | -   | -           | -                   | 85,714                            |
|                                    | <b>STATE PUBLIC WORKS GRANTS</b>         | (1,737,441)          | 419,369     | 1,505,303       | 86       | -   | -                 | 187,316            | 5,835                | 1,022,505         | 1,028,340             | -   | 2,335,907   | 2,335,907           | (3,176,931)                       |
| 5840                               | LIBRARY AID CH 78 SEC 19A                | 197,796              | -           | 66,390          | -        | -   | -                 | 264,186            | -                    | 7,565             | 7,565                 | -   | 4,460       | 4,460               | 252,161                           |
| 5842                               | LIBRARY AID CH 139                       | 30                   | -           | -               | -        | -   | -                 | 30                 | -                    | -                 | -                     | -   | -           | -                   | 30                                |
|                                    | <b>STATE LIBRARY GRANTS</b>              | 197,826              | -           | 66,390          | -        | -   | -                 | 264,216            | -                    | 7,565             | 7,565                 | -   | 4,460       | 4,460               | 252,191                           |

**TOWN OF ANDOVER**  
**SPECIAL REVENUE/GRANTS ROLLFORWARD**  
**FISCAL YEAR ENDING June 30, 2022**

| TOWN OF ANDOVER                    |                                            |                     |             |                  |          |     |                   |                    |                      |                   |                       |         |             |                      |
|------------------------------------|--------------------------------------------|---------------------|-------------|------------------|----------|-----|-------------------|--------------------|----------------------|-------------------|-----------------------|---------|-------------|----------------------|
| SPECIAL REVENUE/GRANTS ROLLFORWARD |                                            |                     |             |                  |          |     |                   |                    |                      |                   |                       |         |             |                      |
| FISCAL YEAR ENDING JUNE 30, 2022   |                                            |                     |             |                  |          |     |                   |                    |                      |                   |                       |         |             |                      |
| MUNIS                              |                                            | Available           |             |                  |          |     |                   |                    |                      |                   |                       |         |             | Available            |
| ACCT                               | FUND/TITLE                                 | Balance<br>7/1/2021 | Encumbrance | Intergov'tmental | Interest | OFS | Depart-<br>Mental | Total<br>Available | Personal<br>Services | Other<br>Expenses | Total<br>Expenditures | OFU     | Encumbrance | Total<br>OFU/Encumb  |
|                                    |                                            |                     |             |                  |          |     |                   |                    |                      |                   |                       |         |             | Balance<br>6/30/2022 |
| 5014                               | ANDOVER HISTORIC MILL DISTRICT EARMARK     | 1,001               | -           | -                | -        | -   | -                 | 1,001              | -                    | -                 | -                     | -       | -           | 1,001                |
| 5235                               | RECYCLE INCENTIVE                          | 4,640               | -           | 10,400           | -        | -   | -                 | 15,040             | -                    | 5,755             | 5,755                 | -       | -           | 9,285                |
| 5241                               | NEW HORIZONS FOR YOUTH                     | 7                   | -           | -                | -        | -   | -                 | 7                  | -                    | -                 | -                     | -       | -           | 7                    |
| 5247                               | FY03 COA FORMULA GRANT                     | 16,054              | -           | 77,364           | -        | -   | -                 | 93,418             | 73,389               | 3,155             | 76,545                | -       | -           | 16,873               |
| 5275                               | GREATER RIVER VALLEY MRC                   | 3,790               | -           | -                | -        | -   | 16,417            | 20,207             | 25,112               | -                 | 25,112                | -       | -           | (4,905)              |
| 5277                               | ENERGY EDUCATION ELDER SERVICES            | 1,141               | -           | -                | -        | -   | -                 | 1,141              | -                    | -                 | -                     | -       | -           | 1,141                |
| 5287                               | GREEN COMMUNITIES                          | (109,894)           | -           | 110,078          | -        | -   | -                 | 183                | -                    | -                 | -                     | -       | -           | 183                  |
| 5290                               | 43D TECH ASSIST GRANT                      | 10,128              | -           | -                | -        | -   | -                 | 10,128             | -                    | -                 | -                     | -       | -           | 10,128               |
| 5301                               | CLEAN ENERGY CHOICE                        | 1,976               | -           | -                | -        | -   | -                 | 1,976              | -                    | -                 | -                     | -       | -           | 1,976                |
| 5315                               | MASSWORKS INFRASTRUCTURE PROGRAM           | (212,479)           | 209,464     | -                | -        | -   | -                 | (3,015)            | -                    | -                 | -                     | -       | 209,464     | (212,479)            |
| 5319                               | SHARED STREETS GRANT                       | 4,098               | -           | 31,520           | -        | -   | -                 | 35,618             | -                    | 23,446            | 23,446                | -       | -           | 12,172               |
| 5321                               | ADA IMPROVEMENT GRANT                      | (45,114)            | 200         | 45,549           | -        | -   | -                 | 635                | -                    | -                 | -                     | -       | -           | 635                  |
| 5324                               | MCOA GRANT                                 | (2,845)             | -           | 10,645           | -        | -   | -                 | 7,800              | -                    | 7,800             | 7,800                 | -       | -           | -                    |
| 5326                               | COA EARMARK                                | 75,000              | -           | 50,000           | -        | -   | -                 | 125,000            | -                    | 2,141             | 2,141                 | -       | -           | 122,859              |
| 5328                               | HOUSING CHOICE CAPITAL GRANT               | (32,031)            | -           | 90,393           | -        | -   | -                 | 58,362             | -                    | 151,988           | 151,988               | -       | -           | (93,626)             |
| 5330                               | LOVELY FIELD EARMARK                       | -                   | -           | 50,000           | -        | -   | -                 | 50,000             | -                    | 22,806            | 22,806                | -       | 27,194      | 27,194               |
| 5333                               | MHL CUPOLA EARMARK                         | -                   | -           | 25,000           | -        | -   | -                 | 25,000             | -                    | 50,000            | 50,000                | -       | -           | (25,000)             |
| 5334                               | HUMAN SERVICES ARPA EARMARK                | -                   | -           | -                | -        | -   | -                 | -                  | 4,000                | -                 | 4,000                 | -       | -           | (4,000)              |
| 5565                               | CRM CUSTOMER SERVICE                       | 22,431              | -           | -                | -        | -   | -                 | 22,431             | -                    | 3,023             | 3,023                 | -       | -           | 19,408               |
| 5566                               | MERRIMACK RIVER ACCESS PROJECT             | 20,000              | -           | -                | -        | -   | -                 | 20,000             | -                    | -                 | -                     | -       | -           | 20,000               |
| 5633                               | ARTS LOTTERY COUNCIL                       | 17,942              | -           | -                | -        | -   | 10,800            | 28,742             | -                    | 8,240             | 8,240                 | -       | -           | 20,503               |
| 5634                               | RIGHT TO KNOW                              | 973                 | -           | -                | -        | -   | -                 | 973                | -                    | -                 | -                     | -       | -           | 973                  |
| 5839                               | SECONDHAND SMOKE INITIATIVE                | 1,000               | -           | -                | -        | -   | -                 | 1,000              | -                    | -                 | -                     | -       | -           | 1,000                |
|                                    | <b>OTHER STATE GRANTS</b>                  | (222,181)           | 209,664     | 500,948          | -        | -   | 27,217            | 515,648            | 102,501              | 278,354           | 380,856               | -       | 236,658     | 236,658 (101,866)    |
| 5500                               | CEMETERY SALE OF LOTS FUND                 | 5,227               | -           | -                | -        | -   | -                 | 5,227              | -                    | -                 | -                     | -       | -           | 5,227                |
| 5501                               | SALE OF REAL ESTATE                        | 18,321              | -           | -                | -        | -   | -                 | 18,321             | -                    | -                 | -                     | -       | -           | 18,321               |
| 5541                               | WETLAND PROTECTION ACT                     | 73,897              | -           | -                | -        | -   | 11,970            | 85,867             | -                    | -                 | -                     | -       | -           | 85,867               |
| 5548                               | BUILD/FIRE CODE CH 148A, SEC 5             | 4,200               | -           | -                | -        | -   | -                 | 4,200              | -                    | -                 | -                     | -       | -           | 4,200                |
| 5549                               | INSURANCE RECOVERY >\$150,000              | 500                 | -           | -                | -        | -   | -                 | 500                | -                    | -                 | -                     | -       | -           | 500                  |
| 5551                               | WETLAND FILING FEES                        | 78,343              | 660         | -                | -        | -   | 30,312            | 109,315            | -                    | -                 | -                     | 25,000  | -           | 84,315               |
| 5563                               | TNC SURCHARGE - RRFA                       | 41,490              | -           | -                | -        | -   | 7,738             | 49,228             | -                    | -                 | -                     | -       | -           | 49,228               |
| 5606                               | OFF STREET PARKING                         | 702,633             | -           | -                | -        | -   | 255,605           | 958,238            | -                    | 29,352            | 29,352                | 151,960 | -           | 151,960 776,926      |
| 5999                               | RESERVE FOR BOND PREMIUM                   | 132,342             | -           | -                | -        | -   | 2,815             | 135,158            | -                    | -                 | -                     | -       | -           | 135,158              |
|                                    | <b>RECEIPTS RESERVED FOR APPROPRIATION</b> | 1,056,953           | 660         | -                | -        | -   | 308,441           | 1,366,053          | -                    | 29,352            | 29,352                | 176,960 | -           | 176,960 1,159,741    |
| 4010                               | LEA REVOLVING                              | 324,660             | -           | -                | -        | -   | 209,971           | 534,631            | 108,030              | -                 | 108,030               | -       | -           | 426,600              |
| 4015                               | EARLY CHILDHOOD REV                        | 78,137              | -           | -                | -        | -   | 184,677           | 262,813            | -                    | 2,976             | 2,976                 | -       | -           | 259,838              |
| 4111                               | SCHOOL DAMAGE Ch 55 sec 53 1/2             | 3,375               | -           | -                | -        | -   | 756               | 4,131              | -                    | -                 | -                     | -       | -           | 4,131                |
| 4115                               | COMMUNITY A.S.K. REVOLVING                 | 1,163               | -           | -                | -        | -   | -                 | 1,163              | -                    | -                 | -                     | 1,163   | 1,163       | -                    |
| 4120                               | PARENT TO PARENT REVOLVING                 | 23,791              | -           | -                | -        | -   | 3,900             | 27,691             | -                    | 6,722             | 6,722                 | -       | -           | 20,968               |
| 4125                               | ANDOVER C.A.R.E.S.                         | 4,361               | -           | -                | -        | -   | -                 | 4,361              | -                    | -                 | -                     | 1,750   | 1,750       | 2,611                |
| 4150                               | ALL DAY KINDERGARTEN                       | 920,622             | -           | -                | -        | -   | -                 | 920,622            | 79,545               | 24                | 79,570                | -       | -           | 841,052              |
| 4210                               | EXTRA CURRICULAR REV                       | 27,946              | -           | -                | -        | -   | 108,754           | 136,699            | 95,334               | 709               | 96,043                | -       | 250         | 40,406               |
| 4260                               | STUDENT CHROMEBOOK RENTAL                  | 13,176              | -           | -                | -        | -   | 53,950            | 67,126             | -                    | 20,624            | 20,624                | -       | -           | 46,503               |
| 4300                               | INSTRUMENTAL MUSIC REVOLVING               | 5,436               | -           | -                | -        | -   | 2,227             | 7,662              | 3,462                | -                 | 3,462                 | -       | -           | 4,200                |
| 4310                               | FINE ARTS                                  | 69,948              | 2,280       | -                | -        | -   | 94,125            | 166,353            | 7,850                | 60,970            | 68,820                | -       | 1,158       | 96,375               |
| 4315                               | PHYS ED REVOLVING                          | 2,617               | -           | -                | -        | -   | 60                | 2,677              | -                    | -                 | -                     | -       | -           | 2,677                |
| 4350                               | LOST BOOKS                                 | 26,579              | 58          | -                | -        | -   | 1,080             | 27,717             | -                    | 3,351             | 3,351                 | -       | -           | 24,366               |
| 4355                               | SEPA                                       | 2,320               | -           | -                | -        | -   | -                 | 2,320              | -                    | 1,206             | 1,206                 | -       | -           | 1,114                |
| 4365                               | TUITION REVOLVING                          | 29,997              | -           | -                | -        | -   | 39,825            | 69,822             | 24,500               | 6,800             | 31,300                | -       | 150         | 38,372               |
| 4370                               | COLLINS CTR REVOLVING                      | 135,774             | -           | -                | -        | -   | 256,874           | 392,648            | 138,999              | 20,495            | 159,494               | -       | -           | 233,154              |
| 4375                               | OUTSIDE ACTIVITIES REV                     | 156,496             | -           | -                | -        | -   | 164,485           | 320,981            | 71,050               | 2,220             | 73,271                | -       | -           | 247,710              |
| 4400                               | TRANSPORTATION REVOLVING                   | 464,959             | -           | 38,544           | -        | -   | 355,632           | 859,135            | -                    | 16,362            | 16,362                | -       | -           | 842,774              |
| 4511                               | BANCROFT GIFTS AND DONATIONS               | 17,541              | -           | -                | -        | -   | 200               | 17,741             | -                    | -                 | -                     | -       | -           | 17,741               |
| 4512                               | SANBORN GIFTS AND GRANTS                   | 15,722              | -           | -                | -        | -   | 4,151             | 19,873             | -                    | 3,515             | 3,515                 | -       | -           | 16,358               |
| 4513                               | SHAWSHOEN GIFTS AND GRANTS                 | 100                 | -           | -                | -        | -   | 500               | 600                | -                    | 351               | 351                   | -       | -           | 249                  |
| 4514                               | SOUTH SCHOOL GIFTS AND GRANTS              | 16,869              | -           | -                | -        | -   | 2,675             | 19,544             | -                    | 4,924             | 4,924                 | -       | 1,143       | 13,477               |
| 4515                               | WEST LEM GIFTS AND GRANTS                  | 11,942              | -           | -                | -        | -   | -                 | 11,942             | -                    | 1,145             | 1,145                 | -       | -           | 10,797               |
| 4516                               | HIGH PLAIN GIFTS AND GRANTS                | 8,361               | 1,500       | -                | -        | -   | -                 | 9,861              | -                    | 1,198             | 1,198                 | -       | -           | 8,663                |
| 4525                               | WOOD HILL GIFTS AND GRANTS                 | 14,439              | -           | -                | -        | -   | -                 | 14,439             | -                    | 2,643             | 2,643                 | -       | -           | 14,096               |
| 4526                               | DMS ENGINEERING GIFTS AND GRANTS           | 24,358              | -           | -                | -        | -   | 2,300             | 26,658             | -                    | 2,301             | 2,301                 | -       | -           | 22,057               |
| 4527                               | WEST MIDDLE GIFTS AND GRANTS               | 20,255              | 7,000       | -                | -        | -   | 4,000             | 31,255             | -                    | 9,168             | 9,168                 | -       | -           | 22,087               |
| 4528                               | ANDOVER HIGH GIFTS AND GRANTS              | 19,391              | 4,839       | -                | -        | -   | 48,751            | 72,981             | 3,127                | 40,173            | 43,300                | -       | 898         | 28,783               |
|                                    | <b>REVOLVING FUNDS EDUCATION</b>           | 2,439,944           | 15,677      | 38,544           | -        | -   | 1,538,891         | 4,033,446          | 531,898              | 207,876           | 739,775               | -       | 6,513       | 6,513 3,287,159      |
| 4200                               | ATHLETIC REVOLVING                         | 236,426             | 750         | -                | -        | -   | 507,465           | 744,641            | 117,789              | 134,336           | 252,124               | -       | 32,738      | 32,738 459,780       |
|                                    | <b>REVOLVING FUNDS ATHLETIC</b>            | 236,426             | 750         | -                | -        | -   | 507,465           | 744,641            | 117,789              | 134,336           | 252,124               | -       | 32,738      | 32,738 459,780       |
| 5550                               | CH44 SEC 53E 1/2 LEGAL NOTICES             | 21,250              | -           | -                | -        | -   | 29,730            | 50,980             | -                    | 26,692            | 26,692                | -       | -           | 24,288               |
| 5552                               | CH44 SEC 53E 1/2 DCS REVOLVING             | 383,516             | 13,837      | -                | -        | -   | 1,866,865         | 2,264,218          | 658,348              | 564,707           | 1,223,055             | -       | 24,737      | 1,016,426            |
| 5553                               | CH44 SEC 53E 1/2 YOUTH SERVICES            | 317,780             | 11,954      | -                | -        | -   | 156,582           | 486,315            | 54,702               | 65,274            | 119,976               | 25,000  | 11,836      | 329,503              |
| 5554                               | CH44 SEC 53E 1/2 ELDER SERVICES            | 130,026             | 3,696       | -                | -        | -   | 83,795            | 217,516            | 20,000               | 55,530            | 75,530                | -       | 2,358       | 139,628              |
| 5557                               | CH44 SEC 53E 1/2 TITLE V HEALTH CLINICS    | (688)               | -           | -                | -        | -   | 44,490            | 43,802             | -                    | 29,882            | 29,882                | -       | -           | 13,920               |
| 5622                               | CH44 SEC 53E 1/2 FIELDS REVOLVING          | 100,390             | 8,515       | -                | -        | -   | 77,050            | 185,954            | -                    | 31,610            | 31,610                | -       | 7,886       | 146,458              |
| 5631                               | CH44 SEC 53E 1/2 LOST/DAMAGED BOOKS        | 14,507              | -           | -                | -        | -   | 4,119             | 18,626             | -                    | 541               | 541                   | -       | -           | 18,086               |
| 5653                               | CH44 SEC 53E 1/2 POLICE ANTENNA            | 46,715              | -           | -                | -        | -   | 6,930             | 53,645             | -                    | -                 | -                     | -       | -           | 53,645               |
| 5666                               | CH44 SEC 53E 1/2 BALD HILL COMP            | 11,617              | 2,880       | -                | -        | -   | 26,010            | 40,507             | 378                  | 3,796             | 4,174                 | -       | -           | 36,334               |
| 5667                               | CH44 SEC 53E 1/2 DPW CRT/HW                | 70,528              | 5,760       | -                | -        | -   | 29,665            | 105,953            | -                    | 16,550            | 16,550                | -       | 5,760       | 83,643               |
| 5669                               | CH44 SEC 53E 1/2 FIRE                      | 681                 | -           | -                | -        | -   | -                 | 681                | -                    | -                 | -                     | -       | -           | 681                  |
| 5670                               | CH44 SEC 53E 1/2 HEALTH SVCS               | 119,994             | -           | -                | -        | -   | 57,435            | 177,429            | 3,971                | 23,391            | 27,363                | -       | 15,000      | 135,066              |
| 4500                               | CH44 SEC 53E 1/2 PROFESSIONAL DEVELOPMENT  | 3,279               | -           | -                | -        | -   | -                 | 3,279              | -                    | -                 | -                     | -       | -           | 3,279                |
| 4510                               | CH44 SEC 53E 1/2 COPY CENTER REVOLVING     | 29,218              | -           | -                | -        | -   | 12,638            | 41,855             | -                    | -                 | -                     | -       | -           | 41,855               |
|                                    | <b>REVOLVING CHAPTER 44 53 E 1/2</b>       | 1,295,742           | 46,641      | -                | -        | -   | 2,395,308         | 3,690,761          | 737,399              | 817,973           | 1,555,372             | 25,000  | 67,577      | 92,577 2,042,811     |

**TOWN OF ANDOVER**  
**SPECIAL REVENUE/GRANTS ROLLFORWARD**  
**FISCAL YEAR ENDING June 30, 2022**

| TOWN OF ANDOVER                    |                                                 |                     |             |                 |          |             |                   |                    |                      |                   |                       |         |             |                     |                      |
|------------------------------------|-------------------------------------------------|---------------------|-------------|-----------------|----------|-------------|-------------------|--------------------|----------------------|-------------------|-----------------------|---------|-------------|---------------------|----------------------|
| SPECIAL REVENUE/GRANTS ROLLFORWARD |                                                 |                     |             |                 |          |             |                   |                    |                      |                   |                       |         |             |                     |                      |
| FISCAL YEAR ENDING JUNE 30, 2022   |                                                 |                     |             |                 |          |             |                   |                    |                      |                   |                       |         |             |                     |                      |
| MUNIS                              |                                                 | Available           |             |                 |          |             |                   |                    |                      |                   |                       |         |             |                     | Available            |
| ACCT                               | FUND/TITLE                                      | Balance<br>7/1/2021 | Encumbrance | Inter'govmental | Interest | OFS         | Depart-<br>Mental | Total<br>Available | Personal<br>Services | Other<br>Expenses | Total<br>Expenditures | OFU     | Encumbrance | Total<br>OFU/Encumb | Balance<br>6/30/2022 |
| 5295                               | ENERGY REBATE FUND                              | 52,704              | 22,359      | -               | -        | -           | 7,939             | 83,002             | -                    | 15,987            | 15,987                | -       | -           | -                   | 67,015               |
| 5605                               | TOWN DAMAGE RESTITUTION                         | 18,915              | -           | -               | -        | -           | -                 | 18,915             | -                    | -                 | -                     | -       | -           | -                   | 18,915               |
| 5613                               | FRONTAGE ROAD                                   | 3,856               | -           | -               | -        | -           | -                 | 3,856              | -                    | -                 | -                     | -       | -           | -                   | 3,856                |
| 5623                               | PUBLIC SAFETY DAMAGE REST                       | 9,770               | -           | -               | -        | -           | 7                 | 9,777              | -                    | -                 | -                     | -       | -           | -                   | 9,777                |
| 5629                               | PUBLIC WORKS DAMAGE REST                        | 29,970              | -           | -               | -        | -           | -                 | 29,970             | -                    | -                 | -                     | -       | -           | -                   | 29,970               |
| 5652                               | P&F DAMAGE RESTITUTION                          | 29,938              | -           | -               | -        | -           | 55,446            | 85,384             | -                    | 55,446            | 55,446                | -       | -           | -                   | 29,938               |
| 5709                               | CH44 SEC 53F 3/4 PEG ACCESS CABLE               | (187,021)           | 1,233       | -               | -        | -           | 711,164           | 525,377            | -                    | 363,955           | 363,955               | -       | -           | -                   | 161,422              |
|                                    | <b>OTHER REVOLVING FUNDS</b>                    | 275,046             | 23,592      | -               | -        | -           | 774,556           | 756,280            | -                    | 435,388           | 435,388               | -       | -           | -                   | 320,892              |
| 3075                               | CIRCUIT BREAKER                                 | 2,463,497           | -           | 2,449,611       | -        | -           | -                 | 4,913,108          | -                    | 2,463,497         | 2,463,497             | -       | -           | -                   | 2,449,611            |
| 3130                               | KALEIDOSCOPE                                    | (31,843)            | 5,000       | 31,843          | -        | -           | -                 | 5,000              | -                    | 5,000             | 5,000                 | -       | -           | -                   | -                    |
| 3361                               | AHS WORKFORCE GRANT                             | 2,722               | -           | -               | -        | -           | -                 | 2,722              | -                    | 2,722             | 2,722                 | -       | -           | -                   | -                    |
| 3502                               | HATE CRIME PREVENTION                           | -                   | 42,019      | 36,487          | -        | -           | -                 | 78,506             | -                    | 42,019            | 42,019                | -       | -           | -                   | 36,487               |
| 3606                               | CSHS MODEL PROG BUD 6/30                        | -                   | -           | 100,000         | -        | -           | -                 | 100,000            | 96,327               | 3,673             | 100,000               | -       | -           | -                   | (0)                  |
| 3900                               | CORPORATE GRANTS                                | 319,151             | 108,799     | -               | -        | -           | 80,293            | 508,243            | 5,975                | 208,508           | 214,483               | -       | 151         | 151                 | 293,609              |
| 3910                               | SUSPENSE REVOLVING                              | 22,901              | 3,452       | -               | -        | -           | 13,659            | 40,012             | 170                  | 28,906            | 29,076                | -       | 1,928       | 1,928               | 9,008                |
| 3920                               | OTHER GIFTS AND GRANTS                          | 40,190              | 2,980       | -               | -        | -           | -                 | 43,169             | 1,050                | 17,431            | 18,481                | -       | 1,588       | 1,588               | 23,100               |
| 3925                               | ENGINEERING GRANT                               | 30,399              | -           | -               | -        | -           | -                 | 30,399             | -                    | 23,073            | 23,073                | -       | -           | -                   | 7,326                |
| 3935                               | ASIA SOCIETY GRANT                              | 52,945              | -           | -               | -        | -           | -                 | 52,945             | -                    | 219               | 219                   | -       | -           | -                   | 52,725               |
|                                    | <b>OTHER SPECIAL REVENUE FUNDS EDUCATION</b>    | 2,863,474           | 162,249     | 2,617,941       | -        | -           | 93,953            | 5,774,104          | 103,522              | 2,795,048         | 2,898,570             | -       | 3,668       | 3,668               | 2,871,866            |
| 5013                               | GAS EVENT RESERVE ACCOUNT                       | 645,765             | -           | -               | -        | -           | -                 | 645,765            | -                    | -                 | -                     | -       | -           | -                   | 645,765              |
| 5016                               | PLANNING BOARD COND OF PERMITS                  | 37,000              | -           | -               | -        | -           | -                 | 37,000             | -                    | -                 | -                     | -       | 21,772      | 21,772              | 15,228               |
| 5018                               | GAS EVENT PAVING RESTORATION                    | 6,107,943           | 4,374,241   | 30,000          | -        | -           | -                 | 10,512,183         | 38,563               | 2,897,212         | 2,935,775             | -       | 3,600,181   | 3,600,181           | 3,976,227            |
| 5019                               | GAS EVENT PUBL FACILITIES PARKS                 | 1,014,010           | 358,632     | -               | -        | -           | -                 | 1,372,642          | -                    | 330,743           | 330,743               | -       | 267,889     | 267,889             | 774,010              |
| 5233                               | PREMIUM ON BOND ISSUE                           | 630,163             | -           | -               | -        | -           | 435,863           | 1,066,027          | -                    | 442,471           | 442,471               | -       | -           | -                   | 623,555              |
| 5291                               | SOUTH STREET SOLAR - NHESP                      | 10,916              | -           | -               | -        | -           | (7)               | 10,910             | -                    | -                 | -                     | -       | -           | -                   | 10,910               |
| 5299                               | ELDERLY FOOT CARE                               | 6,965               | 9,235       | -               | -        | -           | 21,775            | 37,975             | -                    | 19,810            | 19,810                | -       | 2,190       | 2,190               | 15,975               |
| 5300                               | A19 18 ELDER SERVICES PROGRAMS                  | 12,000              | -           | -               | -        | -           | -                 | 12,000             | -                    | -                 | -                     | -       | -           | -                   | 12,000               |
| 5302                               | EVIDENCE BASED PROGRAMS                         | -                   | -           | -               | -        | -           | 20,090            | 20,090             | 2,140                | 1,323             | 3,463                 | -       | -           | -                   | 16,627               |
| 5304                               | CANINE LOCKUP                                   | (1,802)             | 1,250       | -               | -        | -           | 2,578             | 2,026              | -                    | 2,824             | 2,824                 | -       | -           | -                   | (798)                |
| 5308                               | WELLNESS WEDNESDAYS                             | 3,712               | -           | -               | -        | -           | -                 | 3,712              | -                    | -                 | -                     | -       | -           | -                   | 3,712                |
| 5309                               | NATL DEVELOPMENT SPECIAL PERMIT - LDNSCP        | 5,000               | -           | -               | -        | -           | -                 | 5,000              | -                    | -                 | -                     | -       | -           | -                   | 5,000                |
| 5310                               | NATL DEVELOPMENT SPECIAL PERMIT - WSTEWTR       | 5,000               | -           | -               | -        | -           | -                 | 5,000              | -                    | -                 | -                     | -       | -           | -                   | 5,000                |
| 5311                               | MUNI VULNERABILITY PREPAREDNESS GRANT           | 3,625               | -           | 57,000          | -        | -           | -                 | 60,625             | -                    | 131,700           | 131,700               | -       | -           | -                   | (71,075)             |
| 5312                               | MUNICIPAL DISCRETIONARY FUND                    | 27,582              | 12,133      | -               | -        | -           | 51,500            | 91,215             | -                    | 71,996            | 71,996                | -       | 13,383      | 13,383              | 5,836                |
| 5313                               | CSH 141 ELM ST CONDITION 42                     | 5,000               | -           | -               | -        | -           | -                 | 5,000              | -                    | 5,000             | 5,000                 | -       | -           | -                   | -                    |
| 5316                               | MEALS ON WHEELS COVID 19 GIFT                   | 164                 | 74          | -               | -        | -           | -                 | 239                | -                    | 57                | 57                    | -       | -           | -                   | 181                  |
| 5322                               | AHAP PROGRAM SUPPORT                            | (236)               | 3,000       | -               | -        | -           | -                 | 2,764              | 464                  | 2,000             | 2,464                 | -       | 1,000       | 1,000               | (700)                |
| 5323                               | MASSSAVE MUNI PARTNERSHIP 2021                  | 2,770               | -           | -               | -        | -           | 7,000             | 9,770              | -                    | 5,008             | 5,008                 | -       | -           | -                   | 4,762                |
| 5325                               | MA CULTURAL COUNCIL GRANT                       | (1,000)             | -           | -               | -        | -           | 1,000             | -                  | -                    | 200               | 200                   | -       | -           | -                   | (200)                |
| 5327                               | 375TH ANNIVERSARY                               | 7,000               | -           | -               | -        | -           | 112,082           | 119,082            | 2,179                | 111,086           | 113,265               | -       | 760         | 760                 | 5,057                |
| 5332                               | PENSION OBLIGATION BOND                         | -                   | -           | -               | -        | 164,181,784 | -                 | 164,181,784        | -                    | 164,181,784       | 164,181,784           | -       | -           | -                   | -                    |
| 5547                               | LOCK BOX DONATIONS                              | 674                 | -           | -               | -        | -           | -                 | 674                | -                    | -                 | -                     | -       | -           | -                   | 674                  |
| 5558                               | VETERAN'S SERVICES GIFTS                        | 8,948               | 1,940       | -               | -        | -           | 750               | 11,638             | -                    | 7,770             | 7,770                 | -       | -           | -                   | 3,868                |
| 5564                               | MIA FLEX GRANT                                  | 30                  | -           | -               | -        | -           | -                 | 30                 | -                    | -                 | -                     | -       | -           | -                   | 30                   |
| 5600                               | GIFT - FIREWORKS                                | 29,265              | -           | -               | -        | -           | -                 | 29,265             | -                    | 22,920            | 22,920                | -       | -           | -                   | 6,345                |
| 5603                               | SHED CONTRIBUTIONS                              | 7,264               | -           | -               | -        | -           | -                 | 7,264              | -                    | -                 | -                     | -       | -           | -                   | 7,264                |
| 5604                               | OLD TOWN HALL RESTORATION                       | 427                 | -           | -               | -        | -           | -                 | 427                | -                    | -                 | -                     | -       | -           | -                   | 427                  |
| 5609                               | TOWN GIFT & DONATIONS                           | 51,721              | -           | -               | -        | -           | 15,569            | 67,290             | -                    | 3,547             | 3,547                 | -       | 8,697       | 8,697               | 55,045               |
| 5612                               | CONSERVATION GIFT                               | 332                 | -           | -               | -        | -           | -                 | 332                | -                    | -                 | -                     | -       | -           | -                   | 332                  |
| 5614                               | CONSERVATION TRAIL ACCOUNT                      | 338                 | -           | -               | -        | -           | -                 | 338                | -                    | 284               | 284                   | -       | -           | -                   | 54                   |
| 5617                               | RECREATION GIFT                                 | 63,750              | -           | -               | -        | -           | 6,335             | 70,085             | -                    | 2,345             | 2,345                 | -       | -           | -                   | 67,741               |
| 5618                               | YOUTH SERVICES GIFTS/CONTRIBUTIONS              | 35,510              | -           | -               | -        | -           | 5,700             | 41,210             | -                    | -                 | -                     | -       | -           | -                   | 41,210               |
| 5619                               | COA SENIOR CONNECTIONS                          | 98,432              | 21          | -               | -        | -           | 51,525            | 149,978            | 26,801               | 2,497             | 29,298                | -       | 21          | 21                  | 120,659              |
| 5621                               | COA SCHOLARSHIPS                                | 3,649               | -           | -               | -        | -           | -                 | 3,649              | -                    | -                 | -                     | -       | -           | -                   | 3,649                |
| 5632                               | LIBRARY GIFTS & DONATIONS                       | 40,583              | -           | -               | -        | -           | 5,840             | 46,423             | -                    | 888               | 888                   | -       | -           | -                   | 45,534               |
| 5635                               | ELECTION OT GRANT                               | 30,274              | -           | -               | -        | -           | -                 | 30,274             | -                    | -                 | -                     | -       | -           | -                   | 30,274               |
| 5643                               | HOME FOR THE AGED GIFT                          | 18,312              | 656         | -               | (11)     | -           | -                 | 18,957             | -                    | -                 | -                     | -       | -           | -                   | 18,957               |
| 5645                               | DPW ADMIN GIFT                                  | 7,309               | -           | -               | -        | -           | -                 | 7,309              | -                    | -                 | -                     | -       | -           | -                   | 7,309                |
| 5647                               | CHOLESTEROL SCREENING                           | 738                 | -           | -               | -        | -           | -                 | 738                | -                    | -                 | -                     | -       | -           | -                   | 738                  |
| 5654                               | POLICE GIFTS AND DONATIONS                      | 15,365              | -           | -               | -        | -           | 5,205             | 20,570             | -                    | 736               | 736                   | -       | -           | -                   | 19,835               |
| 5659                               | LOWELL ST/SHAWSHEN TRAFFIC MITIGATION           | 5,000               | -           | -               | -        | -           | -                 | 5,000              | -                    | -                 | -                     | -       | -           | -                   | 5,000                |
| 5660                               | SHINGLES PREV VACCINATION                       | 3,817               | -           | -               | -        | -           | 7,448             | 11,265             | -                    | 9,891             | 9,891                 | -       | -           | -                   | 1,374                |
| 5661                               | GIFTS FIRE DEPARTMENT                           | 56,430              | -           | -               | -        | -           | 5,400             | 61,830             | -                    | 40,718            | 40,718                | -       | -           | -                   | 21,111               |
| 5663                               | TH DONATIONS                                    | 49                  | -           | -               | -        | -           | -                 | 49                 | -                    | -                 | -                     | -       | -           | -                   | 49                   |
| 5664                               | YOUTH FOUNDATION GIFT                           | 36,509              | -           | -               | -        | -           | 30,000            | 66,509             | -                    | 30,000            | 30,000                | -       | 525         | 525                 | 35,984               |
| 5701                               | CH44 SEC 53G PEER REVIEWS                       | (43,052)            | 244,941     | -               | -        | -           | 169,024           | 370,914            | -                    | 120,862           | 120,862               | -       | 302,176     | 302,176             | (52,124)             |
| 5702                               | CH44 SEC 53G PEER ZONE                          | 190                 | -           | -               | -        | -           | -                 | 190                | -                    | -                 | -                     | -       | -           | -                   | 190                  |
| 5703                               | CH44 SEC 53G PEER PLANNING                      | 5,334               | 4,679       | -               | -        | -           | 79,850            | 89,863             | -                    | 45,319            | 45,319                | -       | 38,411      | 38,411              | 6,134                |
| 5704                               | CH44 SEC53 DPW DETAIL                           | 3,511               | -           | -               | -        | -           | -                 | 3,511              | -                    | -                 | -                     | -       | -           | -                   | 3,511                |
| 5900                               | TIMOTHY HORNE - GIFT AYS                        | 67,092              | -           | -               | (44)     | -           | -                 | 67,047             | -                    | -                 | -                     | -       | -           | -                   | 67,047               |
| 5910                               | MAIN ST UPKEEP GIFT                             | 52,962              | -           | -               | (32)     | -           | -                 | 52,930             | -                    | -                 | -                     | -       | -           | -                   | 52,930               |
| 5911                               | PERFORMANCE GUARANTTEE                          | 19,032              | -           | -               | -        | -           | -                 | 19,032             | -                    | -                 | -                     | -       | -           | -                   | 19,032               |
|                                    | <b>OTHER SPECIAL REVENUE FUNDS</b>              | 9,110,844           | 5,010,802   | 87,000          | (87)     | 164,181,784 | 1,034,526         | 179,455,396        | 70,147               | 168,490,990       | 168,561,138           | -       | 4,257,005   | 4,257,005           | 6,637,253            |
| 4250                               | FOOD SERVICES                                   | 1,575,003           | -           | 3,792,115       | -        | -           | 344,451           | 5,711,569          | 1,247,417            | 1,595,033         | 2,842,449             | -       | -           | -                   | 2,869,120            |
|                                    | <b>OTHER SPECIAL REVENUE FUNDS SCHOOL LUNCH</b> | 1,575,003           | -           | 3,792,115       | -        | -           | 344,451           | 5,711,569          | 1,247,417            | 1,595,033         | 2,842,449             | -       | -           | -                   | 2,869,120            |
| 4550                               | STUDENT ACTIVITY MGL 71/47                      | 525,506             | -           | -               | -        | -           | 757,112           | 1,282,618          | -                    | 717,421           | 717,421               | -       | -           | -                   | 565,197              |
| 5525                               | EXTRAORDINARY EVENT REIMBURSEMENTS              | (8,715)             | -           | 3,792           | -        | -           | 41,716            | 36,793             | 37,091               | 1,501             | 38,592                | -       | -           | -                   | (1,799)              |
| 5607                               | MEALS TAX CAFETERIA                             | 21                  | -           | -               | -        | -           | 906               | 927                | -                    | 850               | 850                   | -       | -           | -                   | 77                   |
| 5626                               | POLICE OFF DUTY                                 | (309,932)           | -           | -               | -        | -           | 1,390,836         | 1,080,903          | 1,464,828            | -                 | 1,464,828             | -       | -           | -                   | (383,925)            |
| 5627                               | FIRE OFF DUTY                                   | (21,694)            | -           | -               | -        | -           | 197,309           | 175,615            | 194,073              | -                 | 194,073               | -       | -           | -                   | (18,458)             |
| 5648                               | FIREARMS PERMITS                                | (783)               | 4,975       | -               | -        | -           | 21,625            | 25,817             | -                    | 21,613            | 21,613                | -       | 6,075       | 6,075               | (1,871)              |
| 5655                               | AMBULANCE AGENCY ACCOUNTS                       | 4,695               | -           | -               | -        | -           | 42,250            | 46,945             | -                    | 44,364            | 44,364                | -       | -           | -                   | 2,581                |
| 5658                               | MEALS TAX ELDER SERVICES                        | 218                 | -           | -               | -        | -           | 1,600             | 1,819              | -                    | 1,266             | 1,266                 | -       | -           | -                   | 553                  |
| 5861                               | SCRPT WORKERS                                   | -                   | -           | -               | -        | -           | 187,255           | 187,255            | 187,255              | -                 | 187,255               | -       | -           | -                   | -                    |
| 5915                               | XTRA DUTY DETAIL                                | -                   | -           | -               | -        | -           | 88,803            | 88,803             | -                    | 88,803            | 88,803                | -       | -           | -                   | -                    |
|                                    | <b>AGENCY ACCOUNTS</b>                          | 189,316             | 4,975       | 3,792           | -        | -           | 2,729,411         | 2,927,494          | 1,883,246            | 875,818           | 2,759,064             | -       | 6,075       | 6,075               | 162,355              |
|                                    | <b>GRAND TOTAL</b>                              | 18,628,598          | 6,586,849   | 15,416,984      | (2)      | 164,181,784 | 9,754,219         | 214,367,513        | 6,712,540            | 178,559,601       | 185,272,142           | 201,960 | 7,914,434   | 8,116,394           | 20,978,977           |

|                                                         |                     |           |                    |           |                    |              |         |            |                     |
|---------------------------------------------------------|---------------------|-----------|--------------------|-----------|--------------------|--------------|---------|------------|---------------------|
| Town of Andover<br>Capital Projects Fund<br>Fiscal 2022 |                     |           |                    |           |                    |              |         |            |                     |
|                                                         | Fiscal 2022         |           |                    |           |                    |              |         |            |                     |
| DESCRIPTION                                             | 07/01/21<br>Balance | ENCUMB    | LTBOND<br>PROCEEDS | OFS       | TOTAL<br>AVAILABLE | TOTAL<br>EXP | OFU     | ENCUMB     | 06/30/22<br>Balance |
| ART 17 06 SCHOOL ROOF REPLACEMENTS                      | 9,304               | -         | -                  | -         | 9,304              | -            | -       | -          | 9,304               |
| ART 27, 08 SCHOOL BLDG MAINT/RENOV                      | 47,202              | -         | -                  | -         | 47,202             | -            | -       | -          | 47,202              |
| ART 56 09 SCHOOL BLDG MAINT/REPAIR                      | 970                 | -         | -                  | -         | 970                | -            | -       | -          | 970                 |
| ART 38 12 WEST MIDDLE SCHOOL REPAIR                     | 6,759               | -         | -                  | -         | 6,759              | -            | -       | -          | 6,759               |
| ART 32 13 AHS TENNIS COURTS                             | 6,000               | -         | -                  | -         | 6,000              | -            | -       | 6,000      | -                   |
| B39 15 SCHOOL BLDG MAINT AND RENOVATION                 | 0.00                | 622       | -                  | -         | 622                | 622          | -       | -          | -                   |
| AHS MEDIA CENTER RENOVATION (State Funds)               | 0.00                | 263       | -                  | -         | 263                | 263          | -       | -          | -                   |
| ART 29 16 COLLINS CTR FAÇADE REPLACEMENT                | 226,476             | -         | -                  | -         | 226,476            | -            | -       | -          | 226,476             |
| ART 34 16 SCHOOL BLDG MAINT AND IMPROVE                 | -                   | 1,000     | -                  | -         | 1,000              | 1,000        | -       | -          | -                   |
| ART 47 17 MAJOR SCHOOL PROJECTS                         | -                   | 5,741     | -                  | -         | 5,741              | 5,741        | -       | -          | -                   |
| ART 36 18 MAJOR SCHOOL PROJECTS                         | 823                 | -         | -                  | -         | 823                | -            | -       | -          | 823                 |
| ART 45 18 WEST ELEM SCH FEAS STUD                       | 36,422              | 8,231     | -                  | -         | 44,653             | 2,373        | -       | 5,858      | 36,421              |
| ART 55 19 AHS FEAS STDY COMMITTEE                       | 11,664              | -         | -                  | -         | 11,664             | 3,000        | -       | -          | 8,664               |
| ART 38 19 MAJOR SCHOOL PROJECTS                         | (66,400)            | 371,963   | 66,400             | -         | 371,963            | 359,653      | -       | 62,310     | (50,000)            |
| ART 42 19 STUDENT DEVICE REFRESH                        | 25,448              | -         | -                  | -         | 25,448             | -            | -       | -          | 25,448              |
| ART 22 20 MAJOR SCHOOL PROJECTS                         | (1,884,325)         | 1,593,730 | 1,979,742          | 20,258    | 1,709,404          | 1,672,023    | -       | 209,474    | (172,093)           |
| B15 21 WEST ELEMENTARY SCHOOL                           | -                   | -         | 7,000,000          | -         | 7,000,000          | 8,767,278    | -       | 38,317,985 | (40,085,262)        |
| B23 21 HIST MILL DISTRICT CIR & ST                      | -                   | -         | -                  | -         | -                  | 17,209       | -       | 51,096     | (68,304)            |
| B23 21 GND LEV RENO MAKERSPACE                          | -                   | -         | 225,000            | -         | 225,000            | -            | -       | 149,000    | 76,000              |
| B23 21 FIRE APPARATUS REPLACE                           | -                   | -         | -                  | -         | -                  | -            | -       | 305,395    | (305,395)           |
| B23 21 PUBLIC WORK VEHICLES-LG                          | -                   | -         | 400,000            | -         | 400,000            | 197,645      | -       | 141,702    | 60,653              |
| B23 21 MAJOR TOWN PROJ                                  | -                   | -         | 300,000            | -         | 300,000            | 12,531       | -       | 34,500     | 252,969             |
| B23 21 TOWN & SCHOOL ENERGY                             | -                   | -         | 200,000            | -         | 200,000            | -            | -       | 350,000    | (150,000)           |
| B23 21 MAJOR SCHOOL PROJ                                | -                   | -         | 1,850,000          | -         | 1,850,000          | 935,324      | -       | 543,372    | 371,304             |
| ART 20 21 AHS DESIGN                                    | 1,238,420           | -         | -                  | -         | 1,238,420          | -            | -       | -          | 1,238,420           |
| ART 24 21 STUDENT DEVICE REFRESH                        | 418,128             | -         | -                  | -         | 418,128            | 108,463      | -       | -          | 309,665             |
| B21 22 MAJOR SCHOOL PROJECTS                            | -                   | -         | -                  | -         | -                  | -            | -       | 11,000     | (11,000)            |
| ART 22 22 STUDENT DEVICE REFRESH                        | -                   | -         | -                  | 436,477   | 436,477            | -            | -       | -          | 436,477             |
| TOTAL SCHOOL                                            | 76,891              | 1,981,549 | 12,021,142         | 456,735   | 14,536,318         | 12,083,125   | -       | 40,187,692 | (37,734,499)        |
| B3 12 STM YOUTH CENTER                                  | 454                 | -         | -                  | -         | 454                | -            | -       | -          | 454                 |
| A2 13 STM YOUTH CTR-WOOD TRUST                          | 13,558              | -         | -                  | (13)      | 13,546             | -            | -       | -          | 13,546              |
| TOTAL YOUTH CENTER                                      | 14,013              | -         | -                  | (13)      | 14,000             | -            | -       | -          | 14,000              |
| ART 5 2012 2013 CIP (Effective 07/01/2012)              | -                   | 1,294     | -                  | -         | 1,294              | 216          | -       | 1,078      | -                   |
| ART 5 2014 2015 CIP (Effective 07/01/2014)              | 61,464              | 5,000     | -                  | -         | 66,464             | 45,072       | -       | 21,392     | -                   |
| ART 5 2015 2016 CIP (Effective 07/01/2015)              | 50,796              | 5,838     | -                  | -         | 56,633             | 4,400        | -       | 3,127      | 49,106              |
| ART 5 2016 2017 CIP (Effective 07/01/2016)              | 40,667              | 52,377    | -                  | -         | 93,044             | 39,134       | -       | 14,280     | 39,631              |
| ART 5 2017 2018 CIP (Effective 07/01/2017)              | 94,784              | 22,544    | -                  | -         | 117,329            | 17,624       | -       | 11,244     | 88,461              |
| ART 5 2018 2019 CIP (Effective 07/01/2018)              | 117,447             | 55,432    | -                  | -         | 172,878            | 61,867       | -       | 43,923     | 67,088              |
| ART 5 2019 2020 CIP (Effective 07/01/2019)              | 487,609             | 422,602   | -                  | -         | 910,211            | 527,207      | -       | 55,553     | 327,451             |
| ART 5 2019 2021 CIP (Effective 07/01/2020)              | 1,290,694           | 802,297   | -                  | -         | 2,092,990          | 1,540,345    | -       | 119,058    | 433,588             |
| ART 5 2021 2022 CIP (Effective 07/01/2020)              | -                   | -         | -                  | 3,010,000 | 3,010,000          | 1,215,721    | -       | 507,253    | 1,287,027           |
| TOTAL CIP                                               | 2,143,461           | 1,367,383 | -                  | 3,010,000 | 6,520,844          | 3,451,586    | -       | 776,907    | 2,292,351           |
| ART 25 04 SEWER METER                                   | 23,040              | -         | -                  | -         | 23,040             | -            | 23,040  | -          | -                   |
| ART 64 07 SHAW SHEEN PUMP STATION                       | 267,868             | -         | -                  | -         | 267,868            | 28,475       | -       | 19,525     | 219,868             |
| ART 33 08 SHAW SHEEN RIVER OUTFALL SEWER                | 188,692             | 18,586    | -                  | -         | 207,278            | 1,840        | 205,438 | -          | -                   |
| ART 32 10 SEWER MAIN CONST & RECONST                    | 158,455             | -         | -                  | -         | 158,455            | -            | -       | -          | 158,455             |
| ART 37 12 SEWER MAINTENANCE VEHICLE                     | 2,567               | -         | -                  | -         | 2,567              | -            | -       | -          | 2,567               |
| A60 14 SEWER MASTER PLAN STUDY                          | 224                 | -         | -                  | -         | 224                | -            | -       | -          | 224                 |
| ART 32 17 MINOR SEWER COLL IMPROV                       | 13,000              | 37,000    | -                  | -         | 50,000             | 37,000       | -       | -          | 13,000              |
| ART 37 17 SEWER I&I REDUCTION                           | 111,000             | 42,877    | -                  | -         | 153,877            | 36,598       | -       | 117,279    | -                   |
| ART 28 18 MINOR SEWER COLL IMPROV                       | 50,000              | -         | -                  | -         | 50,000             | -            | -       | -          | 50,000              |
| ART 29 18 SEWER I&I REDUCTION                           | 100,000             | -         | -                  | -         | 100,000            | -            | -       | 100,000    | -                   |
| ART 30 19 SEWER I&I REDUCTION                           | 96,243              | -         | -                  | -         | 96,243             | 5,148        | -       | 87,746     | 3,349               |
| ART26 20 MINOR SANITARY SEWER IMPROVEMENT               | 50,000              | -         | -                  | -         | 50,000             | -            | -       | -          | 50,000              |
| ART 26 20 I&I REMOVAL PROGRAM                           | 150,000             | -         | -                  | -         | 150,000            | -            | -       | -          | 150,000             |
| ART25 21 SANITARY SEWER COLL SYS                        | -                   | -         | -                  | 100,000   | 100,000            | -            | -       | -          | 100,000             |
| A25 21 INFLOW INFILTR REMOVEAL                          | -                   | -         | -                  | 150,000   | 150,000            | -            | -       | -          | 150,000             |
| B32 22 SHAW SHEEN RVR INCEPTOR                          | -                   | -         | -                  | 228,794   | 228,794            | -            | -       | -          | 228,794             |
| TOTAL SEWER                                             | 1,211,088           | 98,463    | -                  | 478,794   | 1,788,345          | 109,061      | 228,478 | 324,550    | 1,126,257           |
| A74 17 STREAM GAUGING SYSTEM                            | 22,500              | -         | -                  | -         | 22,500             | 18,750       | -       | -          | 3,750               |
| B35 21 LAND ACQ 138 CHANDLER                            | 1,025,000           | -         | 3,000,000          | -         | 4,025,000          | 3,935,025    | -       | -          | 89,975              |
| B36 21 AMEND OPEN SPACE LAND                            | 15,271              | -         | -                  | -         | 15,271             | 11,400       | -       | -          | 3,871               |
| ART 31 22 STREAM GAGE SHAW SHEEN                        | -                   | -         | -                  | 31,000    | 31,000             | -            | -       | -          | 31,000              |
| ART 34 22 LAND ACQ 138A CHANDLER                        | -                   | -         | -                  | 413,000   | 413,000            | 405,333      | -       | -          | 7,667               |
| TOTAL CONSERVATION                                      | 1,062,771           | -         | 3,000,000          | 444,000   | 4,506,771          | 4,370,508    | -       | -          | 136,263             |
| ART 25 16 LEDGE ROAD LANDFILL STABILIZATION             | 1,712,955           | 85,167    | -                  | -         | 1,798,122          | 118,726      | -       | 36,917     | 1,642,479           |
| TOTAL LAND FILL STUDY                                   | 1,712,955           | 85,167    | -                  | -         | 1,798,122          | 118,726      | -       | 36,917     | 1,642,479           |

|                                                         |                     |            |                    |         |                    |              |     |           |                     |
|---------------------------------------------------------|---------------------|------------|--------------------|---------|--------------------|--------------|-----|-----------|---------------------|
| Town of Andover<br>Capital Projects Fund<br>Fiscal 2022 |                     |            |                    |         |                    |              |     |           |                     |
|                                                         | Fiscal 2022         |            |                    |         |                    |              |     |           |                     |
| DESCRIPTION                                             | 07/01/21<br>Balance | ENCUMB     | LTBOND<br>PROCEEDS | OFS     | TOTAL<br>AVAILABLE | TOTAL<br>EXP | OFU | ENCUMB    | 06/30/22<br>Balance |
| ART 48 02 MAIN ST IMPROVEMENTS                          | 2,333               | -          | -                  | -       | 2,333              | 182          | -   | -         | 2,151               |
| A21 14 GIS DATA UPDATE                                  | 30,000              | -          | -                  | -       | 30,000             | -            | -   | -         | 30,000              |
| ART 49 17 REC PK/POMPS SECURITY                         | 21,938              | -          | -                  | -       | 21,938             | -            | -   | -         | 21,938              |
| ART 51 17 REDUNDANT FIBER                               | 300,000             | -          | -                  | -       | 300,000            | -            | -   | -         | 300,000             |
| ART 38 18 PARKING STUDY IMPLEMENTATION                  | 190                 | 7,401      | -                  | -       | 7,591              | -            | -   | 7,401     | 190                 |
| ART 39 18 DOWNTOWN IMPROVEMENTS                         | 50,001              | -          | -                  | -       | 50,001             | -            | -   | -         | 50,001              |
| ART 41 17 PUB WORKS LARGE VEHICLES                      | (125)               | 42,499     | -                  | -       | 42,374             | 42,499       | -   | -         | (125)               |
| ART 32 18 PUBLIC WORKS VEHICLES                         | (135,000)           | 139,414    | -                  | -       | 4,414              | 139,414      | -   | -         | (135,000)           |
| ART 41 17 PUBLIC WORKS LARGE VEHICLES                   | -                   | 34,465     | -                  | -       | 34,465             | 34,465       | -   | -         | -                   |
| ART 22 20 PUBLIC WORKS LARGE VEHICLES                   | 31,081              | 419,110    | -                  | -       | 450,191            | 424,984      | -   | 5,751     | 19,456              |
| ART 24 20 HMD FAS/MUNI LAND DISP                        | 2,914               | 15,000     | -                  | -       | 17,914             | 17,870       | -   | -         | 44                  |
| ART 24 20 TWO WAY RADIO SYSTEM PH2                      | 60,396              | 14,604     | -                  | -       | 75,000             | 14,604       | -   | -         | 60,396              |
| ART 24 20 PW VEHICLES - SMALL                           | 96,785              | 16,635     | -                  | -       | 113,420            | 16,635       | -   | 21,706    | 75,079              |
| ART 24 20 TOWN VEHICLE REPLACEMENT                      | 4,320               | -          | -                  | -       | 4,320              | -            | -   | 4,320     | -                   |
| ART 24 20 TREE MANAGEMENT FUND                          | 125,000             | -          | -                  | -       | 125,000            | -            | -   | -         | 125,000             |
| ART 24 20 MERRIMACK RIVER ACCESS WAY                    | 510,000             | -          | -                  | -       | 510,000            | -            | -   | -         | 510,000             |
| ART 24 21 ANNUAL STAFF DEVICE REFRESH                   | 617,463             | 10,281     | -                  | -       | 627,744            | 133,499      | -   | -         | 494,245             |
| ART 30 21 MERMCK RVR SW REMOVAL                         | 75,000              | -          | -                  | -       | 75,000             | -            | -   | 8,999     | 66,001              |
| ART 22 22 ANNUAL STAFF DEVICE REF                       | -                   | -          | -                  | 379,363 | 379,363            | -            | -   | -         | 379,363             |
| TOTAL OTHER                                             | 1,792,295           | 699,409    | -                  | 379,363 | 2,871,067          | 824,152      | -   | 48,177    | 1,998,738           |
| ART 27 96 REPAINT WATER                                 | 37,863              | -          | -                  | -       | 37,863             | -            | -   | -         | 37,863              |
| ART 30 00 WATER MAIN DISTRIBUTION                       | 3,308               | -          | -                  | -       | 3,308              | -            | -   | -         | 3,308               |
| ART 25 04 WATER METERS                                  | 317                 | -          | -                  | -       | 317                | -            | 317 | -         | -                   |
| ART 32 06 WATER METERS                                  | 15,309              | 811        | -                  | -       | 16,120             | 16,120       | -   | -         | -                   |
| ART 47 07 WATER PLANT PUMPS                             | 2,398               | -          | -                  | -       | 2,398              | -            | -   | -         | 2,398               |
| ART 65 09 WATER PLANT ROOF REPLACE                      | 161,721             | -          | -                  | -       | 161,721            | -            | -   | -         | 161,721             |
| ART 34 10 WATER PLANT HVAC & EQUIP                      | 33                  | -          | -                  | -       | 33                 | -            | -   | -         | 33                  |
| ART 42 11 WATER MAIN CONST/RECONST                      | 900                 | -          | -                  | -       | 900                | 900          | -   | -         | -                   |
| ART 44 11 VARIABLE SPEED UMP                            | -                   | 33         | -                  | -       | 33                 | -            | -   | 33        | -                   |
| ART 35 12 MAJOR WATER MAIN REPLACEMENT                  | 2,990               | 77,787     | -                  | -       | 80,778             | 2,990        | -   | 77,787    | -                   |
| ART 45 13 WATER DIST FLUSHING PROGRAM                   | 9,038               | -          | -                  | -       | 9,038              | -            | -   | -         | 9,038               |
| ART 42, 13 WATER DISTRIBUTION MAINT                     | 90                  | -          | -                  | -       | 90                 | 90           | -   | -         | -                   |
| ART 26, 13 HYDRANT INFRASTRUCTURE                       | 8,569               | -          | -                  | -       | 8,569              | 8,569        | -   | -         | -                   |
| A58 14 WATER/SEWER RATE STUDY                           | 37,775              | 17,500     | -                  | -       | 55,275             | -            | -   | 17,500    | 37,775              |
| ART 56 WATER MAIN REPLACEMENT PROJECTS                  | 85,457              | 53,556     | -                  | -       | 139,014            | 110,888      | -   | 28,126    | -                   |
| ART 57 15 WATER PLANT GAC REPLACEMENT                   | 40,007              | -          | -                  | -       | 40,007             | -            | -   | -         | 40,007              |
| ART 41 16 WATER MAIN REPLACEMENT                        | 72,733              | -          | -                  | -       | 72,733             | 60,954       | -   | -         | 11,779              |
| ART 44 16 WATER STORAGE TANK REPAIR                     | 196,660             | -          | -                  | -       | 196,660            | 10,500       | -   | -         | 186,160             |
| ART 41 16 WATER MAIN REPLACEMENT                        | 52,400              | 1,899      | -                  | -       | 54,299             | 5,145        | -   | 27,942    | 21,213              |
| ART 27 17 WATER MAIN PROJECT                            | 390,362             | 192,258    | -                  | -       | 582,620            | 149,366      | -   | 433,254   | -                   |
| ART 28 17 HYDRANT REPLACEMENT                           | 21,923              | -          | -                  | -       | 21,923             | 21,923       | -   | -         | -                   |
| ART 30 17 WTP ELECTRIC SUBS REPLACEMENT                 | 200,000             | 9          | -                  | -       | 200,009            | -            | -   | 9         | 200,000             |
| ART 31 17 BANCROFT HIGH LIFT PUMPS                      | -                   | 21         | -                  | -       | 21                 | -            | -   | 21        | -                   |
| ART 38 17 WTP HEATING SYSTEM                            | -                   | 35,430     | -                  | -       | 35,430             | 25,214       | -   | 10,216    | -                   |
| ART 25 18 WATER MAIN REPLACEMENT                        | 236,174             | 501,216    | -                  | -       | 737,390            | 144,716      | -   | 144,452   | 448,222             |
| ART 26 18 HYDRANT REPLACEMENT PROG                      | -                   | 54,920     | -                  | -       | 54,920             | -            | -   | 54,920    | -                   |
| B27 18 WATER TREAT SUBSTATION                           | (2,944,898)         | 3,586,504  | 3,663,600          | -       | 4,305,206          | 2,440,179    | -   | 1,360,837 | 504,190             |
| ART 31 19 HYDRANT REPLACEMENT PROG                      | 100,000             | -          | -                  | -       | 100,000            | 25,187       | -   | -         | 74,813              |
| ART 32 19 WTP PARKING AREA RECONSTRUCTION               | 110,000             | -          | -                  | -       | 110,000            | -            | -   | -         | 110,000             |
| ART 33 19 WTP GAC REPLACEMENT                           | 63,684              | -          | -                  | -       | 63,684             | -            | -   | -         | 63,684              |
| STM 2 19 WATER MAIN REPLACEMENT                         | 137,244             | 1,002,725  | 321,630            | -       | 1,461,599          | 171,259      | -   | 176,897   | 1,113,443           |
| ART 29 19 WATER MAIN REPLACEMENT                        | -                   | 750,765    | -                  | -       | 750,764            | 366,720      | -   | 316,400   | 67,643              |
| RESERVE FOR PREM - WATER                                | 144,080             | -          | -                  | -       | 144,080            | -            | -   | -         | 144,080             |
| ART 26 20 WATER MAIN REPLACEMENT PROJECT                | (3,096,526)         | 4,548,098  | 3,539,719          | 422,200 | 5,413,491          | 3,866,384    | -   | 1,253,223 | 293,884             |
| ART 26 20 HYDRANT REPLACEMENT PROGRAM                   | 100,000             | -          | -                  | -       | 100,000            | -            | -   | -         | 100,000             |
| ART 25 20 WATER PLACE GAC REPLACEMENT                   | 63,684              | -          | -                  | -       | 63,684             | -            | -   | -         | 63,684              |
| A25 21 WATER & SEWER VEHICLES                           | -                   | -          | -                  | 125,000 | 125,000            | -            | -   | -         | 125,000             |
| B25 21 WATER MAIN REPLACE PROJ                          | -                   | -          | 3,000,000          | -       | 3,000,000          | 1,810,661    | -   | 2,855,914 | (1,666,575)         |
| B25 21 WATER TREAT PLANT GENER                          | -                   | -          | 1,000,000          | -       | 1,000,000          | 164,269      | -   | 112,731   | 723,000             |
| B25 21 FISH BROOK INTAKE REPL                           | -                   | -          | -                  | -       | -                  | 48,130       | -   | 1,370     | (49,500)            |
| TOTAL WATER                                             | (3,746,707)         | 10,823,532 | 11,524,949         | 547,200 | 19,148,974         | 9,450,164    | 317 | 6,871,632 | 2,826,861           |
| ART 29 17 ENMORE ST RECONSTRUCTION                      | (263,804)           | -          | -                  | -       | (263,804)          | -            | -   | -         | (263,804)           |
| ART 24 18 WATER & SEWER VEHICLES                        | -                   | 2,026      | -                  | -       | 2,026              | 2,026        | -   | -         | -                   |
| ART 28 19 WATER & SEWER VEHICLES                        | 83,596              | -          | -                  | -       | 83,596             | 80,648       | -   | 2,948     | -                   |
| ART 26 20 WATER & SEWER VEHICLES                        | 225,000             | -          | -                  | -       | 225,000            | 635          | -   | 15,149    | 209,216             |
| TOTAL WATER/SEWER                                       | 44,792              | 2,026      | -                  | -       | 46,818             | 83,309       | -   | 18,098    | (54,589)            |
| ART 49 08 PARKS & GROUNDS BUILDING                      | 0,00                | 13         | -                  | -       | 13                 | -            | -   | 13        | -                   |
| ART 36 08 FIRE DPW VEHICLES                             | 974                 | -          | -                  | -       | 974                | -            | -   | -         | 974                 |
| ART 34 09 B'VALLE FIRE REPLACEMENT                      | 262                 | -          | -                  | -       | 262                | -            | -   | -         | 262                 |
| ART 55 09 TOWN BLDG MAINT/IMPROVE                       | 5,882               | -          | -                  | -       | 5,882              | -            | -   | -         | 5,882               |
| ART 42 10 TOWN BLDG MAINTENANCE                         | 1,500               | -          | -                  | -       | 1,500              | -            | -   | -         | 1,500               |
| ART 18 11 MUNICIPAL SERVICE FACILITY                    | 1,683               | -          | -                  | -       | 1,683              | -            | -   | -         | 1,683               |
| ART 38 11 SPRING GROVE MAINT                            | 25,880              | -          | -                  | 6,000   | 31,880             | -            | -   | -         | 31,880              |
| B22 12 TECH INFRASTRUCTURE                              | 593                 | 293        | -                  | -       | 886                | -            | -   | 293       | 593                 |
| ART 45 13 PAY AND DISPLAY                               | 18,493              | -          | -                  | -       | 18,493             | -            | -   | -         | 18,493              |
| B39 14 TOWN & SCHOOL ENERGY                             | 112                 | -          | -                  | -       | 112                | -            | -   | -         | 112                 |
| B43 14 BUILD & FACILITY MAINT                           | 97,943              | -          | -                  | -       | 97,943             | -            | -   | -         | 97,943              |
| B52 14 SCHOOL BLDG MAINT/RENOV                          | 0,00                | 312        | -                  | -       | 312                | 312          | -   | -         | -                   |
| B38 15 SAFETY & SECURITY COMM UPGRADES                  | 96,870              | -          | -                  | -       | 96,870             | 7,560        | -   | -         | 89,311              |
| ART 38 16 TOWN & SCHOOL ENERGY INITIATIVES (FC)         | 9,000               | -          | -                  | -       | 9,000              | -            | -   | 9,000     | -                   |
| ART 28 16 TOWN BLDG AND FACILITY MAINTENANCE            | 148                 | -          | -                  | -       | 148                | -            | -   | -         | 148                 |
| ART 32 16 MUNI SVCS FACILITY DESIGN                     | 1,000               | -          | -                  | -       | 1,000              | -            | -   | -         | 1,000               |
| ART 55 16 DEYERMOND FIELD LIGHTS (Free Cash)            | 10                  | -          | -                  | -       | 10                 | -            | -   | -         | 10                  |
| ART 33 17 MUNICIPAL SVCS FACILITY                       | 69,637              | 20,182     | -                  | -       | 89,819             | 12,413       | -   | -         | 77,406              |
| ART 44 17 TOWN & SCHOOL ENERGY                          | 1,781               | -          | -                  | -       | 1,781              | -            | -   | -         | 1,781               |
| ART 46 17 SAFETY & COMM UPGRADE                         | 268,264             | -          | -                  | -       | 268,264            | -            | -   | -         | 268,264             |
| ART 34 18 MAJOR TOWN BLDG PROJECTS                      | 30,913              | 16,426     | -                  | -       | 47,338             | 6,707        | -   | 40,631    | -                   |
| ART 35 18 TOWN & SCHL ENERGY INITI                      | 9,435               | 22,886     | -                  | -       | 32,321             | 22,886       | -   | -         | 9,435               |
| ART 41 18 CNTR AT PUNCHARD DESIGN                       | 50                  | 450        | -                  | -       | 500                | -            | -   | -         | 500                 |
| ART 46 18 IT PLATFORM & INFRASTRUCTURE                  | 100,047             | -          | -                  | -       | 100,047            | 100,843      | -   | -         | (796)               |
| ART 1 19STM BALLARDVALES LAND AND CONSTR                | (965,011)           | 727,898    | 1,000,000          | -       | 762,886            | 754,255      | -   | 7,800     | 831                 |
| ART 24 19 SENIOR CTR DES SV/CONST                       | (528,384)           | 205,007    | 500,000            | 100,000 | 276,624            | 234,318      | -   | 15,781    | 26,525              |
| ART 36 19 MAJOR TOWN PROJECTS                           | 20,994              | 22,027     | -                  | -       | 43,021             | 18,703       | -   | 2,350     | 21,968              |
| ART 38 19 TOWN & SCHL ENERGY INITI                      | 321                 | 64,720     | -                  | -       | 65,040             | 64,620       | -   | 100       | 321                 |
| ART 40 19 TOWN BRIDGE EVAL/MAINT                        | (251,571)           | 23,826     | -                  | -       | (227,745)          | 31,037       | -   | -         | (258,783)           |
| ART 22 20 MAJOR TOWN PROJECTS                           | (129,500)           | 108,290    | -                  | 100,000 | 78,790             | 49,352       | -   | 179,725   | (150,287)           |
| ART 22 20 TOWN & SCH ENERGY INTIATIVE                   | (98,870)            | -          | -                  | 100,000 | 1,130              | 16,445       | -   | 94,685    | (110,000)           |
| ART 24 20 SPRING GROVE CEMETERY IMPROVEMENT             | 20,000              | -          | -                  | -       | 20,000             | -            | -   | -         | 20,000              |
| ART 24 20 TOWN PROJECTS - BUILDING                      | 282,193             | 64,411     | -                  | -       | 346,604            | 289,559      | -   | 14,031    | 43,014              |
| ART 24 20 TOWN OFFICE MEETING ROOM                      | 562,500             | 20,810     | -                  | -       | 583,310            | 12,588       | -   | 8,222     | 562,500             |
| ART 24 21 IT PLATFORM & INFRASTRUCTURE                  | 687,500             | -          | -                  | -       | 687,500            | -            | -   | -         | 687,500             |
| B21 22 MAJOR TOWN PROJECTS                              | -                   | -          | -                  | -       | -                  | -            | -   | 969       | (969)               |
| ART 22 22 IT PLATFORM & INFRASTRUCTURE                  | -                   | -          | -                  | 454,500 | 454,500            | -            | -   | -         | 454,500             |
| TOTAL MUNI BUILDING                                     | 340,647             | 1,297,550  | 1,500,000          | 760,500 | 3,898,697          | 1,621,599    | -   | 373,599   | 1,903,499           |

|                                                         |                     |            |                    |           |                    |              |         |            |                     |
|---------------------------------------------------------|---------------------|------------|--------------------|-----------|--------------------|--------------|---------|------------|---------------------|
| Town of Andover<br>Capital Projects Fund<br>Fiscal 2022 |                     |            |                    |           |                    |              |         |            |                     |
|                                                         | Fiscal 2022         |            |                    |           |                    |              |         |            |                     |
| DESCRIPTION                                             | 07/01/21<br>Balance | ENCUMB     | LTBOND<br>PROCEEDS | OFS       | TOTAL<br>AVAILABLE | TOTAL<br>EXP | OFU     | ENCUMB     | 06/30/22<br>Balance |
| ART 88 99 IMPROVE ESSEX/PEARSON                         | 3,500               | -          | -                  | -         | 3,500              | -            | -       | -          | 3,500               |
| ART 66 00 SIDEWALK RESTORATION                          | 6,988               | -          | -                  | -         | 6,988              | -            | -       | -          | 6,988               |
| ART 70 00 SIDEWALK CHESTNUT ST                          | 71,175              | -          | -                  | -         | 71,175             | -            | -       | -          | 71,175              |
| ART 28 01 ACQ SMITHSHIRE EST                            | 56,946              | -          | -                  | -         | 56,946             | -            | -       | -          | 56,946              |
| ART 44-2 02 GIS                                         | 29,904              | -          | -                  | -         | 29,904             | -            | -       | -          | 29,904              |
| ART 33 05 MORAINES ST                                   | 6,153               | -          | -                  | -         | 6,153              | -            | -       | -          | 6,153               |
| ART 38 07 ACQUIRE GRANLI DRIVE                          | 1,654               | -          | -                  | -         | 1,654              | -            | -       | -          | 1,654               |
| ART 39 07 PEDESTRIAN FOOT BRIDGE                        | 15,000              | -          | -                  | -         | 15,000             | -            | -       | -          | 15,000              |
| ART 52 07 BRIDGE REPAIRS                                | 24,144              | -          | -                  | -         | 24,144             | -            | -       | -          | 24,144              |
| ART 32 08 BRIDGE REPAIRS                                | 247,047             | -          | -                  | -         | 247,047            | -            | -       | -          | 247,047             |
| ART 52 10 REPAIRS TO PUBLIC WAYS                        | 15,634              | -          | -                  | -         | 15,634             | -            | -       | -          | 15,634              |
| ART 24 11 TOWN BRIDGE EVAL/REPAIR                       | 81,798              | -          | -                  | -         | 81,798             | -            | -       | -          | 81,798              |
| ART 25 11 PEARSON ST PARKING LOT                        | 2,253               | -          | -                  | -         | 2,253              | -            | -       | -          | 2,253               |
| ART 42 12 HIGHPLAIN@FISHBROOK                           | 183,466             | -          | -                  | -         | 183,466            | -            | -       | -          | 183,466             |
| B20 14 HOLT RD SIDEWALK CONSTR                          | 9,977               | -          | -                  | -         | 9,977              | -            | -       | -          | 9,977               |
| ART 45 SIDEWALK CONSTRUCTION - WOBURN                   | -                   | 1,019      | -                  | -         | 1,019              | -            | -       | 1,019      | -                   |
| ART 62 SIDEWALK CONSTRUCTION - RIVER ST                 | 0.96                | -          | -                  | -         | 0.96               | -            | -       | -          | 0.96                |
| ART 60 15 FINISH CHARLES CIRCLE                         | 17,824              | -          | -                  | -         | 17,824             | -            | -       | -          | 17,824              |
| ART 48 18 MINOR STRM DRAIN IMPROV                       | (103)               | -          | -                  | 200,000   | 199,897            | 198,385      | -       | 1,512      | -                   |
| ART 22 20 MINOR STORM DRAIN IMPROVEMENTS                | -                   | -          | -                  | 100,000   | 100,000            | 42,208       | -       | 25,630     | 32,162              |
| ART 24 20 MINOR SIDEWALK REPAIR                         | -                   | 82,234     | -                  | -         | 82,234             | 24,983       | -       | 56,656     | 595                 |
| ART 29 20 ACQ 157 ANDOVER STREET                        | 146,753             | -          | -                  | -         | 146,753            | 139,233      | -       | 7,520      | -                   |
| ART 24 21 MINOR SIDEWALK REPAIRS                        | 250,000             | -          | -                  | -         | 250,000            | -            | -       | -          | 250,000             |
| ART 22 22 MINOR SIDEWALK REPAIRS                        | -                   | -          | -                  | 250,000   | 250,000            | -            | -       | -          | 250,000             |
| ART 33 22 REPAIR HACIENDA WAY                           | -                   | -          | -                  | 50,000    | 50,000             | -            | -       | -          | 50,000              |
| TOTAL ROAD/STORM DRAIN                                  | 1,170,115           | 83,253     | -                  | 600,000   | 1,853,368          | 404,809      | -       | 92,337     | 1,356,222           |
| ART 47 99 PUB SAF ANTENNAS                              | 3,921               | -          | -                  | -         | 3,921              | -            | -       | -          | 3,921               |
| ART 42 17 FIRE-REPLACE AMBULANCE                        | 3,536               | -          | -                  | -         | 3,536              | -            | -       | -          | 3,536               |
| ART 33 18 LADDER TRUCK REPLACEMENT                      | 2,215               | -          | -                  | -         | 2,215              | -            | -       | -          | 2,215               |
| ART 43 19 PARKING VEH REPLACEMENT                       | 1,791               | -          | -                  | -         | 1,791              | -            | -       | -          | 1,791               |
| STM 2 19 AED PLAYING FIELDS                             | 3,998               | -          | -                  | -         | 3,998              | -            | -       | -          | 3,998               |
| ART 35 19 FIRE APPARATUS REPLACEMENT                    | (7,023)             | -          | -                  | -         | (7,023)            | -            | -       | -          | (7,023)             |
| ART 22 20 PS CAD/RMS SYSTEM                             | (332,000)           | 73,263     | -                  | 332,000   | 73,263             | 73,263       | -       | -          | -                   |
| ART 22 20 FIRE APPARATUS REPLACEMENT                    | (3,732)             | -          | -                  | -         | (3,732)            | 21,268       | -       | -          | (25,000)            |
| ART 22 20 FIRE BI-DIRECT AMP SYSTEM                     | -                   | -          | -                  | 300,000   | 300,000            | 244,840      | -       | 55,160     | -                   |
| ART 22 22 FIRE APPARATUS REPLACEMENT                    | -                   | -          | -                  | 145,000   | 145,000            | -            | -       | -          | 145,000             |
| ART 22 22 POLICE VEHICLE REPLACEMENT                    | -                   | -          | -                  | 205,000   | 205,000            | -            | -       | -          | 205,000             |
| TOTAL PUBLIC SAFETY                                     | (327,295)           | 73,263     | -                  | 982,000   | 727,968            | 339,371      | -       | 55,160     | 333,437             |
| GRAND TOTAL                                             | 5,495,025           | 16,511,596 | 28,046,091         | 7,658,580 | 57,711,292         | 32,856,409   | 228,794 | 48,785,069 | (24,158,981)        |



| TOWN OF ANDOVER                     |              |            |         |            |               |
|-------------------------------------|--------------|------------|---------|------------|---------------|
| TRUST-CEMETERY -SPECIAL FUNDS       |              |            |         |            |               |
| IN CUSTODY OF TOWN TREASURER        |              |            |         |            |               |
| YEAR ENDING JUNE 30, 2022           |              |            |         |            |               |
|                                     | BALANCE      |            |         |            | BALANCE       |
| FUND                                | July 1, 2021 | DEPOSITS   | INCOME  | DRAWN      | June 30, 2022 |
| STABILIZATION                       | 6,639,740    | -          | (4,162) | -          | 6,635,578     |
| OPEB ART 21, 2010                   | 21,297,155   | 1,198,758  | 315,096 | -          | 22,811,008    |
| ESTATE S.P. WHITE                   | 17,646       | -          | 57      | -          | 17,703        |
| POLICE DRUG ACCOUNT                 | 14,705       | -          | 26      | 2,666      | 12,065        |
| TOWN 400TH CELEBRATION              | 11,468       | -          | (7)     | -          | 11,461        |
| SENIOR CENTER PROGRAMS              | 1,433        |            | (9)     | -          | 1,424         |
| STABILIZATIONFUND - BOND PREM       | 1,026,897    | -          | (574)   | 100,000    | 926,323       |
| J. GREELEY                          | 7,890        | -          | (5)     | -          | 7,885         |
| MARGARET G. TOWLE                   | 345,826      | -          | -       | -          | 345,826       |
| MARGARET G. TOWLE                   | 51,238       | -          | (266)   | 19,889     | 31,083        |
| JOHN CORNELL                        | 57,018       | -          | (38)    | 1,400      | 55,580        |
| DAVID & LUCY SHAW                   | 61,431       | -          | (39)    | -          | 61,392        |
| W.L. RAYMOND                        | 69,559       | -          | (44)    | -          | 69,515        |
| A.J. LINCOLN                        | 25,881       | -          | 83      | -          | 25,964        |
| E.I. RAYMOND                        | 3,768        | -          | (2)     | -          | 3,766         |
| TAYLOR                              | 2,664        | -          | (2)     | -          | 2,662         |
| SPRING GROVE                        | 1,392,243    | 33,254     | 1,401   | 6,000      | 1,420,899     |
| SPRING GROVE FLOWERS                | 26,101       | -          | (20)    | 1,200      | 24,881        |
| EMILINE LINCOLN                     | 2,566        | -          | (2)     | -          | 2,564         |
| EMMA J. LINCOLN                     | 1,406        | -          | (1)     | -          | 1,405         |
| CONSERVATION FUND                   | 78,779       | -          | (50)    | -          | 78,729        |
| SMART                               | 19,774       | -          | (13)    | -          | 19,761        |
| FARRINGTON                          | 2,292        | -          | (2)     | -          | 2,290         |
| BALLARDVALE                         | 1,447        | -          | (1)     | -          | 1,446         |
| ALLEN                               | 114          | -          | (0)     | -          | 113           |
| EMS BELL LIBRARY TRUST              | 46,024       | -          | (29)    | -          | 45,994        |
| ELDERLY TAXATION FUND               | 31,069       | -          | 726     | 5,121      | 26,674        |
| MUNICIPAL AFFORDABLE HOUSING        | 192,486      | -          | 11,980  | 30,550     | 173,916       |
| POLICE FEDERAL DRUG ACCT            | 55,112       | -          | 110     | -          | 55,222        |
| DOLLARS FOR SCHOLARS                | 942,983      | 27,568     | 17,080  | 29,915     | 957,716       |
| DRAPER                              | 22,088       | -          | (14)    | -          | 22,074        |
| RICHARDSON                          | 1,956        | -          | (1)     | -          | 1,955         |
| A & AV LINCOLN                      | 1,458        | -          | (1)     | -          | 1,457         |
| RAFTON (INTEREST)                   | 9,358        | 318        | (6)     | -          | 9,670         |
| RAFTON (PRINCIPAL)                  | 599          | -          | -       | -          | 599           |
| CONROY                              | 2,244        | -          | (1)     | -          | 2,243         |
| AMERICAN LEGION                     | 1,655        | -          | (1)     | -          | 1,654         |
| CHRIS MAYNARD BOOKS                 | 5,220        | -          | (3)     | 72         | 5,145         |
| HOLT                                | 1,006        | -          | (1)     | -          | 1,006         |
|                                     | 32,472,297   | 1,259,898  | 341,265 | 196,813    | 33,876,646    |
| <b>INTERNAL SERVICE FUNDS</b>       |              |            |         |            |               |
| INSURANCE                           | 257,874      | 48,425     | 842     | 2,500      | 304,642       |
| UNEMPLOYMENT COMPENSATION           | 540,921      | 90,098     | 1,710   | -          | 632,729       |
| WORKERS COMPENSATION                | 248,698      | -          | -       | 61,232     | 187,466       |
| TOWN INSURANCE HEALTH               | 14,150,239   | 25,408,397 | 14,097  | 22,602,230 | 16,970,503    |
| <b>TOTAL INTERNAL SERVICE FUNDS</b> | 15,197,733   | 25,546,921 | 16,649  | 22,665,962 | 18,095,340    |
| <b>GRAND TOTAL ALL TRUST FUNDS</b>  | 47,670,030   | 26,806,818 | 357,914 | 22,862,775 | 51,971,987    |

**TOWN OF ANDOVER MASSACHUSETTS  
ANALYSIS OF BONDS AUTHORIZED AND OUTSTANDING  
ACTIVITY FOR FY 2022**

| ARTICLE        | PROJECT NAME                                   | AUTHORIZATION<br>JULY 1, 2021 | NEW<br>AUTHORIZATION | BONDING        | PAID DOWN    | AUTHORIZATION<br>JUNE 30, 2022 |
|----------------|------------------------------------------------|-------------------------------|----------------------|----------------|--------------|--------------------------------|
|                | <b>SEWER ENTERPRISE</b>                        |                               |                      |                |              |                                |
| ART 64 2007    | SHAWSHEEN PUMPING STATION                      | 350,000.00                    |                      |                |              | 350,000.00                     |
| ART 30 2018    | DALE STREET PUMPING STATION REPLACE            | 360,000.00                    |                      |                |              | 360,000.00                     |
| ART 26 2020    | SHAWSHEEN PUMPING STATION                      | 1,574,350.00                  |                      |                |              | 1,574,350.00                   |
| ART 32 2022    | SHAWSHEEN RIVER INTERCEPTOR                    | 2,200,000.00                  |                      |                |              | 2,200,000.00                   |
|                |                                                | 4,484,350.00                  | 0.00                 | 0.00           | 0.00         | 4,484,350.00                   |
|                | <b>WATER ENTERPRISE</b>                        |                               |                      |                |              |                                |
| ART 27 2018    | WATER TREAT PLANT ELECTRIC SUBS REPLACE        | 3,500,000.00                  |                      | 3,500,000.00   |              | 0.00                           |
| ART 29 2019    | WATER MAIN REPLACEMENTS                        | 1.00                          |                      |                |              | 1.00                           |
| ART 2 2019     | WATER MAIN REPLACEMENTS                        | 321,630.00                    |                      |                | 321,630.00   | 0.00                           |
| ART 26 2020    | WATER MAIN REPLACEMENTS                        | 3,961,919.00                  |                      | 2,757,000.00   | 1,204,919.00 | 0.00                           |
| ART 25 2021    | WATER MAIN REPLACEMENTS                        | 6,000,000.00                  |                      | 3,000,000.00   |              | 3,000,000.00                   |
| ART 25 2021    | WATER TREAT PLANT GENERATOR                    | 2,500,000.00                  |                      | 1,000,000.00   |              | 1,500,000.00                   |
| ART 25 2021    | FISH BROOK INTAKE REPLACE                      | 500,000.00                    |                      |                |              | 500,000.00                     |
| ART 23 2022    | WATER MAIN REPLACEMENTS                        | 0.00                          | 6,000,000.00         |                |              | 6,000,000.00                   |
|                |                                                | 16,783,550.00                 | 6,000,000.00         | 10,257,000.00  | 1,526,549.00 | 11,000,001.00                  |
|                | <b>TOTAL ENTERPRISE FUNDS</b>                  | 21,267,900.00                 | 6,000,000.00         | 10,257,000.00  | 1,526,549.00 | 15,484,351.00                  |
|                | <b>GENERAL GOVERNMENT</b>                      |                               |                      |                |              |                                |
| ART 31 2008    | LANDFILL CLOSURE                               | 6,695,000.00                  |                      |                |              | 6,695,000.00                   |
|                | (Note: \$675,000 ST thru MWPAT not shown here) | 6,695,000.00                  | 0.00                 | 0.00           | 0.00         | 6,695,000.00                   |
|                | <b>SCHOOL</b>                                  |                               |                      |                |              |                                |
| ART 38 2019    | MAJOR SCHOOL BUILDINGS PROJECTS                | 320,000.00                    |                      | 180,000.00     | 50,000.00    | 90,000.00                      |
| ART 22 2020    | MAJOR SCHOOL PROJECTS                          | 2,280,000.00                  |                      | 1,978,000.00   | 22,000.00    | 280,000.00                     |
| ART 15 2021    | WEST ELEMENTARY DESIGN & CONST                 | 151,661,968.00                |                      | 6,695,000.00   | 305,000.00   | 144,661,968.00                 |
| ART 23 2021    | MAJOR SCHOOL PROJECTS                          | 2,825,000.00                  |                      | 1,850,000.00   |              | 975,000.00                     |
| ART 18 2022    | DMS DESIGN & CONSTRUCTION                      | 0.00                          | 8,000,000.00         |                |              | 8,000,000.00                   |
| ART 18 2022    | AHS DESIGN                                     | 0.00                          | 1,500,000.00         |                |              | 1,500,000.00                   |
| ART 21 2022    | MAJOR SCHOOL PROJECTS                          | 0.00                          | 1,750,000.00         |                |              | 1,750,000.00                   |
|                |                                                | 157,086,968.00                | 11,250,000.00        | 10,703,000.00  | 377,000.00   | 157,256,968.00                 |
|                | <b>ROAD AND DRAINAGE</b>                       |                               |                      |                |              |                                |
| ART48 2018     | MINOR STORM DRAIN IMPROVEMENTS                 | 200,000.00                    |                      |                | 200,000.00   | 0.00                           |
| ART 22 2020    | SIDEWALK PROGRAM                               | 950,000.00                    |                      |                |              | 950,000.00                     |
| ART 22 2020    | MINOR STORM DRAIN IMPROVEMENTS                 | 300,000.00                    |                      |                | 100,000.00   | 200,000.00                     |
| ART 23 2021    | SIDEWALK PROGRAM                               | 950,000.00                    |                      |                |              | 950,000.00                     |
| ART 21 2022    | SIDEWALK PROGRAM                               | 0.00                          | 850,000.00           |                |              | 850,000.00                     |
|                |                                                | 2,400,000.00                  | 850,000.00           | 0.00           | 300,000.00   | 2,950,000.00                   |
|                | <b>CONSERVATION AND LAND ACQUISITION</b>       |                               |                      |                |              |                                |
| ART 35 2021    | LAND ACQUISITION 138 CHANDLER ROAD             | 3,000,000.00                  |                      | 3,000,000.00   |              | 0.00                           |
| ART 36 2021    | AMENDMENT OPEN SPACE LAND ACQUISITION          | 1,200,000.00                  |                      |                |              | 1,200,000.00                   |
|                |                                                | 4,200,000.00                  | 0.00                 | 3,000,000.00   | 0.00         | 1,200,000.00                   |
|                | <b>TECHNOLOGY</b>                              |                               |                      |                |              |                                |
| ART 40 2014    | TECHNOLOGY HARDWARE & SOFTWARE                 | 200,000.00                    |                      |                |              | 200,000.00                     |
| ART 22 2020    | PUBLIC SAFETY CAD/RMS SYSTEM                   | 332,000.00                    |                      |                | 332,000.00   | 0.00                           |
|                |                                                | 532,000.00                    | 0.00                 | 0.00           | 332,000.00   | 200,000.00                     |
|                | <b>TOWN BUILDINGS</b>                          |                               |                      |                |              |                                |
| ART 1 2019     | BALLARDVALE FIRE STATION                       | 1,000,000.00                  |                      | 1,000,000.00   |              | 0.00                           |
| ART 24 2019    | CENTER AT PUNCHARD DESIGN/CONSTRUCTION         | 500,000.00                    |                      | 500,000.00     |              | 0.00                           |
| ART 22 2020    | MAJOR TOWN PROJECTS                            | 825,000.00                    |                      |                | 100,000.00   | 725,000.00                     |
| ART 23 2021    | MHL GROUND LEVEL MAKERSPACE                    | 225,000.00                    |                      | 225,000.00     |              | 0.00                           |
| ART 23 2021    | MAJOR TOWN PROJECTS                            | 605,000.00                    |                      |                | 300,000.00   | 305,000.00                     |
| ART 21 2022    | TOWN PARKS & PLAYGROUND IMPROVEMENTS           | 0.00                          | 550,000.00           |                |              | 550,000.00                     |
| ART 21 2022    | MAJOR TOWN PROJECTS                            | 0.00                          | 1,600,000.00         |                |              | 1,600,000.00                   |
|                |                                                | 3,155,000.00                  | 2,150,000.00         | 1,725,000.00   | 400,000.00   | 3,180,000.00                   |
|                | <b>MISCELLANEOUS</b>                           |                               |                      |                |              |                                |
| ART 40 2019    | TOWN BRIDGE EVALUATION & MAINTENANCE           | 500,000.00                    |                      |                |              | 500,000.00                     |
| ART 41 2019    | PARKING AND HARDSCAPE IMPROVEMENTS             | 400,000.00                    |                      |                |              | 400,000.00                     |
| ART 22 2020    | FIRE APPARATUS REPLACEMENT                     | 25,000.00                     |                      |                |              | 25,000.00                      |
| ART 22 2020    | FIRE BI-DIRECTIONAL AMPLIFIER SYSTEM           | 300,000.00                    |                      |                | 300,000.00   | 0.00                           |
| ART 22 2020    | TOWN & SCHOOL ENERGY INITIATIVES               | 300,000.00                    |                      |                | 100,000.00   | 200,000.00                     |
| ART 23 2021    | HISTORIC MILL DISTRICT CIRCUL & STREET CON     | 500,000.00                    |                      |                |              | 500,000.00                     |
| ART 23 2021    | TOWN & SCHOOL ENERGY INITIATIVES               | 530,000.00                    |                      | 200,000.00     |              | 330,000.00                     |
| ART 23 2021    | FIRE APPARATUS REPLACEMENT                     | 360,000.00                    |                      |                |              | 360,000.00                     |
| ART 23 2021    | PUBLIC WORKS VEHICLES - LARGE                  | 400,000.00                    |                      |                | 400,000.00   | 0.00                           |
| ART 7 2021     | PENSION OBLIGATION BONDS                       | 175,000,000.00                |                      | 165,000,000.00 |              | 10,000,000.00                  |
| ART 21/27 2022 | MULTI-BAND PORTABLE RADIOS                     | 200,000.00                    | 200,000.00           |                |              | 400,000.00                     |
| ART 21 2022    | PUBLIC WORKS VEHICLES - LARGE                  | 0.00                          | 400,000.00           |                |              | 400,000.00                     |
|                |                                                | 178,515,000.00                | 600,000.00           | 165,200,000.00 | 800,000.00   | 13,115,000.00                  |
|                | <b>TOTAL GENERAL GOVERNMENT</b>                | 352,583,968.00                | 14,850,000.00        | 180,628,000.00 | 2,209,000.00 | 184,596,968.00                 |
|                | <b>GRAND TOTAL</b>                             | 373,851,868.00                | 20,850,000.00        | 190,885,000.00 | 3,735,549.00 | 200,081,319.00                 |

**SECTION VII**  
**MODERATOR'S TOWN MEETING COMMENTS**

**To:     *The Citizens of Andover***

**From: *Sheila Doherty, Town Moderator***

Many of our citizens each year are new or recent transfers into our town from areas where the legislative body of the community is not governed by the Open Town Meeting. With this in mind, I feel that the following general information and guidelines will help meeting members as they deliberate the town meeting warrant.

### **INTRODUCTION TO TOWN MEETING**

The Town Meeting is a distinctly New England institution. It traces its origins in the New World to the Mayflower Compact and has evolved from the parish meetings dating from the time when all inhabitants of the town were also members of the parish.

Each early parish meeting had a Moderator - a person chosen because of his knowledge, fairness and moderate temperament. His word and his decisions had a force and effect of law.

All Town Meetings in New England are alike - and no two are identical. Town Meeting is the legislative and principal policy making body for the Town of Andover. It convenes at least annually at the specific time, date and place designated by the Select Board.

The Annual Town Meeting considers and adopts operating budgets for town and schools for the coming fiscal year and makes many other decisions, which will affect the quality of life for the citizens of Andover. Capital projects, zoning changes, street acceptances, general bylaw changes, etc., all require votes of Town Meeting.

Any person registered to vote in Andover may participate and vote at Town Meeting.

### **THE WARRANT**

The agenda of the meeting is the Warrant. It is the warning to all inhabitants of the articles which will be discussed and may be voted on at the meeting. Articles are included in the Warrant at the discretion of the Select Board and by citizen petition. The Select Board sets the order of the Warrant.

The final printed and published Warrant is given to the Moderator for discussion and action at the Meeting. No additional articles are permitted, and no changes are permitted which would materially change the content or intent of the article. The inhabitants would not have had proper warning. Articles are not taken out of order for the same reason.

### **THE DEBATE**

Certain Rules observed by the Moderator flow from custom and tradition.

In order for an article to be considered, it must be moved and seconded. Proponents of the article are permitted to speak first.

1. Voters address the chair as Mr./Madam Moderator and when recognized, the voter should announce his/her name and address before proceeding to discuss a concern.
2. Any person having a monetary or equitable interest in any matter under discussion shall disclose the fact of that interest or employment before speaking.
3. Out of consideration to others, speakers should be brief, direct and concise. The Moderator will give everyone an opportunity to speak, but reserves the right to call for a vote to close debate if it is deemed that further discussion is no longer productive.
4. A motion from the floor to move the question can also close the debate. An affirmative vote on this motion closes debate and a vote on the main motion is taken. If the Moderator feels that the discussion has been cut too short, a decision may be made to continue the discussion until it is clear that the discussion is no longer productive.

## **AMENDMENTS**

1. Only one amendment is permitted at a time. By custom, we do not allow amendments to amendments. This helps to keep the process simple and understandable for the meeting participants.
2. Amendments which would in effect kill an article are not permitted – a “no” vote will accomplish the same results.
3. Amendments, by custom, must be written in triplicate and presented to the Moderator. One copy goes to the Moderator to read to the meeting for action, another copy goes to the Town Clerk for the official record, and a third copy is kept by the person who requests the amendment. Triplicate copy forms are available from the Town Clerk or the Ombudsman (available at the meeting to assist participants with their amendments.)
4. After an amendment is seconded and discussed, the Moderator calls for a vote on the amendment only. Debate then continues on the original motion or other amendments. The final vote is taken on the original motion, as amended.

## **OTHER RULES**

1. Motions to indefinitely postpone are not permitted. A proponent of an article should be given a fair hearing and leave the meeting with a decision.
2. Motions to reconsider are not permitted except in very rare instances where an error has occurred.
3. On matters of procedure, the Moderator’s decision is final. He/she may confer, however, with Town Counsel and request Town Counsel to explain any legal points to Town Meeting members.
4. Town meeting starts at 7:00 P.M. each night unless otherwise indicated. Traditionally, the Moderator will not start the discussion of an article after 10:15 P.M. unless, in the opinion of the Moderator, there is overwhelming sentiment and good reason to do so. Since the Town Meeting **must** be acted on *in toto*, some flexibility must be available for the final session.

Town Meeting Time, a handbook on the principles directing Town Meeting, is available to the public at most bookstores and also at the Memorial Hall Library. Traditions built up over many years guide the conduct of Andover’s Town Meeting, modifying the principles set forth in the handbook.

Above all, the responsibility of the Moderator is:

- ♦ to keep the meeting orderly and moving;
- ♦ to protect the rights of those citizens who are unable, for whatever reason, to attend all segments of the meeting; and
- ♦ to assure that the will of the majority of those present and voting is secured.

*I encourage you to participate in this treasure of New England.....*

## **TOWARD A BETTER UNDERSTANDING OF TOWN MEETING**

Town Meeting participation demands a commitment of time, energy, effort, imagination, a sense of humor, intelligence, a dose of common sense, fair play and a deep appreciation of self-government - rare commodities, perhaps, but if they can't be found at Town Meeting, where are we to look?

### **WHY TOWN MEETING**

Town Meeting is the legislative and policy making body of the Town. It convenes, at least annually at the time and place designated by the Select Board. It considers and adopts an operating budget, and considers other matters which require Town Meeting action such as zoning changes, street acceptances, bylaw additions and amendments, or any other matter which affects the Town.

### **TOWN MEETING PROCEDURES**

Town ByLaws specify few procedures. The Town Meeting Improvements Study Committee has reviewed the most common procedures used in the past and suggest the following:

**ARTICLES** - All articles presented for consideration must be moved and seconded. A voter may be recognized by standing and saying "Mr. Moderator" or "Madam Moderator." Before making any remarks the speaker must give name and address. All articles shall be taken up in the order in which they appear in the warrant.

**BUDGET** - Questions on the budget are encouraged. A voter may address the Moderator on any line item in the finance committee report. Amendments can be offered and will be voted on individually.

**PRO & CON MICROPHONES** – The Moderator will introduce the use of pro and con microphones for articles that the Moderator judges may benefit from this procedure.

**AMENDMENTS & MOTIONS** - Amendments must be presented to the Moderator in writing (three copies). After discussion on the amendment the Moderator calls for a vote on the amendment only. If passed the original motion as amended is voted upon. Amendments to amendments are usually ruled out of order. Motions or amendments which differ materially from that printed in the warrant must be given to the voters in writing at the time of consideration, or shown on a screen readable by all voters. Motions to table are used rarely.

**VOTING REQUIREMENTS** – Most motions require a majority vote to carry. The Moderator will clarify the type of vote needed to pass an article as the meeting moves along. All bonding articles, zoning articles and eminent domain considerations require a two-thirds (2/3) vote.

**DECLARING THE VOTE** - The Moderator may decide the sense of the meeting by a voice vote. If in doubt, or, if the decision is questioned, a standing vote may be called for. A voter may request a standing vote.

**PRIVILEGED MOTIONS** - A speaker may be interrupted only for a point of order, a question of the legality of a motion, or a question to clarify information.

**PREVIOUS QUESTION, RECONSIDERATION AND DISPLAY** - Previous question is a formal motion which, if passed, cuts off debate. The motion is not debatable. It is allowed when in the Moderator's judgment the matter has been adequately discussed. Reconsideration is rarely used and only to correct an oversight or an illegality. Voters who wish to show slides or present other visual material should make arrangements before the meeting. The Town Clerk or Town Manager can advise. An ombudsman is present to assist voters in wording amendments or to answer questions on procedures.

### **TOWN MEETING PROCEDURES (cont.)**

**ADJOURN/DISSOLVE** - A meeting may adjourn to a later time and a different place, but when a meeting is dissolved it is finished. A meeting may not be dissolved until every article in the warrant has been acted upon.

### **TOWN MEETING MEMBERS**

All registered voters may participate in Andover's Open Town Meeting. Participants display prominently ribbons or badges which are given out at the beginning of the meeting and returned at its conclusion.

The business of the meeting is contained in the warrant (warning) and includes all matters on which the Town must act. Articles are inserted in the warrant by the Select Board and by Citizen Petition. The order is determined by the Select Board.

**THE MODERATOR** - Presides over and conducts the meeting. This is an elected position.

**TOWN CLERK** - Is the chief election official, custodian of the Town's records, and recording secretary of the meeting.

**SELECT BOARD** - (5) Elected policy making body, appoints Town Manager and compiles the warrant.

**TOWN MANAGER** - Appointed by the Select Board, the Manager prepares the budget and submits it to the Selectmen and the Finance Committee on or before a date certain. A voter may direct questions to the Manager relating to the budget or to warrant articles.

**CHIEF FINANCIAL OFFICER** - Has primary responsibility for the budget, reports to the Town Manager, and is an information resource at the meeting.

**FINANCE COMMITTEE** - (9) Appointed by the Moderator, it reviews the budget, makes recommendations on all financial matters, prepares and distributes to all Andover households a printed report of its recommendations and other relevant information to assist Town Meeting in making final decisions.

**SCHOOL COMMITTEE** - (5) Elected and responsible for the operation of the educational system, prepares the school budget, appoints the Superintendent and defines educational philosophy and policy.

**SUPERINTENDENT OF SCHOOLS** - Chief executive officer for implementing school committee policy and directives.

**TOWN COUNSEL** - Chief legal officer and legal advisor to the Town Meeting.

**PLANNING BOARD** - (5) Appointed by the Town Manager with the approval of the Select Board, it advises Town Meeting on a range of planning and zoning matters.

**CONSERVATION COMMISSION** - (7) Appointed by the Town Manager as custodian of Town owned conservation land. It recommends land acquisitions to the Meeting.

**STATUTORY CONSTRAINTS ON TOWN MEETING**  
**(Refer to Chapter 39 of the General Laws for Precise Wording)**

The annual Town Meeting shall be held in February, March, April, or May, unless otherwise directed by Executive Order of the Governor of the Commonwealth of Massachusetts.

The Select Board shall insert in the warrant all articles requested in writing by ten or more registered voters. The warrant shall be published and posted at least seven days before the meeting stating the time and the place of the meeting and the subjects to be acted on.

The Town may by bylaw establish the number of voters to constitute a quorum.

A Moderator must be elected to preside over the meeting, regulate proceedings, decide all questions of order and make public declaration of all votes. If a vote is questioned by seven or more voters, statute requires a standing vote. If the statutes require a standing vote the count shall be taken and the result shall be recorded by the Clerk. If the vote is unanimous the count need not be taken and the Clerk shall so record it.

No person shall address a Town Meeting without leave of the Moderator and all persons shall, at the request of the Moderator, be silent.

**BYLAW CONSTRAINTS ON TOWN MEETING**

**MEETINGS** - The annual Town Meeting for the election of officers shall be held on the fourth Tuesday in March, each year. Andover has regularly adjourned its Town Meeting after the election to a later time for consideration of the rest of the Warrant. Special Town Meetings may be held at such times and places as the Select Board may designate. Any meeting may be adjourned from time to time to any place in the Town.

**WARRANTS** - Attested copies of the Warrant shall be posted in or on the Town Hall and in at least one newspaper of general circulation within the Town fourteen days or more before the date of the meeting. The warrant for insertion of articles shall be open for not fewer than thirty-five consecutive calendar days, but the Select Board may reopen the warrant if required.

**ANNUAL TOWN REPORT** - At least seven days before the annual meeting the Town Manager shall make available to all registered voters an annual report. A summary of the report shall be delivered to each Andover household at least seven days before the Annual Meeting, or may be included in the Finance Committee's Report.

**VOTE BY BALLOT** - A motion for a secret ballot is in order and requires approval of 25% of those voting.

**ADMISSION OF OTHER THAN REGISTERED VOTERS** - **Only residents who are registered voters are allowed in the voting sections of Town Meeting.** Unregistered voters and non-residents may request admission by submitting their names and addresses to the Moderator through election officials at the entrance of Town Meeting. They may be admitted by a majority vote of those present. The Moderator shall designate a place set apart from the general assembly where such persons may sit. The Moderator shall also set apart a space where accredited representatives of the press shall sit.

**DISCLOSURE OF INTEREST** - Any person having a monetary or equitable interest in any matter under discussion at any Town Meeting or employed by another having such an interest shall disclose the fact before speaking thereon.

**TWO-THIRDS VOTE** – On matters requiring a two-thirds (2/3) vote by statute, a count need not be taken unless the vote so declared is immediately questioned by seven or more voters as provided in General Laws Chapter 39, Section 15. Before considering another warrant article the Moderator shall ask if the two-thirds (2/3) vote is questioned.



## **SECTION VIII**

### **APPENDIX**

## LINKS TO RESOURCES

**Supplemental information to the Finance Committee Report can be found at**  
[www.andoverma.gov/FinComReport](http://www.andoverma.gov/FinComReport)

We have provided the list of links below to the [www.andoverma.gov](http://www.andoverma.gov) website and other sites for those of you who would like more in-depth information on budget and capital improvement matters.

| <i>Links to Resources and Documents</i>         |                                                                                                    |
|-------------------------------------------------|----------------------------------------------------------------------------------------------------|
| Town of Andover Charter and Bylaws              | <a href="http://www.andoverma.gov/charter">www.andoverma.gov/charter</a>                           |
| Town of Andover FY2024 Budget                   | <a href="http://www.andoverma.gov/FY2024Budget">http://www.andoverma.gov/FY2024Budget</a>          |
| Town of Andover FY2024 Capital Improvement Plan | <a href="http://www.andoverma.gov/FY2024CIP">http://www.andoverma.gov/FY2024CIP</a>                |
| Andover Public Schools Budget Information       | <a href="http://www.andoverma.gov/schoolbudget">www.andoverma.gov/schoolbudget</a>                 |
| Information on Proposition 2 1/2                | <a href="http://www.andoverma.gov/prop2half">www.andoverma.gov/prop2half</a>                       |
| Andover Transparency                            | <a href="http://www.andoverma.gov/transparency">www.andoverma.gov/transparency</a>                 |
| OPEB Valuations                                 | <a href="http://www.andoverma.gov/OPEB">www.andoverma.gov/OPEB</a>                                 |
| Retirement System Valuations                    | <a href="http://www.andoverma.gov/retirementvaluations">www.andoverma.gov/retirementvaluations</a> |
| Annual Comprehensive Financial Reports          | <a href="http://www.andoverma.gov/CAFR">www.andoverma.gov/CAFR</a>                                 |
| Annual Town Report                              | <a href="http://www.andoverma.gov/AnnualReport">www.andoverma.gov/AnnualReport</a>                 |
| Andover TV Video Archives                       | <a href="http://www.andovertv.org/videoarchive">www.andovertv.org/videoarchive</a>                 |
| Zoning Bylaw Recodification                     | <a href="http://www.andoverma.gov/townmeeting">www.andoverma.gov/townmeeting</a>                   |

## TOWN OF ANDOVER

### TOWN MEETING PROCEDURE AT A GLANCE

| <b>To do this...</b>                                                  | <b>You say this.....</b>                                 | <b>May you Interrupt Speaker?</b> | <b>Must you Be Seconded?</b> | <b>Is the Motion Debatable?</b> | <b>What vote is required?</b>   |
|-----------------------------------------------------------------------|----------------------------------------------------------|-----------------------------------|------------------------------|---------------------------------|---------------------------------|
| Request Information                                                   | Point of Information                                     | Yes                               | No                           | No                              | No Vote                         |
| Complain about noise, sound, general room conditions, etc....         | Point of Privilege                                       | Yes                               | No                           | No                              | No vote                         |
| Object to procedure or personal affront                               | Point of order                                           | Yes                               | No                           | No                              | No vote<br>Chair decides        |
| Introduce Business<br>(a primary motion)                              | I move that.....                                         | No                                | Yes                          | Yes                             | Majority                        |
| Ask for a vote count to verify a vote                                 | I call for a standing count...                           | No                                | No                           | No                              | No Vote                         |
| Amend a motion                                                        | I move to amend this motion                              | No                                | Yes                          | Yes                             | Majority                        |
| End Debate<br><i>Can be denied by Moderator at his/her discretion</i> | I move the question                                      | No                                | Yes                          | No                              | 2/3 vote                        |
| Reconsider something already disposed of                              | Meeting only reconsiders a vote if an error has occurred |                                   |                              |                                 | Chair corrects with proper vote |
| Recess the meeting                                                    | I move that we recess until....                          | No                                | Yes                          | No                              | Majority                        |
| Adjourn the meeting                                                   | I move we adjourn                                        | No                                | Yes                          | No                              | Majority                        |

*Town of Andover  
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Andover, MA 01810*

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***PLEASE BRING THIS REPORT WITH YOU TO TOWN MEETING***

**Monday, May 1, 2023  
7:00PM**

**J. EVERETT COLLINS CENTER  
FOR THE PERFORMING ARTS  
ANDOVER HIGH SCHOOL**